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Public Works Director
John W. Pruden

Date: January 25, 2017
To: Vehicle Dealers
From: John W. Pruden, Public Works Director 
Re: Request for proposals for new 4x2 utility vehicle
Proposal #P2017-04

The City of Salem is seeking proposals for a new landscaping type 4x2 utility vehicle. This unit can be a new 2016 or 2017 model. Proposal price to include trade-in of City's 2008 E-Z-Go ST Sport II w/2 cylinder Subaru gas engine and poly manual dump body. The following specifications shall be used as minimum guidelines for this vehicle:

New 4x2 utility vehicle
400cc gas 4-cycle engine – min. 13 hp
Continuously variable transmission (CVT)
All terrain tires, 4 ply min.
Metal cargo box w/power assist lift and hinged bottom tailgate (removable), min. 10 cu.ft. capacity, min. capacity rating-500 lbs.
Total min. payload capacity- min. 900 lbs.
Rear receiver hitch
Maximum delivery time upon receipt of order: 90 days.

The dealer is to submit on letterhead a detailed listing of equipment for each vehicle proposed. Dealers may submit proposals for 1 or more vehicles, as they may feel warrant consideration under these guidelines. Upgrades from the above specifications will be considered. Proposal price to include trade-in of City's 2008 E-Z-Go ST Sport II w/2 cylinder Subaru gas engine and poly manual dump body.

The proposals will be opened at Salem City Hall on Thursday, February 09, 2017 at 10:00A. This purchase must be approved by the City Council and will be presented at the February 20, 2017 City Council meeting. The City of Salem reserves the right to purchase or reject via proposal based upon merits of value, and not cost basis alone, as decided by City Council. If you have any questions regarding this, please feel free to call me at City Hall.