

**SPECIAL MEETING NOTICE  
MAY 31, 2017 – 5:30 PM**

PURSUANT TO THE OPEN MEETINGS ACT, notice is hereby given that the Salem City Council will meet in workshop session on Wednesday, May 31, 2017 at 5:30 pm at the Salem Elks, 315 N. Broadway, Salem, IL for planning purposes. It may be necessary to enter into Executive Session for the following purposes: 5 ILCS 120/2(c)(1). The appointment, employment, compensation discipline, performance or dismissal of specific employees; or 5 ILCS 120/2 (c)(6) Sale of Real Estate. **NO ACTION WILL BE TAKEN.**

CITY OF SALEM, ILLINOIS

Bev Quinn, CMC  
City Clerk

Dated this 26<sup>th</sup> day of May, 2017

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**MINUTES  
CITY OF SALEM  
SPECIAL CITY COUNCIL WORKSHOP SESSION  
FOR PLANNING PURPOSES  
May 31, 2017**

**CALL TO ORDER**

A Special City Council Workshop Session for Planning Purposes was held at the Salem Elks meeting room at 315 N. Broadway, Salem, IL. The meeting was called to order by Mayor Rex Barbee at 5:30 pm.

**Council members present:**

Councilman Tim Hudspeth  
Councilman Nic Farley  
Councilman Craig Morton  
Councilwoman Sue Morgan  
Mayor Rex Barbee

**Council members absent:**

None.

**Others present:**

City Manager Bill Gruen  
Economic Development Director Jeanne Gustafson  
Finance Director Keli Barrow  
City Clerk Bev Quinn

**PRESENTATION ON CITY FINANCES**

Finance Director Keli Barrow provided the year-end (month 13) financial report on revenues.

**UPDATE ON FY18 PROJECTS**

City Manager Gruen outlined the following projects and indicated which staff person is working on each:

**Special Projects**

1. Armory – accept ownership, seek proposals for development – City Manager Bill Gruen
2. Brown Shoe – seek ownership, seek proposals for development – City Manager Bill Gruen
3. SBIC Property – conveyed to City, refinanced – Economic Development Director Jeanne Gustafson
4. Boat Dock – Installation - City Manager Bill Gruen
5. Develop plan for spending UP grant and match, Main St. signage – Economic Development Jeanne Gustafson and Councilwoman Morgan

**General Admin**

1. Status and action on City-liened property – City Manager Bill Gruen
2. Re-review select health insurance proposals – City Manager Bill Gruen
3. Seek proposals for auditing services, FY18 and beyond – Finance Director Keli Barrow

**City Hall**

1. Pull together estimates and plan for City Hall work – City Clerk Bev Quinn
2. Pull together financial plan for City Hall work – Finance Director Keli Barrow

**Street Lighting**

1. Review opportunities to reduce street lighting expenses – City Manager Bill Gruen

**Pool** (discussion points)

1. Solid start to Pool season
2. Purchased Square for credit/debit
3. Asst. Managers
3. Autism gathering at pool

**Bryan Museum**

1. Develop plan for next round of home repairs – Asst. PW Director Annette Brushwitz and Historical Commission Chairman Decker
2. Museum for Historical Commission – City Manager Bill Gruen

**Animal Control**

1. Personnel/job duties - City Manager Bill Gruen

**General and Personnel**

1. Pay update of 2.75% for all employees - City Manager Bill Gruen

**DOEM**

1. Weather sirens - DOEM Director Terry Mulvany
2. Nixle - DOEM Director Terry Mulvany

**Parks**

1. Bryan Park Restroom Roof – Public Works Director John Pruden

**Police Pension**

1. Plan for full funding – City Manager Bill Gruen/Finance Director Keli Barrow

**Downtown and TIF2**

1. Downtown TIF solicitation - City Manager Bill Gruen
2. SBIC land loan refi with MCSB – Finance Director Keli Barrow
3. Rear City Hall Parking Lot Project – City Manager Bill Gruen

**Gas**

1. Review gas rate study and review meter change - Bill
2. Agreement for Americana and Radiac- City Manager Bill Gruen/Finance Director Keli Barrow
3. Agreement with Citation – Public Works Director John Pruden

**POPULATION CHANGE**

Discussion on population decline and how it can affect the City. Discussion on how to combat decline.

Meeting was declared adjourned at 8:33 pm.

Bev Quinn, CMC  
City Clerk