

City of Salem
City Parking Lot Concrete Work
NE Corner of S. Walnut and W. McMackin

BACKGROUND

The City of Salem owns property, generally speaking, at the NE corner of S. Walnut and W. McMackin which is currently used and will be further developed for public parking. The current request involves a relatively small amount of concrete and prep work on City property to further the City's plan to improve public parking in this area.

INSTRUCTIONS

1. **Bids are due back to the Salem City Hall located at 101 S Broadway by 10:00 am on Friday, August 4, 2017. Bids shall be sealed and shall prominently note that the submission is a sealed bid. Submissions made after deadline shall not be considered unless the deadline is extended uniformly for all contractors.**
2. **Bidders shall bid project specified in the attached "Proposed Plans for Parking Lot Improvements." Project specs and/or terms are subject to slight change prior to August 4. Please be prepared to receive updated specs/terms prior to bid deadline.**
3. The City reserves the right to accept the bid which, in its judgment is the lowest and best bid, to reject any or all bids, to award the contract for the proposed work and to waive irregularities or informalities in any bid submitted. **In other words, the City reserves the right to accept the bid which, in its judgment, and regardless of cost, best accomplishes the project described in this proposal/bid request. The schedule by which work would be completed pursuant to contractor's bid may also be considered when selecting the winning bid.** All bidders agree that rejection of any bid or bids shall be without liability on the part of the City, and bidders shall not seek recourse of any kind against the City because of such rejection. The filing of any bid shall constitute an agreement of the bidder to the terms and conditions of these Instructions to bidders.
4. The City of Salem is a municipal, public body. Public funds will be used to procure the services requested in this bid. The selected contractor will be required to inform him or herself concerning, and to comply with, all applicable laws of each and every jurisdiction having authority over any aspect of the proposed work, including but not limited to, Illinois prevailing wage requirements.
5. Each contractor submitting a bid must provide evidence of insurance coverage sufficient for the nature of work to be completed and must maintain the specified level of coverage for duration of the project.
6. After a contract is awarded to the selected bidder, work may not commence until a notice to proceed is issued. The notice to proceed shall be issued after the following has occurred:
 - a. A work schedule has been approved by the City Manager or a designee; and

- b. Evidence of the required insurance coverage has been furnished.
- 7. All rights and remedies afforded to the City of Salem by law, ordinance, or policy of the City shall be retained, whether or not specified in this bid request.

Bill Gruen
Salem City Manager
(618) 548-2222 ext 13
ctymgr@salemil.us