

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
APRIL 17, 2017
6:00 PM REGULAR MEETING**

- I. Call to Order & Roll Call**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**
 - 1. ABATE Proclamation
 - 2. Sexual Assault Awareness & Child Abuse Prevention Month Proclamation
- V. City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – April 3, 2017 Regular Meeting
 - 2. Approval of Bills Payable
 - 3. Approval of Outdoor Grilling/Fundraising in Bryan Park, in conjunction with Men’s Softball Games
 - 4. Approval of Requests for TIF Assistance
 - 5. Approval of FY17 Budget Amendments
 - 6. Second Reading – Approval of FY18 Budget
 - 7. Approval of IDOT Resolution for FAU Dollars for Illinois Street Sidewalk
 - 8. Purchase Approval of Materials & Construction for FY18 Gas System Improvement
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
- X. Adjournment**

Bill Gruen
City Manager

**MINUTES
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
APRIL 17, 2017 – 6:00 PM**

I. CALL TO ORDER AND ROLL CALL

The Regular meeting of the April 17, 2017 City Council meeting was called to order by Mayor Rex Barbee at 6:00 pm.

Council members present:

Councilman Tim Hudspeth
Councilman Nic Farley
Councilwoman Sue Morgan
Mayor Rex Barbee

Council members absent:

Councilman Craig Morton

Others present:

City Manager Bill Gruen	City Attorney Mike Jones
City Clerk Bev Quinn	Economic Development Dir. Jeanne Gustafson
Chief of Police Sean Reynolds	Finance Director Keli Barrow
Public Works Director John Pruden	Asst. Public Works Director Annette Brushwitz
Deputy Chief of Police Susan Miller	Library Director Kim Keller
Animal Control Officer Paul Wimberly	
Members of the Media and Public	

II. PRAYER AND PLEDGE OF ALLEGIANCE

Opening prayer was given by Councilwoman Sue Morgan, followed by the Pledge of Allegiance to the Flag lead by Mayor Barbee.

III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS

Historical Commission: Historical Commission Chairman Mark Decker provided the following report on recent acquisitions:

- **Sweney Drug Store Counter:** The Commission recently had an opportunity to purchase the counter from the former Sweney Drug Store, and the counter is currently on display at City Hall. Mr. Decker indicated he has placed a small temporary sign on the counter explaining where it came from, but he would like to replace it with something more permanent.

- **American Legion:** The Historical Commission was also contacted by the American Legion regarding some old furniture that was previously used in the G.I. Bill of Rights display. Mr. Decker indicated he took some pictures and inventory of the pieces and has had to find a place to store it, since the Commission does not have a museum.
- **Moose:** Last week he was informed that he could visit the former Moose Lodge building to look at some of the historical pieces that had been left behind. A meeting was scheduled for 9:30 am Friday, and when he arrived at 9:20 am, he was told the pieces were taken to a landfill. Although he did try to track the pieces, they had already been placed in the landfill and covered. Mr. Decker was able to get ahold of some small items, but much was lost.

Mr. Decker indicated he also has a lead on the soda fountain from Sweney Drug Store, which is currently in Effingham.

Mr. Decker indicated the point he is making is that the Historical Commission needs the City Council to do all it can to assist them in acquiring a museum. Much of Salem's history is being lost. Historical Commission Member Diane Eller added that the Sweney Drug counter was leaving town when they found out about it. Mayor Barbee responded that Council is aware of the need for a museum, and will consider requests as they are presented.

Adam Bumgarner

Adam Bumgarner addressed City Council and advised them that he recently lost his sister to a massive overdose of "bath salts", and he wants to reach out and help the community. Mr. Bumgarner would like to hand out flyers and possibly have people stand on the downtown corners with signs to bring awareness of drug abuse to the community, as he doesn't want other families to go through what his has.

Mr. Bumgarner indicated Sheriff Stevens recommended he check out the "Celebrate Recovery" meeting that is being held next Wednesday at Centralia High School. Mayor Barbee indicated Salem Community High School also has a drug awareness program that that he might be able to work with.

Councilwoman Morgan asked Chief Reynolds if he foresees any problems with Mr. Bumgarner and his group standing downtown with signs. Chief Reynolds indicated he does not, but he had suggested that Mr. Bumgarner bring this to Council's attention before doing so. Councilwoman Morgan expressed sympathy for the Bumgarner family's loss, and indicated she had taught them in school. Mayor Barbee added that it is good that someone Mr. Bumgarner's age is getting involved, as it gives peer support to those who are struggling. Councilman Farley indicated he knew Mr. Bumgarner's sister, and he applauds Mr. Bumgarner's efforts to bring attention to this problem. Councilman Farley asked that City Council be advised when Mr. Bumgarner and his friends take their signs to the streets.

IV. MAYOR'S REPORT AND PRESENTATIONS

1. **ABATE Proclamation** – Mayor Barbee signed a proclamation declaring May as "Motorcycle Awareness Month" on behalf of the A.B.A.T.E. (*A Brotherhood Aimed Toward Education*) organization.
2. **PAVE Proclamation** – Mayor Barbee signed a proclamation declaring April as "Sexual Assault Awareness Month and Child Abuse Prevention Month" and presented it to PAVE representative Cyndi Addison.

V. CITY COUNCIL ACTION

1. Consent Agenda

- a. Approval of Minutes – April 3, 2017

Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the minutes of April 3, 2017 as presented. Roll call vote: AYES: Councilman Farley Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.

2. Approval of Bills Payable

Following discussion, ***motion was made by Councilman Farley and seconded by Councilman Hudspeth that the Bills Payable of 3/20/17 through 4/18/17 be approved as presented. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

3. Approval of Outdoor Grilling/Fundraising in Bryan Park, in conjunction with Men's Softball Games

City Manager Gruen indicated YMCA Director Jed Casburn has talked with the Oddfellows organization about selling grilled items during the men's softball games on Tuesday, Wednesday and Thursday nights. Proceeds would benefit both the Oddfellows and the Salem Rec Department. Mr. Gruen added that all fundraising that happens in a city park requires the approval of the City Council.

Mr. Chris Wadkins and Mr. Dave Hocking of the Oddfellows were present to answer questions. Mr. Gruen asked if they predict running the grill every night that there are games, or do they foresee other volunteer groups needing to be brought in. Mr. Hocking indicated they would be willing to grill all three nights each week. Councilwoman Morgan indicated she would like to see the fundraising done by one organization at this time, to simplify scheduling. Mayor Barbee added that it will be important to have adequate trash receptacles, as well. Mr. Wadkins asked if the City can provide additional trash cans. Public Works Director Pruden indicated they can. City Manager Gruen asked if they intend to leave their grill onsite. Mr. Hocking indicated he would take it home each night. City Manager Gruen indicated he would like Council to act on this tonight.

Councilman Farley asked how the proceeds would be split. Mr. Hocking responded the profit would be split 50-50. Councilman Farley asked who would receive the 50% not going to the Oddfellows – the Salem Rec Department or the YMCA. City Manager Gruen indicated it could go to the benefit of the YMCA, but could reduce the City's share of costs. Councilman Hudspeth indicated he feels this is a good idea. ***Motion was made by Councilwoman Morgan and seconded by Councilman Hudspeth to approve the Oddfellows selling grilled items during the men's softball games as a fundraising program with a 50/50 split of the profit with YMCA/Salem Rec. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

4. Approval of Requests for TIF Assistance

Mayor Barbee indicated the requests being presented will be treated as a first reading and held over for action at the next meeting. City Manager Gruen indicated the Downtown TIF contains approximately \$242,000 available for TIF projects. There may need to be as much as \$200,000 reserved for the Walnut Street parking area reconstruction, although he would like to see that done in phases. Economic Development Dir. Gustafson indicated she has received requests from Jeff Morgan, Joe Latham, Jeannell Charman, Salem Fire Protection District, and Gretchen Douglas, so far. Dir. Gustafson added that Mr. Morgan has requested to address City Council directly.

Jeff Morgan, owner of Salem Minor League, indicated he would like to do a project at his 115 W. Main St. location to be called, "Coaches Corner Pub and Game Room". The front one-fourth of the building is currently used for retail as Minor League. The production and warehousing items that used to be stored in the back three-fourths of the building have been moved to the warehouse, so this space is available for a project.

Anchoring the project would be a commercial grade golf simulator, a full-service bar, billiards, darts, and shuffleboard, with entry from the rear of the building. Mr. Morgan indicated he has seen a lot of these types of facilities, but his will be unique. Mr. Morgan feels this will pull from well outside of Marion County. Mr. Morgan indicated he already owns the building and pays utilities for the entire building, and this is a good opportunity to pull foot traffic to the downtown. The south side of the building will have a large overhead door that can be opened to the outside, and the main entrance will be next to it. Councilman Farley asked what his hours will be. Mr. Morgan indicated they intend to be open from 3:00 pm to 11:00 pm Monday through Friday, noon to midnight on Saturday, and noon to 10:00 pm on Sundays. There will not be a kitchen, although they will offer appetizers. Mayor Barbee asked how many new employees Coach's Corner will employ. Mr. Morgan said three.

Councilman Farley commended the plan that was submitted to the City, and indicated a "hat's off" to Mr. Morgan. Farley added that the City is concerned with young people moving away and this is an example of young people coming back and investing in their community. Mr. Morgan indicated he is requesting \$25,000 for building improvements. While the building is structurally sound, it needs some wall relocation, resurfacing of the floors, handicapped accessible restrooms and other repairs. Councilman Farley asked about parking. Mr. Morgan responded that the new City parking lot planned for behind his building will be very useful. Mr. Morgan indicated he is looking at a July 1 opening date, predicated on obtaining the necessary liquor license, TIF funds, and State approvals. Economic Development Director Gustafson indicated the City Council has been looking at \$15,000 caps, but this project is requesting \$25,000.

Economic Development Director Gustafson provided the following summary of the following three project requests:

Gretchen Douglas of DerMagestic has acquired her building, and has put \$18,000 in improvements into the building. Ms. Douglas is requesting consideration for TIF dollars to do tuck pointing, electrical improvements, repairs to the chimney, and a new awning. The entire project will cost approximately \$30,000 and she is requesting \$15,000 towards her documented expenses.

Joe Latham has been working on his building, and has replaced the upper roof at \$20,000. He has obtained an estimate for the lower roof of \$18,000, plus \$4,000 for a canopy, totaling \$22,000. The front entrances to the building have been improved, he has a church using part of the building right now and Craft Corner is utilizing the other part. Mr. Latham is requesting \$15,000 in TIF funds.

Salem Fire Protection District has indicated they are beginning work on the Knox Boxes.

Councilman Farley asked about the \$35,000 that has been set aside for the Theatre. Farley indicated the previously proposed project involving dressing rooms and restrooms may not receive the necessary funding from the State, but he would like to see the \$35,000 in TIF funds stay in place. The Theatre Board would like to replace the ticket booth and make improvements to the front of the building. Mayor Barbee agreed.

City Manager Gruen indicated he would bring more information to the next meeting.

5. Approval of FY17 Budget Amendment

City Manager Gruen indicated that the following revisions to the FY17 budget are being requested:

Fund		Budget Increase
01	General Fund	\$309,800
02	Parks Fund	\$ 18,000
03	Garbage	\$ 96,600
04	Water & Sewer Fund	\$ 25,000
05	Gas Fund	\$ 70,000

Motion was made by Councilman Hudspeth and seconded by Councilman Farley to approve
01: General Fund

1. Streets – Dump Truck Purchased in 2016, Paid in 2017	\$74,200	
2. Animal Control – Personnel and Overtime	\$23,000	
3. Tourism – Advertising, Events, PKC Hunts	\$13,600	
4. Police – Police Car Purchased without Loan from Water	\$20,000	
5. General Admin – Brown Shoe Factory Demolition	\$179,000	\$309,800

04: Parks Fund – Temp Agency Fees **\$18,000**

03: Garbage –

1. Real Estate Closing Expense	\$48,600	
2. Departmental Equipment – Leaf Vac	\$48,000	\$96,600

16: Water and Sewer Fund

1. Equipment Maintenance – Sewer Combo Truck Repairs	\$15,000	
2. Overtime	\$10,000	\$25,000

17: Gas Fund - System Improvements **\$70,000**

Ordinance 2017-02 An Ordinance Amending Ordinance No. 2016-06 Adopting the FY17 Budget.
Roll call vote: AYES: Councilman Farley, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee, NAYS: None. Motion carried.

6. Second Reading – Approval of FY18 Budget

City Manager indicated this is a second reading, and requested approval of the FY18 Budget. Councilman Farley indicated Council really needs to look at funding the Police Pension appropriately, and suggested using funds from the Gaming Fund. Farley added that some serious research needs to

be done on how to bring this funding into compliance. Mayor Barbee agreed. Councilman Farley added that Council may need to limit projects until we get this right. Councilman Hudspeth added that Council needs to take action to address the issue and establish a five-year plan to meet its funding goal. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve Ordinance 2017-03 An Ordinance Adopting the Annual Municipal Budget for FY18 (May 1, 2017 through April 30, 2018) as presented. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

7. Approval of IDOT Resolution for FAU Dollars for Illinois Street Sidewalk

City Manager Gruen indicated the Illinois Street sidewalk project is budgeted at \$40,000, but the amount requested in the resolution is \$52,000, as we do not want to have to go back to the State to request more. ***Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve Resolution 2017-03 Requesting \$52,000 in MFT funds from IDOT for the Illinois St. Sidewalk Replacement. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

8. Purchase Approval of Materials & Construction for FY18 Gas System Improvement

Public Works Director John Pruden indicated he solicited bids for both the materials and construction separately for the gas line improvement project. The lowest bid for materials was from Utility Sales and Service, Inc., Olney, IL in the amount of \$12,817.00, and he is requesting approval. ***Motion was made by Councilman Hudspeth and seconded by Councilman Farley to award the bid on gas line improvement materials to Utility Sales and Service, Inc. in the amount of \$12,817.00. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

Public Works Director Pruden indicated the low bid for gas line construction was received from Utility Safety and Design, Inc. of Olney, IL in the amount of \$156,050.00. This amount is within the amount budgeted, and he is requesting approval. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to award the bid for gas line replacement to Utility Safety and Design, Inc. in the amount of \$156,050. Roll call vote: AYES: Councilman Farley, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.***

VI. CITY MANAGER’S REPORT

City Manager Gruen thanked City Council for approving the budget and thanked the Department Heads for their work on the budget.

VII. CITY ATTORNEY REPORT – None.

VIII. FINANCE DIRECTOR REPORT – None.

IX. CITY COUNCIL REPORT

Councilman Farley reminded everyone of the Theatre Board fundraiser on April 29th, where comedians Dale Jones and Jodi White will be performing. Councilman Farley also indicated that he would like to re-discuss permitting UTVs on City Streets, and asked that this be placed on the next meeting agenda.

X. ADJOURNMENT

As there was no further business to discuss, ***motion was made by Councilman Hudspeth and seconded by Councilwoman Morgan to adjourn the meeting at 7:12 p.m. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

Bev Quinn, CMC
City Clerk

Minutes approved: _____