

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
MAY 15, 2017 – 6:00 PM**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Swearing in of Elected City Council Members**
- IV. Presentation of Petitions/Public Comments**
- V. Mayor’s Report and Presentations**

**VI. City Council Action**

- 1. Consent Agenda
  - a. Approval of Minutes – May 1, 2017
- 2. Bills Payable
- 3. Request from Daffy Dills Garden Club for FY18 Community Appearance Disbursement
- 4. Approval of Plan for USDA Community Facility Grant for Police Dept Improvements
- 5. Approval of AECOM Contract “Change Order” for Landfill Monitoring
- 6. Purchase Approval – Gas Plant Generator
- 7. Approval of Rhutasel Engineering Agreement
  - a. Bryan to Boone St. Drainage Plan
  - b. Kell Street Culvert Replacement
  - c. Widening West Alley at North Broadway
  - d. North Indiana Street Resurfacing
- 9. Purchase Approval – Oil & Chip Materials for 2017
- 10. Purchase Approval – Water Plant Turbidimeter Replacement

*Note: Agenda was amended before Council Action (See \*)*

**VII. City Manager Report**

**VIII. City Attorney Report**

**IX. Finance Director Report**

**X. City Council Report**

**XI. Executive Session**

- 1. 5 ILCS 120/2(c)(2) – Collective Bargaining
- 2. 5 ILCS 120/2(c)(5) – Purchase of Real Estate
- 3. 5 ILCS 120/2(c)(6) – Sale of Real Estate

**XII. City Council Action**

- 11. Approval of 2017-19 Contracts with FOP and Operating Engineer
- 12. Approval of Sale of Real Estate in Salem Industrial Park
- 13. Approval of Purchase of Real Estate by/for use of the City

**XIII. Adjournment**

**Bill Gruen**  
**City Manager**

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**MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
May 15, 2017**

**I. CALL TO ORDER**

The regular City Council meeting of May 15, 2017 was called to order by Mayor Rex Barbee at 6:00 pm.

**Council members present:**

Councilman Tim Hudspeth  
Councilman Nic Farley  
Councilman Craig Morton  
Councilwoman Sue Morgan  
Mayor Rex Barbee

**Council members absent:**

None

**Others present:**

City Manager Bill Gruen	City Attorney Mike Jones
City Clerk Bev Quinn	Economic Development Dir. Jeanne Gustafson
Deputy Chief of Police Susan Miller	Finance Director Keli Barrow
Public Works Director John Pruden	Asst. Public Works Director Annette Brushwitz
Library Director Kim Keller	Chief of Police Sean Reynolds
Members of the Media and Public	

**II PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer was given by Councilwoman Sue Morgan, followed by the Pledge of Allegiance to the Flag lead by Mayor Barbee.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS** – None.

**V. MAYOR'S REPORT AND PRESENTATIONS**

- Mayor Barbee expressed appreciation to the Public Works employees who worked fast and furious to repair a sewer main break at the high school in time for Prom.

**VI. CITY COUNCIL ACTION**

- \* City Manager Gruen indicated there were some revisions to the City Council agenda, and presented the revised agenda, below:

- V. **City Council Action**
  - 1. Consent Agenda
    - a. Approval of Minutes – May 1, 2017
  - 2. Bills Payable
  - 3. Approval of New Class A Liquor License
  - 4. Request from Daffy Dills Garden Club for FY18 Community Appearance Disbursement
  - 5. Approval of Street Closure:
    - a. Portions of Oglesby & North Hamilton between 9 am and 5 pm on Saturday May 20, 2017 for Comic & Toy Expo.
    - b. Portion of Shelby Street on Monday, May 29, 2017 – Memorial Day
  - 6. Approval of Plan for USDA Community Facility Grant for Police Dept Improvements
  - 7. Approval of AECOM Contract "Change Order" for Landfill Monitoring
  - 8. Purchase Approval – Gas Plant Generator
  - 9. Approval of Rhutasel Engineering Agreements
    - a. Bryan to Boone St Drainage Plan
    - b. Kell Street Culvert Replacement
    - c. Widening West Alley at North Broadway
    - d. North Indiana Street Resurfacing
  - 10. Approval of Engineering Agreement with Curry & Associates for Replacement of Sanitary Sewer
  - 11. Purchase Approval – Oil & Chip Materials for 2017
  - 12. Approval of Curry & Associates Engineering Agreement for Replacement of "White Brick" Lift Station
  - 13. Purchase Approval – Water Plant Turbidimeter Replacement
- VI. **City Manager Report**
- VII. **City Attorney Report**
- VIII. **Finance Director Report**
- IX. **City Council Report**
- X. **Executive Session**
  - 1. 5 ILCS 120/2(c)(2) – Collective Bargaining
  - 2. 5 ILCS 120/2(c)(5) – Purchase of Real Estate
  - 3. 5 ILCS 120/2(c)(6) – Sale of Real Estate
- XI. **City Council Action**
  - 14. Approval of 2017-19 Contracts with FOP and Operating Engineers
  - 15. Approval of Sale of Real Estate in Salem Industrial Park
  - 16. Approval of Purchase of Real Estate by/for use of the City
- XII. **Adjournment**

***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to amend the agenda as presented. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.***

**V. 1. CONSENT AGENDA**

- a. Approval of Minutes – May 1, 2017

***Motion was made by Councilman Hudspeth and seconded by Councilwoman Morgan to approve the consent agenda as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.***

**2. Bills Payable**

Following review of bills payable, ***motion was made by Councilman Farley to approve the bills payable from 4/17/17 through 5/12/17 as presented. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

**3. Approval of New Class A Liquor License**

City Manager Bill Gruen indicated the current number of Class A liquor licenses permitted is four. Mr. Gruen recommended increasing the number of Class A licenses from four to five to accommodate Coaches Corner. ***Motion was made by Councilman Hudspeth and seconded by Councilman Farley to approve Ordinance No. 2017-04 amending section 3-32 (9) increasing the number of Class A Liquor***

***Licenses permitted from four to five. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Councilwoman Morgan abstained.***

**4. Request from Daffy Dills Garden Club for FY18 Community Appearance Disbursement**

City Manager Gruen indicated the Daffy Dill Garden Club is requesting their annual contribution from the Community Appearance budget totaling \$14,500. The club uses these funds to plant and maintain the Bryan Statue area, downtown planters, and other locations. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the disbursement of \$14,500 to the Daffy Dill Garden Club. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.***

**5. Approval of Street Closures**

**a. Portions of Oglesby & North Hamilton between 9 am and 5 pm on Saturday May 20, 2017 for the Comic & Toy Expo**

Chief Reynolds indicated Darrell Shaw, organizer of the Comic and Toy Expo, has requested that portions of Oglesby and N. Hamilton be closed between 9 am and 5 pm on Saturday, May 20<sup>th</sup>, to accommodate vendors. Chief Reynolds indicated he finds this a reasonable request, and has no objections. ***Motion was made by Councilman Hudspeth and seconded by Councilman Farley to approve the closure of portions of Oglesby and N. Hamilton on May 20<sup>th</sup> as requested. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.***

**b. Portion of Shelby Street on Monday, May 29, 2017 – Memorial Day**

City Manager Gruen indicated the American Legion has requested that a portion of Shelby Street be closed during the Memorial Day ceremony at East Lawn Cemetery on May 29<sup>th</sup> from 10 am to noon. Harold Kocher indicated the cars traveling by are a distraction, and make it difficult to hear speakers. ***Motion was made by Councilwoman Morgan and seconded by Councilman Farley to approve the closure of a portion of Shelby Street from 10am-noon, as requested. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

**6. Approval of Plan for USDA Community Facility Grant for Police Dept. Improvements**

City Manager Gruen indicated Jason Patrick of SCIRPDC had brought this Community Facilities Grant to the City's attention, and it appears to be a good fit for the Police Department. Gruen added that if approved, matching funds could be provided from Fund 20.

Chief Reynolds indicated his ideas on how the grant funds could be used, as follows:

- Resealing the parking lot;
- Replacing parking blocks and repainting spaces;
- Power washing and bleaching the exterior of the building and painting it;
- Installing new guttering;
- Installing external cameras;
- Installing a key fob or key card system so that officers and employees can enter the building without having a dispatcher buzz them in.

City Manager Gruen indicated the grant is a 45-55% split. Mr. Gruen indicated he is asking the City Council's approval to move forward with the application. ***Motion was made by Councilman Morton and seconded by Councilman Farley to authorize the City Manager and Chief of Police to move forward on the USDA Community Facility Grant. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.***

**7. Approval of AECOM Contract "Change Order" for Landfill Monitoring**

City Manager Gruen indicated this is a what might be called an "annual contract extension". The City has worked with AECOM since 2011 for services associated with groundwater monitoring at the City landfill. This is a budgeted item. ***Motion was made by Councilwoman Morgan and seconded by Councilman Hudspeth to approve the change order with AECOM for landfill monitoring as presented. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

**8. Purchase Approval – Gas Plant Generator**

City Manager Gruen indicated the generator is a budgeted item, and Mr. Pruden had solicited quotes from three vendors, as follows: Fabick CAT, Salem, IL - \$21,900.00; CK Power, St. Louis, MO - \$15,310.00; and Clinton Electric, Ina, IL - \$29,809.00. Mr. Pruden indicated he is recommending the purchase of the Fabick CAT generator. The City has three other CAT generators that work well and Fabick provides excellent local service and the best warranty. This proposal is a larger generator and is compatible with the current gas supply within the location. The CK Power quote would be "crate delivered" and would require extensive gas piping modification to accommodate a higher gas pressure, lower kW generator unit. ***Motion was made by Councilwoman Morgan and seconded by Councilman Farley to purchase the Gas Generator from Fabick CAT in the amount of \$21,900.00. Roll call vote: AYES: Councilwoman***

**Morgan, Councilman Hudspeth Councilman Farley, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.**

**9. Approval of Rhutasel Agreements**

City Manager Gruen indicated Public Works Director has been working on revising the budget to accommodate repairs made to the collapsed sanitary sewer near the high school. Projects that were included in the budget are shown on the chart below and proposed revisions are shown on the right:

<i>(Previously Approved)</i>		<i>(Suggested Revisions)</i>	
<b>Fund 18 - Street Surfacing</b>		<b>Fund 18 - Street Surfacing</b>	
N Illinois - Boone to Hawthorn##	47,080	N Illinois - Boone to Hawthorn##	47,080
E Lake - Broadway to Marion##	84,410	E Lake - Broadway to Marion##	84,410
N Indiana - Main to Boone##	144,143	N Indiana - Main to Boone##	24,500
Baldrige Lane overlay	124,000	Baldrige Lane overlay	124,000
Kell St Culvert Replacement	148,500	Kell St Culvert Replacement	0
Bryan St to Boone drainage design	23,000	Bryan St to Boone drainage design	23,000
		<b>Sewer Replacement Project</b>	<b>507,220</b>
Widen W Alley entrance at Broadway	15,850	Widen W Alley entrance at Broadway	15,850
	586,983		826,060
<b>Fund 18 - Water/Service Line Replacement</b>		<b>Fund 18 - Water/Service Line Replacement</b>	
West Main Waterline - Illinois to College	247,850	West Main Waterline - Illinois to College	93,850
<b>Fund 16 - System Improvements</b>		<b>Fund 16 - System Improvements</b>	
Kell Street Water Line	154,000	Kell Street Water Line	0
		West Main Waterline - Illinois to College	154,000
<b>Grand Total</b>		<b>1,073,910</b>	
		85,077	

Mr. Gruen indicated he and Mr. Pruden are recommending doing the engineering only for the N. Indiana St. Resurfacing; postpone the Kell St. Box Culvert Replacement until next fiscal year; add the sewer replacement project; and split the West Main Street waterline project between Funds 16 and 18.

Public Works Director Pruden indicated the sanitary sewer from Beckman’s Amoco to the high school has needed replacement for 19 years. He would like to start the project by replacing 2,500 lf, which is roughly one-third of the project. This is N. Jefferson to N. Oglesby to the high school, then to the park. The existing 10” line will be replaced with 12” line. In front of the high school, the sewer line is 13’ deep, and some areas are a little deeper. The entire length will be deepened, and moved further away from the high school. The recent repairs that were just done were “point repairs” only. The total project cost is \$1.6 million. Mr. Pruden added that the engineering for the project was done 17 years ago. Councilman Farley suggested doing the entire project at one time utilizing Fund 18. Mr. Pruden indicated he would like to do the 2,500 lf now and sit on the reserves for the time being. Mr. Pruden added that the project is close to bid-ready. Councilwoman Morgan asked Mr. Pruden to promise N. Indiana St. will not be taken out again this year. Mr. Pruden responded that he will promise to come back to City Council and request that this project be funded. **Motion was made by Councilman Hudspeth and seconded by Councilman Farley to approve the engineering proposals from Rhutasel and Associates for Bryan to Boone Drainage in the amount of \$23,000, W. Alley Widening in the amount of \$6,000, and the N. Indiana St. Resurfacing in the amount of \$24,500. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.**

**10. Curry Engineering Agreement for Replacement of Sanitary Sewer**

Engineering Agreement with Curry and Associates Engineers, Inc. for the replacement of approximately 2,500 lf of sanitary sewer at a price not to exceed \$39,500 was presented for approval. **Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve the engineering agreement with Curry and Associates, not to exceed \$39,500. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.**

**11. Purchase Approval – Oil & Chip Materials for 2017**

City Manager Gruen and Public Works Director Pruden are recommending approval of the low bids for oil and chip materials, as follows:

Marathon Oil – seal coat - \$330.95/ton  
Beelman – pea gravel - \$12.98/ton

Mr. Pruden added that both bids are less than last year's prices. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the bid from Marathon Oil for seal coat in the amount of \$330.95/ton and from Beelman Trucking for pea gravel in the amount of \$12.95/ton. Roll call vot: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

**12. Approval of Curry & Associates Engineering Agreement for Replacement of "White Brick" Lift Station**

City Manager Gruen indicated he is requesting approval of an engineering agreement with Curry & Associates for replacement of the "White Brick" lift station in the amount of \$13,500. ***Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve the engineering agreement with Curry & Associates in the amount of \$13,500 for replacement of the "White Brick" lift station. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

**13. Purchase Approval – Water Plant Turbidimeter Replacement**

City Manager Gruen indicated bids were solicited for seven turbidimeters, with the low bid coming from Vandevanter Engineering in the amount of \$37,659.00. ***Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve the purchase of seven turbidity meters from Vandevanter Engineering in the amount of \$27,659.00. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.***

**VI. CITY MANAGER'S REPORT**

City Manager Gruen indicated that in March, a bid was approved with Dirken to do the SCADA upgrade at the Wastewater Plant. It appears Dirken will not be able to perform their work as bid. The second lowest bid was from WD Automation in the amount of \$22,815, and they have agreed to honor their bid. We will be moving forward on accepting the second highest bid from WD Aotomation. \$23,000 is budgeted for this project. Mr. Pruden added that WD Automotive is at the Water Plant and now will also be at the Wastewater Treatment Plant.

**VII. CITY ATTORNEY REPORT – None.**

**VIII. FINANCE DIRECTOR REPORT – None.**

**IX. CITY COUNCIL REPORT**

**Councilwoman Morgan** indicated it is "Police Week", and she wanted to express how pleased she is with how Chief Reynolds operates the Police Department.

**X. EXECUTIVE SESSION**

1. 5 ILCS 120/2(c)(2) – Collective Bargaining
2. 5 ILCS 120/2(c)(5) – Purchase of Real Estate
3. 5 ILCS 120/2(c)(6) – Sale of Real Estate

***Motion was made by Councilman Farley and seconded by Councilman Hudspeth to enter into Executive Session at 7:00 pm for the purposes of discussing Collective Bargaining, Purchase of Real Estate, and Sale of Real Estate. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

*Mayor Barbee indicated there would be a ten minute break.*

*Return to open session at 8:20 pm.*

**XII. CITY COUNCIL ACTION**

**14. Approval of 2017-19 Contracts with FOP and Operating Engineers**

***Motion was made by Councilman Morton and seconded by Councilman Farley to approve the FOP three-year contract with wage increases of 2.75% each year, as presented. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

***Motion was made by Councilwoman Morgan and seconded by Councilman Morton to approve the Local 399 three-year contract with increases of 2.75% each year, and contingent upon the union submitting language regarding the pager phone for the water department that is consistent with the existing language for the gas department. Roll call vote: AYES: Councilman Farley, Councilman***

*Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.*

14. **Approval of Sale of Real Estate in Salem Industrial Park**  
*Motion was made by Councilman Farley and seconded by Councilwoman Morgan to sell +/- 55 acres in the Salem Industrial Park to Howell Paving at \$5,000 per acre for “developable” land and \$1,000 per acre for “undevelopable” land in cash or a combination of cash and services (Parcel ID 11-15-000-040). Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.*
15. **Approval of Purchase of Real Estate by/for use of the City**  
*Motion was made by Councilman Farley and seconded by Councilwoman Morgan to purchase +/- .30 acres from Iuka Bank at the SW corner of McMackin and Walnut Streets for an amount totaling \$65,000 (Parcel IDs 11-00-008-375 and 11-00-008-365). Roll call vote: AYES: Councilwoman Morgan, Councilman Farley, Mayor Barbee. NAYS: Councilman Morton. Councilman Hudspeth abstained. Motion carried.*

XIII. **ADJOURNMENT**  
As there was no further business to discuss, *motion was made by Councilman Farley and seconded by Councilman Hudspeth to adjourn the meeting at 8:35 pm. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.*

Bev Quinn, CMC  
City Clerk

Minutes approved: \_\_\_\_\_