

P2017-10 - Salem City Hall Improvements

The City of Salem has identified some needed repairs and renovations for City Hall. We are seeking proposals from architectural firms to assist us with establishing estimated costs for the renovations involved. Once estimated costs are determined, we may need to have bid specifications prepared. If you are interested in assisting with this project, please prepare a proposal and return it to me by Friday, June 9, 2017 at 5:00 pm.

The project will involve:

- 1) Heating and cooling system for the Public Works offices on third floor.
- 2) Revision of layout of City Hall lobby to improve traffic flow and security.
- 3) Floor in the City Clerk's office is no longer level, and may need to be jacked up.
- 4) Carpet throughout the building.
- 5) Wallpapers in the public restrooms, breakroom, hallways, council room, City Manager's office and City Clerk's office need to be removed and replaced or removed and the walls painted.
- 6) Back security door to City Hall needs to be replaced.

If you have questions regarding this request, please contact me by phone at 618-548-2222, ext. 20 or by email at cityclerk@salemil.us.

Thank you.

Bev Quinn, CMC
City Clerk

City of Salem
101 S. Broadway Ave.
Salem, IL 62881
cityclerk@salemil.us
618.548-.2222, ext. 20