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Public Works Director
John W. Pruden

To: Tree Contractors
From: John Pruden, Public Works Director 
Date: March 07, 2019
Re: **Tree Removal-** Proposal# P2019-08 – Ohio Ave., W. Main St., S. Lincoln Ave., S. Washington Ave., Salem, IL

The City of Salem is soliciting for proposals for removal of 5 large dead trees located at the following locations:

NE corner of Ohio St. & W. Main St. (812 W. Main)-west side of St. Theresa Church

907 W. Main – NW corner of front yard of Somer Real Estate

409 S. Lincoln – 2 trees at west side of vacant lot

519 S. Washington – tree in front yard near sidewalk

Please see attached photos

All work is located within City property or City controlled property and will be paid for by the City via the normal payable practice of once per month. Trees are to be priced individually and award of project will be based upon total of 5 trees. No awards for individual trees will be made.

The trees are to be cut to the ground by the contractor. Sections are to be cut in lengths and weight no larger than can be handled with a backhoe. City forces will load and dispose of the tree. City forces will provide traffic control throughout the job. The stump is to be left at maximum height of 2 feet above existing grade. The work area is to be left in a condition as good or better than prior to work. All damages to work area are to be responsibility of contractor. A visit to the site location prior to bidding is encouraged of all potential bidders. Also, please see attached photos.

Prior to beginning work, the contractor will provide a certificate of insurance with the following minimum requirements: general liability, \$500,000 combined single unit; auto liability, \$500,000 combined single unit; workman's compensation, state minimum. Contractor to provide certificate of insurance with the City of Salem as an additional insured with respect to general liability, and request the contractor to provide a waiver of subrogation on general auto and worker's compensation. Per State law, all workers must be paid no less than prevailing hourly wage rate for performing work on this contract. A Notice to Proceed will be issued prior to the contractor beginning work on this tree.

March 7, 2019

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Proposal is to be **lump sum total** and will be received until **Thursday, March 21, 2019 by 11:00 AM.** All work is to be completed within 30 days from award of contract. The City of Salem reserves the right to waive technicalities and to reject any or all proposals. The City of Salem reserves the right to award via proposal based upon merits of value, and not cost basis alone, as decided by City Council. The City of Salem further reserves the right to review and study any and all bids and to make a contract within 30 days after the bids have been opened and publicly read.