

**CITY OF SALEM**  
**REGULAR CITY COUNCIL MEETING**  
**NOVEMBER 16, 2020 – 6:00 pm (via ZOOM)**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**
  
- V. City Council Action**
  - 1. Consent Agenda
    - a. City Council Minutes – request approval of 11-02-2020 minutes
  - 2. Appointment for open Library Board position
  - 3. Review and awarding of new residential garbage contract
  - 4. Review of quote for Sewer Line Camera proposal
  - 5. Review request for the purchase of a utility vehicle for the Waste Water Treatment Plant
  - 6. Review for approval of invoice for curb and guttering engineering services as well as work performed for the West Whittaker street improvements from Gonzalez Companies, LLC
  - 7. Consideration of quote for three in-car camera systems from CDS, Inc. for patrol vehicles
  - 8. Planning Commission recommendation for Special Use Permit for 1107 S. Broadway to allow for a food truck operation
  - 9. Review and approval of Accounts Payable for October 17 through November 10, 2020
  
- VI. City Manager Report with Department Head Updates**
- VII. City Attorney Report**
- VIII. City Council Report**
- IX. Motion to Adjourn**

Rex A. Barbee  
City Manager

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Join the meeting:  
<https://us02web.zoom.us/j/89368552544?pwd=SWZsemwzM1hsQ2pPdXRHVTrTW1RZz09>  
Meeting ID: 893 6855 2544  
Passcode: 877962  
One tap mobile  
+13126266799,,89368552544#,,,,,0#,,877962# US (Chicago)  
+13017158592,,89368552544#,,,,,0#,,877962# US (Washington D.C)

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**MINUTES**  
**REGULAR CIT COUNCIL MEETING (VIA ZOOM)**  
**Monday, November 16, 2020 – 6:00 pm**

- I. Call to Order**

The regular November 16, 2020 meeting of the Salem City Council was convened at 6:00 pm via Zoom meeting software and called to order by Mayor Pro Tem Nicolas Farley.

**Council members present (via Zoom):**

Councilman Jim Koehler  
Councilman Nicolas Farley  
Councilman Craig Morton  
Councilman Jacob Hockett

**Council members absent:** Mayor Sue Morgan

**Others present (via Zoom):**

City Manager Rex Barbee	City Attorney Mike Jones
City Clerk Bev Quinn	Public Works Director John Pruden
Chief of Police Sean Reynolds	Deputy Chief of Police Susan Miller
Code Enforcement Officer Dave Lusch	Economic Development Director Tabitha Meador
Finance Director Keli Barrow	Members of the Public and Media

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer was offered by Councilman Koehler, followed by the Pledge of Allegiance.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS – None.**

**IV. MAYOR’S REPORT AND PRESENTATIONS**

Mayor Pro Tem Farley indicated Mayor Morgan is not present due to illness, and wished her a speedy recovery.

**IV. CITY COUNCIL ACTION**

**1. Consent Agenda – request approval of 11-02-2020 minutes**

Mayor Pro Tem Indicated that the minutes reflected that he had personally reached out to soccer organizers in the O’Fallon area, and what he actually said was that he had asked City Manager Barbee to reach out. ***Motion was made by Councilman Koehler and seconded by Councilman Hockett to approve the minutes as amended. Roll call vote: AYES: Councilman Koehler, Councilman Morton, Councilman Morton, Councilman Hockett, Mayor Pro Tem Farley. NAYS: None. Motion carried.***

**2. Appointment for open Library Board Position**

Mayor Pro Tem Farley indicated Mayor Morgan is recommending appointment of Gary Hahn to the Bryan Bennett Library Board. ***Motion was made by Councilman Hockett and seconded by Councilman Koehler to approve Mayor Morgan’s appointment of Gary Hahn to the Library Board. Roll call vote: AYES: Councilman Hockett, Councilman Koehler, Councilman Morton, Mayor Pro Tem Farley. NAYS: None. Motion carried.***

**3. Review and awarding of new residential garbage contract**

City Manager Barbee indicated Public Works Director Pruden had requested bids for residential garbage collection, with the low bid coming from DBS Disposal, with an increase of \$0.75/per month per household for the first year. Rates for three years are \$10.25, \$10.25 and \$10.50 per household, per month. DBS is our current provider, and has done a good job. ***Motion was made by Councilman Koehler and seconded by Councilman Hockett to award the bid to DBS Disposal for the next three years, at the rates proposed. Roll call vote: AYES: Councilman Koehler, Councilman Morton, Councilman Hockett, Mayor Pro Tem Farley. NAYS: None. Motion carried.***

Councilman Koehler indicated he has seen and received complaints about liquid garbage residue being left on the streets, and asked if we could ask DBS to do whatever possible to avoid that. City Manager Barbee responded that we can mention it, but due to the compacting of trash, any hauler could have the same issue and it is difficult to avoid. Mayor Pro Tem Farley added that DBS does a good job for the price the City pays.

**4. Review of quote for sewer Line camera proposal**

City Manager Barbee indicated the Public Works Department had requested quotes for camera services to scope for clogs and damage in the sanitary sewer system. A proposal was received from Haier Plumbing, Okaville, IL, in the amount of \$15,4870.00. Public Works Director Pruden added that this is contractor work to televue the sewer lines that Haier will perform (*similar to engineering*). Dir. Pruden added that this is for the section of the sewer system north of SCHS. ***Motion was made by Councilman Hockett and seconded by Councilman Koehler to approve televue camera work to survey the sanitary sewer lines to be done by Haier Plumbing in the amount of \$15,470.00. Roll call vote: AYES: Councilman Morton, Councilman Hockett, Councilman Koehler, Mayor Pro Tem Farley. NAYS: None. Motion carried.***

**5. Review request for the purchase of a utility vehicle for the Waste Water Treatment Plant**

City Manager Barbee indicated the Public Works Department solicited bids for purchase of a utility vehicle for use at the Waste Water Treatment Plant. Director Pruden is recommending of the proposal from Little Egypt Golf Cars for a Cushman 4 x 2 unit in the amount of \$6,991.80. Mr. Pruden indicated proposals were sent to 14 vendors and advertised in the local newspaper and the City website. This unit is the least expensive of the units that meets or exceed the minimum specifications requested. ***Motion was made by Councilman Koehler and seconded by Councilman Hockett to approve purchase of the Cushman 4 x 2 unit from Little Egypt Golf Cars in the amount of***

**\$6,991.80. Roll call vote: AYES: Councilman Hockett, Councilman Koehler, Councilman Morton, Mayor Pro Tem Farley. NAYS: None. Motion carried.**

**6. Review for approval of invoice for curb and guttering engineering services, as well as work performed for the West Whittaker street improvement from Gonzalez Companies, LLC**

City Manager Barbee indicated Gonzalez Companies LLC has performed some engineering work for curb and gutter replacement as well as engineering on the West Whittaker Street improvement project. Gonzalez is requesting payment in the amount of \$5,595.00 for the curb and gutter work and \$5,450.00 for the Whittaker street work. **Motion was made by Councilman Hockett and seconded by Councilman Koehler to approve payments to Gonzalez Companies LLC in the amount of \$5,595. And \$5,450.00, as invoiced. Roll call vote: AYES: Councilman Koehler, Councilman Morton, Councilman Hockett, Mayor Pro Tem Farley. NAYS: None. Motion carried.**

**7. Consideration of quote for three in-car camera systems from CDS, Inc for patrol vehicles**

City Manager Barbee indicated the Salem Police Department has been approached by CDS Technologies regarding a sale price for in-car camera systems. The cost of the three cameras needed to complete the coverage of all the squad cars amounts to \$19,841.00. Barbee added that this is not a budgeted item for FY21. The price proposed is \$600.00 per camera less than the normal price, and prices may be even higher next budget year.

Councilman Morton asked how we are going to pay for the cameras, as they are unbudgeted. Finance Director Barrow responded that the City is expecting FBI funds of at least \$12,000 by the first of the year, and these funds must be spent on police department expenditures

Chief Reynolds indicated the camera equipment purchased previously was purchased in FY17 and FY18, and tech items do age out. Reynolds added that these are the same in-car cameras that are currently in the other squad cars, and purchase of these three systems will mean all squad cars will be equipped with in-car camera systems. Councilman Morton questioned not having in-car systems in all squad cars, and indicated he thought all cars were camera-equipped. Chief Reynolds added that the PD is in good shape on the FY21 budget, and is under budget on employees.

Mayor Pro Tem Farley asked what activates the cameras. Chief Reynolds responded they turn on when the lights and sirens are turned on, when there is bumper impact, or when an officer turns them on manually. Councilman Morton asked if a squad car with a camera is called when a car without a camera is responding to a call. Chief Reynolds responded that whenever possible, yes. Mayor Pro Tem Farley asked where the videos are stored. Chief Reynolds responded that the videos automatically upload to the server at the PD when the cars enter the parking lot. Farley asked if they will need additional storage for the three additional cameras. Chief Reynolds responded that they will not, but there will be an additional charge of \$196.50/mo. for adding the three cameras. Councilman Morton indicated he's not sure the savings warrant the unbudgeted purchase.

Finance Director Barrow indicated she had double checked her figures, and the \$12,000 is actually \$15,000 and there is an additional \$4,900.00 that has not yet been approved by the Department of Justice. Councilman Koehler indicated he does not like not having in-car cameras in three squad cars.

**Motion was made by Councilman Koehler and seconded by Councilman Hockett to approve the purchase of three in-car camera systems from CDS Technologies in the amount of \$19,841.00, using seizure money expected from the FBI. Roll call vote: AYES: Councilman Morton, Councilman Hockett, Councilman Koehler, Mayor Pro Tem Farley. NAYS: None. Motion carried.**

**8. Planning Commission recommendation for Special use Permit for 1107 S. Broadway to allow for food truck operation**

City Manager Barbee indicated the Planning Commission had met and held a Public Hearing for a Special Use – Temporary Use Permit requested by Paul Garrison to have a food truck at 1107 S. Broadway. Mr. Garrison is renting the building, and will be able to pull his food truck inside. As long as the Governor says there can be no indoor dining, Garrison will have picnic tables set up outside. When indoor dining is permitted again, he will be moving the picnic tables inside. There will be no wait staff. The Planning Commission is recommending approval. **Motion was made by Councilman Hockett and seconded by Councilman Morton to approve the Special Use-Temporary Use Permit requested by Paul Garrison to have a food truck service at 1107 S. Broadway. Roll call vote: AYES: Councilman Hockett, Councilman Koehler, Councilman Morton, Mayor Pro Tem Farley. NAYS: None. Motion carried.**

**9. Review and approval of Accounts Payable for October 17 through Nov. 10, 2020**

City Manager Barbee indicated there is a late addition to the Accounts Payable from Hydro Kinetics in the amount of \$40,290.00, bringing the total Accounts Payable amount to \$628,331.44. Following discussion of the bills, ***motion was made by Councilman Koehler and seconded by Councilman Hockett to approve the Accounts Payable of 10/17/20 – 11/10/20, with the addition of the Hydro Kinetics in the amount of \$40,290. Roll call vote: AYES: Councilman Koehler, Councilman Morton, Councilman Hockett, Mayor Pro Tem Farley. NAYS: None. Motion carried.***

**VI. CITY MANAGER REPORT WITH DEPARTMENT HEAD UPDATES**

City Manager Barbee indicated Serve Pro came in on Veteran’s Day when City Hall was closed and did a COVID-19 disinfecting fog of the building. The cost was \$2,259.00. Mayor Pro Tem Farley added that we may want to have that service done periodically, throughout the pandemic. Finance Director Barrow added that she should receive 75% reimbursement through FEMA. Mr. Barbee expressed his appreciation to City Hall staff who have worked so hard through the pandemic. Barbee added that many employees have been out with the virus, but still doing some work from home, and the few who were left really stepped up and covered the bases. Mayor Pro Tem Farley added his and the Council’s appreciation, and indicated that staff did an awesome job of working through this situation. Farley added, “Wear your masks!”

**VII. CITY ATTORNEY REPORT – None.**

**VIII. CITY COUNCIL REPORT**

**Councilman Koehler** congratulated Ryan Petrea and the other volunteers who hosted the disc golf fundraiser. Koehler added that it was a nice event, and the disc golf course is receiving a lot of use. Koehler added that B Bryan Park is looking great.

**IX. ADJOURNMENT**

As there was no further business to discuss, ***motion was made by Councilman Hockett and seconded by Councilman Morton to adjourn the meeting at 6:38 pm. Roll call vote: AYES: Councilman Morton, Councilman Hockett, Councilman Koehler, Mayor Pro Tem Farley. NAYS: None. Motion carried.***

Bev Quinn, CMC  
City Clerk

Approved: \_\_\_\_\_