

**PLANNING COMMISSION  
MINUTES OF THE MEETING  
Sept 13, 2022 – 6:00 PM**

**CALL TO ORDER**

The City of Salem Planning Commission met in regular session on September 13, 2022 at Salem City Hall. The meeting was called to order at 6:00 p.m. by Chairman Rick McCullum. Members present were: Sandie Phillips, Kathy Matthews, Jim Milano, Jim Davis, Brad Heaton, Frank Addison and Greg Jones. Members absent: None. Also present was Cindy Eller, Recording Secretary, Bev Quinn, Zoning Administrator and members of the public.

**APPROVAL OF  
MINUTES**

Minutes of the July 12, 2022 meetings were presented for action. Greg Jones noted that his name appeared in the minutes as George Jones instead of Greg Jones and needed to be corrected. **Motion was made by Jim Milano and seconded by Frank Addison to approve the minutes with the correction Roll call vote: AYES: Sandie Phillips, Kathy Matthews, Jim Milano, Greg Jones, Jim Davis and Chairman Rick McCullum NAYS: None. Abstained: Brad Heaton. Motion carried.**

**STAFF  
RECOMMENDATIONS**

None

**QUESTIONS BY  
COMMITTEE  
MEMBERS**

None

**PLANNING COMMISSION ACTION**

**Special Use Permit – Temporary Use – “Customer Appreciation Day”**

Joe Wagner, ATVs and More, 1307 West Main, Salem, IL, is petitioning the City of Salem for a Special Use – Temporary Use Permit to hold a “Customer Appreciation Day” on their lot on Saturday, October 2, 2022 from 9:00 am to 5:00 pm.

Curtis Denzik, Director of Marketing with ATVs and More, told the Commission that they are working on plans to hold their annual “Customer Appreciation” event on October 22, 2022. Denzik stated they plan to have live music from noon until 5:00 pm and WDML broadcasting live remote from 9 am – 11 am. There have been 200 vendors contacted to attend the event.

Denzik told the Commission that they are working with local businesses to provide additional parking along with their front lot and plan to have one entrance and one exit with flaggers helping motorists to park. The only entrance will be O'Reilly's and exit ATV's lot making a right turn only to go along with the direction of traffic.

City Clerk Bev Quinn read into the minutes the Finding of Facts as follows:

- (1) Whether the proposed design, location, and manner of operation of the proposed special use will adequately protect the public health, safety, and welfare, and the physical environment:** The proposed special use is a one day event and would not have any effect on the physical environment. There is concern for the

safety and welfare of those attending due to possible traffic concerns.

**(2) Whether the proposed special use is consistent with this municipality’s comprehensive plan:** The proposed use is consistent with the City of Salem comprehensive plan.

**(3) The effect the proposed special use would have on the value of neighboring properties and on this municipality’s overall tax base:** This is a Temporary Use (one day event) and will have no effect on the municipality’s overall tax base.

**(4) The effect the proposed special use would have on public utilities and on traffic circulation on nearby streets:** The proposed one-day event will not have any effect on public utilities, but it will **definitely** have an effect on traffic circulation on US Rt. 50 (W. Main St.). The lot has one entrance/exit to the ATV property, which opens directly onto the highway, very close to a traffic signal. There is a very real possibility of attendees having trouble exiting onto the highway.

**(5) Whether there are any facilities near the proposed special use (such as schools or hospitals) that require special protection.** There are no facilities near the proposed special use that would require special protection.

**Motion was made by Sandie Phillips and seconded by Kathy Matthews to recommend the City Council approve the Special Use – Temporary Use Permit for ATVs & More to hold a “Customer Appreciation Day at 1307 W. Main on Saturday, October 22, 2022 from 9:00 am – 5:00 pm. AYES: Kathy Matthews, Sandie Phillips, Brad Heaton, Frank Addison, Jim Milano, Greg Jones and Chairman Rick McCullum. Motion carried.**

City Clerk Bev Quinn stated this recommendation to approve the special use request would go the City Council meeting on Monday, September 19, 2022.

**NEW BUSINESS**                      None

**OLD BUSINESS**                      None

**PUBLIC COMMENTS**                      None

**ADJOURNMENTS**                      As there was no further business to discuss, ***the meeting was adjourned 6:25 p.m.***

Cindy Eller, Recording Secretary