

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
April 2, 2018
6:00 pm**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**
 - 1. Sexual Assault Awareness & Child Abuse Prevention Month

- V. City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – 03/19/18
 - 2. Presentation of Frisbee Golf Course Concept in Bryan Park
 - 3. Second Reading – Approval of TIF Project Requests
 - 4. Second Reading of FY19 City of Salem Budget – Focus on All Other Fund Budgets
 - 5. Approval of Bid for Oil & Chip Materials (MFT)
 - 6. Approval of Contracts with Curry & Associates for Town Creek Sanitary Sewer Replacement And S. Marion Water Line Replacement

- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**

- X. Adjournment**

Bill Gruen
City Manager

**MINUTES
CITY OF SALEM
CITY COUNCIL MEETING
April 2, 2018 – 6:00 pm**

- I. CALL TO ORDER**
The regular April 2, 2018 meeting of the City Council was convened at 6:00 p.m. and called to order by Mayor Pro-Tem Sue Morgan.
- Council members present:**
Councilman Jim Koehler
Councilman Nic Farley
Councilman Craig Morton
Mayor Pro-Tem Sue Morgan
- Council member absent:** Mayor Rex Barbee
- Others present:**
- | | |
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| City Manager Bill Gruen | City Attorney Mike Jones |
| City Clerk Bev Quinn | Chief of Police Sean Reynolds |
| Finance Director Keli Barrow | Economic Development Dir. Jeanne Gustafson |
| Deputy Chief of Police Susan Miller | Public Works Director John Pruden |
| Asst. Public Works Director Annette Brushwitz | Library Director Kim Keller |
| YMCA/Rec Director Jed Casburn | Members of the Media and Public |
- II. PRAYER AND PLEDGE OF ALLEGIANCE**
Opening prayer was given by Mayor Pro-Tem Morgan, followed by the Pledge of Allegiance to the Flag.
- III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS**
Lori Ryan, representing the Marion County Coalition Against Drug Use, indicated they are hosting an Overdose Awareness Event on Thursday, April 19 from 5-7 pm at the Bryan Memorial Park. The featured speaker is Eddie Veltman, who lost a son to an overdose. There will be informational booths, a memorial walk, and a demonstration for parents of a “Hidden in Plain Sight” room, on where their teens may be hiding drugs or alcohol.
- Darrell Shaw of the Comic and Toy Expo indicated the event is being held for its second year on April 28th and 29th. Last year the event had 700 visitors, and this year they are looking for double to triple that number of visitors. There are between 40 and 50 vendors lined up, and several celebrities will be on hand to greet visitors. The event is held at the Salem Community and Activities Center, and they have already contacted SCHS about additional parking. The event has already outgrown the space they have available. Shaw added that visitors will be eating in our restaurants, staying in our motels, and spending money in our community.
- IV. MAYOR’S REPORT AND PRESENTATIONS**

Mayor Pro-Tem Morgan presented a Proclamation by the Mayor declaring April as “Sexual Assault Awareness & Child Abuse Prevention Month” to representatives of the S.A.F.E. organization.

V. CITY COUNCIL ACTION

1. Consent Agenda

a. Approval of Minutes – March 19, 2018

The minutes of the March 19, 2018 City Council meeting were presented for action.

Councilman Farley noted that in one of the motions, the minutes said “approved” they should have said “seconded by”. ***Motion was made by Councilman Farley and seconded by***

Councilman Koehler to approve the minutes as amended. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Koehler, Mayor Pro-Tem Morgan. NAYS: None. Motion carried.

2. Presentation of Frisbee Golf Course Concept in Bryan Park

Brandon Shelton addressed Council regarding his desire to create a disc golf course in Bryan Park. Mr. Shelton indicated he has been competing as a pro for the past 4-5 years, and he has competed all over the country. The sport has been growing and has now been picked up by ESPN3. Shelton indicated that Salem, in connection with Centralia’s course, could draw a lot of people into Marion County. Mr. Shelton showed a promotional video that outlined the following:

Benefits to Community

- Vibrant subculture
- Competitors from ages 7-70
- Youth outreach
- Outdoor fitness
- Fundraising

Commerce

- Will draw people to Bryan Park
- Promotes community unity
- Brings in added revenue for local businesses

Health

- Fresh air
- Healthy competition
- Weight loss

Mr. Shelton indicated he knows people all over Illinois and Missouri who would help us promote the course. Mr. Shelton indicated that the Disc Golf Association estimates the cost of building an 18-hole course, including concrete, baskets, labor and signage to be \$15,284.00. The local group feels it could be done for \$4,900.00. It could take a year or so to raise the funds, or the money could be borrowed from the City. Shelton added that he works for ESI, and the owner Kerry Smith has pledged all of the steel that will be needed. Mr. Shelton indicated he and Troy Holsapple can build the baskets with the donated steel. The overall basket cost, with powder coating, is estimated at \$2,000.00, tee pads at \$1,500.00, Tee signs - \$1,000.00 and a message board - \$400.00. The group would like to see the first hole placed near the dog park.

City Manager Gruen indicated the park is heavily used by cross country groups, and he would like to talk to them to see how this would affect them.

Mr. Shelton indicated the course would be self-supporting, and a beginner set of discs starts at \$25.00. Mayor Pro-Tem Morgan thanked Mr. Shelton for his presentation and added that Council appears interested, but not yet ready to take action. City Manager Gruen asked that Mr. Shelton provide him with a map to review prior to Council taking action.

3. Second Reading – Approval of TIF Project Requests

City Manager Gruen indicated the Council took action on the Elks’ request at the last meeting, and Mr. Dickneite is not ready for action. Council can take action on Ms. Charman’s request, but he requests that funding stay at \$15,000.00, as the City has two parking lots to complete. Mr. Gruen added that the City needs to ensure that on future TIF agreements, if projects sell mid-term, a portion of the grant comes back to the TIF fund. Gruen added that he wants to protect the

downtown TIF fund. Gruen added that all TIF projects, since he came to town, have been forgivable loans.

Jeannell Charman addressed Council, and indicated she appreciates being considered. Charman added that if you are looking at Fair Market Value of her building, there are no comparables. Charman added that she hopes to sell the building at more than Fair Market Value, so she can recoup some of the investment she has made in the building. Ms. Charman added that her investment is approximately \$300,000 and the FMV of the building is \$200,000. Ms. Charman added that if she wished to have her building designated as a Historical Building, she could not put in vinyl windows. The next owner, however, can apply for a variance and still be designated as a Historical Building. **Motion was made by Councilman Koehler to approve a forgivable loan to Jeannell Charman in the amount of \$15,000.** Councilman Farley asked Ms. Charman if she would be paying off the loan on 215 E. Main. Ms. Charman replied that the 215 E. Main project is privately owned, and the building at Main and Broadway is owned by Salem Travel. Mayor Pro-Tem Morgan asked if there was a second to Councilman Koehler's motion. There was not. The motion failed for lack of a second.

4. Second Reading of FY19 City of Salem Budget – Focus on All Other-Fund Budgets

City Manager Gruen went through the non-general fund budgets, with total budgets shown below:

Fund 2 – DOEM - \$54,601

Fund 3 – Garbage/Landfill - \$\$654,990

Fund 4 – Parks - \$\$294,276

Fund 8 – Recreation - \$107,344

Fund 10 – Police Pension - \$532,532

Fund 11, 21 & 26 -TIFs and RLF - \$1,565,595

Fund 16 – Water & Sewer - \$2,960,902

Fund 18 - Infrastructure Improvements - \$1,576,060

Fund 20 – Matching Grand Projects – Video Gaming

Public Works Director John Pruden thanked the Mayor, City Council and City Manager for approving the number of Public Works projects that they did during the past year.

City Manager Gruen indicated he and Finance Director Barrow suggest moving Fund 15 into the Parks Fund, as the parks budget is underwater. Gruen added that the Public Hearing on the FY19 Budget will be at 5:45 pm on Monday, November 16th, with approval being part of the regular meeting agenda.

5. Approval of Bid for Oil & Chip Materials (MFT)

City Manager Gruen indicated Rhutasel & Associates has assisted the City with the RFP for MFT materials, and is recommending that the City accept the low bid for seal coat from Mike Maedge Trucking at \$333.41/ton and the low bid for rock from Beelman Logistics at \$13.88/ton. **Motion was made by Councilman Farley and seconded by Councilman Morton to accept the low bid for seal cote from Mike Maedge in the amount of \$333.21/ton and the low bid for rock from Beelman Logistics in the amount of \$13.88/ton. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Farley, Mayor Pro-Tem Morgan. NAYS: None. Motion carried.**

6. Approval of Contracts with Curry & Associates for Town Creek Sanitary Sewer Replacement and S. Marion Water Line Replacement

City Manager Gruen indicated the FY19 budget proposes one sanitary sewer and one water line replacement project in Fund 18. Engineering for the Town Creek sewer project is proposed not to exceed \$34,000 while the Marion Street water line project is proposed not to exceed \$19,800. Councilman Morton asked if this engineering is something Rhutasel could do. City Manager Gruen responded that engineering firms generally have an area of expertise, and Curry and Associates has done an excellent job of providing engineering service for water and sewer projects. **Motion was made by Councilman Farley and seconded by Councilman Koehler to approve that the engineering services for Town Creek sewer project and Marion Street water**

line project be awarded as presented. Roll call vote: AYES: Councilman Koehler, Councilman Farley, Councilman Morton, Mayor Pro-Tem Morgan. NAYS: None. Motion carried.

VI. CITY MANAGER REPORT

City Manager Gruen reiterated that the FY19 Budget Hearing will be held at 5:45 pm on Monday, April 16th. Mr. Gruen added that Adam Stroud of PGAV would like to address Council at 5:00 pm on April 19th to ask some questions and get some input from Council on the Enterprise Zone application. Councilman Morton asked if there is a reason it has to start early, since he can't attend until 6:00 pm. City Manager Gruen indicated he would talk to Adam and change the time to after 6:00 pm.

VII. CITY ATTORNEY REPORT – No report.

VIII. FINANCE DIRECTOR REPORT – No report.

IX. CITY COUNCIL REPORT

Councilman Farley indicated April is Community College Month in the State of Illinois, and Kaskaskia College will be holding an open house at the Salem Campus on April 18th from 3:30 pm to 5:30 pm and at the Main Campus on April 30th from 3:00 pm – 6:00 pm.

Councilman Farley also indicated he has received some inquiries regarding the City's ability to direct debit utility payments from customers' accounts. City Manager Gruen indicated the he and the Finance Director are working on this, and will be making some improvements to the way billing and payments are made.

Councilman Morton asked when the gas line relocation behind the Theatre will take place. City Manager Gruen indicated it will be done this week.

X. ADJOURNMENT

As there was no further business to discuss, ***motion was made by Councilman Farley and seconded by Councilman Morton that the meeting be adjourned at 7:38 pm. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Koehler, Mayor Pro-Tem Morgan. NAYS: None. Motion carried.***

Bev Quinn, CMC
City Clerk