

**AGENDA  
CITY OF SALEM  
6:00 PM REGULAR CITY COUNCIL MEETING  
JULY 15, 2019**

- I. **Call to Order**
- II. **Prayer and Pledge of Allegiance**
- III. **Presentation of Petitions/Public Comments**
- IV. **Mayor's Report and Presentations**
  
- V. **City Council Action**
  - 1. Consent Agenda
    - a. City Council Minutes - 07/01/19
  - 2. Approval for Use of Sidewalks 100 E Block Main Street by Odd Fellows for Grilling Fundraiser
  - 3. Approval of Resolution of Authorization for OSLAD Grant for Inclusive Playground
  - 4. Approval of Lease of Police Squad Cars – Trade In other Police Vehicles
  - 5. Approval of Solicitation for Downtown TIF Projects
  - 6. Approval of Bills Payable
  
- VI. **City Manager Report**
- VII. **City Attorney Report**
- VIII. **Finance Director Report**
- IX. **City Council Report**
- X. **Executive Session**
  - 1. 5 ILCS 120/2 (c)(21) – Review of Closed Minutes
  - 2. 5 ILCS 120/2 (c)(11) – Litigation
  - 3. 5 ILCS 120/2 (c)(1) – Personnel
  
- XI. **City Council Action**
  - 7. Approval of Closed Session Minutes from January 21 and May 20, 2019
  
- XII. **Adjournment**

Bill Gruen, City Manager

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**MINUTES  
CITY OF SALEM  
JULY 15, 2019**

**I. CALL TO ORDER**

The regular July 15, 2019 meeting of the City Council was convened at 6:00 pm, and called to order by Mayor Rex Barbee.

**Council members present:**

Councilman Jim Koehler  
Councilman Nic Farley  
Councilman Craig Morton  
Councilwoman Sue Morgan  
Mayor Rex Barbee

**Council members absent:**

None.

**Others present:**

City Manager Bill Gruen	City Clerk Bev Quinn
City Attorney Mike Jones	Chief of Police Sean Reynolds
Public Works Director John Pruden	Finance Director Keli Barrow
Economic Dev. Dir. Jeanne Gustafson	Assistant Public Works Director Annette Brushwitz
Members of the Media and Public	

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer was offered by Councilwoman Morgan, followed by the Pledge of Allegiance.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS – None.**

**IV. MAYOR'S REPORT AND PRESENTATIONS**

Mayor Barbee thanked the Salem Country Club for hosting their annual couples' tournament and bringing many visitors to Salem to support our hotels, restaurants and retail establishments.

## **VI. CITY COUNCIL ACTION**

### **1. Consent Agenda**

- a. City Council Minutes – 07/01/2019

***Motion was made by Councilwoman Morgan and seconded by Councilman Farley to approve the minutes of July 1, 2019 as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Koehler, Mayor Barbee. NAYS: None. Motion carried.***

### **2. Approval of Use of Sidewalks 100 E. Block Main Street by Odd Fellows for Grilling Fundraiser**

City Manager Gruen indicated he was approached by Marty Hays on behalf of the Odd Fellows asking to use the sidewalks in the 100 block of East Main Street to grill food for a fundraiser for a home repair project for a local person with cancer. Salem has an ordinance (Sec. 18-52) that generically prohibits encroachment on sidewalks that would impede the public. Mr. Hays' request that that we grant him an exception.

Councilman Farley asked the group if they would prefer setting up on Sweney Corner. Mark Decker of the Odd Fellows responded that it's a possibility, but it would make hauling the food back and forth from the Odd Fellows building more difficult.

***Motion was made by Councilman Farley and seconded by Councilman Koehler to grant permission to the Odd Fellows to have their smoker and accessory items on the 100 block of E. Main Street -- or Sweney Corner, whichever they prefer -- for their fundraiser on July 19<sup>th</sup> and 20<sup>th</sup>. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Koehler, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

### **3. Approval of Resolution of Authorization for OSLAD Grant for Inclusive Playground**

City Manager Gruen indicated the OSLAD grant would have to be made to the City, which matters to the extent that the Playground Committee has retained a consultant which has packaged their services to include activities from Fundraising through construction. The consultant uses a select group of specialty contractors and local contractors may not have the opportunity to bid on the project. The City would need to waive bidding for the project if it receives these dollars, which can be done with a super majority vote of the City Council. Additionally, the State grant also provides that projects should be bid out. If the City Council approves making application for OSLAD, it will have to see whether they will approve an exception for bidding.

Asst. Public Works Director Brushwitz indicated the group that did the playground equipment at Roberts Park worked like a well-oiled machine, and it saved both time and money using these professionals.

Economic Development Director Gustafson added that the resolution is also requiring that the City Council commit to bringing the project to fruition financially, if necessary. Gustafson added that many may not be aware of this condition, but added that the group is continuing its fund-raising efforts. Councilman Farley added that he feels this is one of the best things Council has done since he was elected.

***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the OSLAD Grant Program Resolution of Authorization, as presented. Roll call vote: AYES: Councilwoman Morgan, Councilman Koehler, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.***

### **4. Approval of Lease of Police Squad Cars – Trade in other Police Vehicles**

Finance Director Barrow indicated she requested proposals for rates, with MCSB providing the lowest rate of 2.79%. Barrow also added that in checking the figures on the proposal, Vito is actually 7.25% higher than Max Dye Oldsmobile. City Manager Gruen added that the City budgeted for \$35,000, but by increasing the down payment to \$40,000, the City could keep future payments lower.

Mayor Barbee asked Chief Reynolds if he prefers one style over the other. Chief Reynolds indicated both styles make good police vehicles, and are solid, comfortable vehicles with room for prisoners, in-car equipment and the cage. The trucks are V8 engines and the Durangos are V6, but either will serve the department well.

Discussion ensued regarding what vehicles are available for trade-in. The value of the Ford Crown Vic has been estimated at \$2,000 and the Ford Edge (*currently used as a travel to training car*) is estimated at \$1,800. Councilwoman Morgan asked about insurance. Chief Reynolds indicated the trucks generally run a little cheaper, due to their heavier frames.

Councilman Morton asked if there are no manufacturers currently making police cars. Chief Reynolds indicated the Dodge Charger is being used as a police vehicle, but no one submitted a proposal for the Charger. Councilman Morton asked if all the equipment used in the vehicles is necessary by ordinance, law, safety, etc. Chief Reynolds responded that it is, with more and more equipment being needed all the time. Reynolds added that pretty much all police departments are going with SUVs and trucks.

Councilman Morton asked what the overages are on the bids. Chief Reynolds responded that Vito is \$6,000 over and Max Dye is \$17,000 over, but these prices include the police equipment, light bars, cages, etc. Reynolds added that the department can do without any additional car purchases next year, if they are able to get the four vehicles this year. Reynolds added that department has been purchasing SUVs since 2016. Chief Reynolds added that he would have considered purchasing the Ford Taurus again, if they were still being made. ***Motion was made by Councilman Koehler and seconded by Councilwoman Morgan to accept the proposal from Max Dye for four Durangos, with the trade in of the 2007 Ford Edge in the amount of \$1,800 and the 2011 Crown Vic for \$2,000, or a total of \$157,334, less trade-ins. Roll call vote: AYES: Councilman Koehler, Councilwoman Morgan, Mayor Barbee. NAYS: Councilman Farley, Councilman Morton. Motion carried.***

#### **5. Approval of Solicitation for Downtown TIF Projects**

City Manager Gruen indicated the parking lot and sidewalk projects behind the Theatre came in significantly under budget. At the estimated cost of the parking lots, we planned for as much as \$15,000 being available for private projects. The project costs were increased due to the need for additional dirt and an ADA ramp, but the projects are still under budget. We have \$40,365 in the Downtown TIF now, and we project to receive another \$82,000 this fiscal year. Gruen added that he and ED Director Gustafson have been approached by several parties asking about the availability of Downtown TIF money. Finance Director Barrow added that the parking lot and sidewalk projects are not done yet, and while they may come in a little over what we expect, it is unlikely. City Manager Gruen indicated he would select the second meeting in August as the deadline, or a deadline of the first meeting with award taking place at the second meeting. Barrow added that although there may be additional funds available, currently there is approximately \$15,000 available for projects.

Councilwoman Morgan indicated that if an applicant has received funds previously, she would prefer they not be given additional funds over an applicant who has not received assistance previously.

***Motion was made by Councilman Farley and seconded by Councilman Koehler to approve the solicitation of proposals, for not more than \$15,000, with proposals due by August 5. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Koehler, Mayor Barbee. NAYS: None. Motion carried.***

#### **6. Bills Payable**

***Motion was made by Councilman Farley and seconded by Councilman Morton to approve the bills payable of 6/17/19 to 7/12/19, as presented. Roll call vote: AYES: Councilwoman Morgan, Councilman Koehler, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.***

#### **VI. CITY MANAGER REPORT**

City Manager Gruen indicated that on Friday, the City received a letter from the EPA, advising the City that they want us to have \$138,000 - \$139,000 on reserve for closure of the compost pile. Currently, we have \$100,000 on reserve. Gruen added that the City just holds a portion of the General Fund as this reserve. Public Works Director John Pruden explained that this figure is part of our "Financial Assurance", and the money doesn't actually change hands.

City Manager Gruen indicated both Jed Casburn and Councilman Koehler have expressed interest in installing a batting cage at the men's softball field in Bryan Park. Gruen added that Jed can get a \$2,500 YMCA discount. Gruen asked if Council would like to see this unbudgeted item placed on a future agenda. Councilman Morton indicated it is late in the ball season now, and suggested this be considered for the next fiscal budget.

#### **VII. CITY ATTORNEY REPORT- No report.**

#### **VIII. FINANCE DIRECTOR REPORT**

Director Barrow indicated the auditors will be in City Hall on Wednesday and Thursday of this week.

#### **IX. CITY COUNCIL REPORT**

**Councilwoman Morgan** thanked John Pruden and Annette Brushwitz for the nice job of demolition the Public Works crews did at the former Yellow Freight site.

**Councilman Koehler** commended the Street Department for the street oiling going on.

**Councilman Morton** asked if the SROs are currently working, since school is not in session. Chief Reynolds responded that they are both working for the Police Department.

#### **X. EXECUTIVE SESSION**

1. 5 ILCS 120/2(c)(21) – Review of Closed Session Minutes
2. 5 ILCS 120/2(c)(11) - Litigation
3. 5 ILCS 120/2(c)(1) – Personnel

***Motion was made by Councilman Farley and seconded by Councilwoman Morgan at 6:53 pm to enter into Executive Session for the purpose of discussion closed session minutes, litigation and personnel. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: Councilman Koehler. Motion carried.***

**XI. CITY COUNCIL ACTION**

7. Approval of Closed Session Minutes from January 21 and May 20, 2019

***Motion was made by Councilman Farley and seconded by Councilman Koehler to approve the closed session minutes of January 21, 2019 and May 20, 2019, as presented, and that they remain closed. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Koehler, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

**XII. ADJOURNMENT**

***As there was no further business to discuss, motion was made by Councilman Morton and seconded by Councilman Farley to adjourn the meeting at 7:30 pm. Roll call vote: AYES: Councilwoman Morgan, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: Councilman Koehler. Motion carried.***

Bev Quinn, CMC  
City Clerk

Approved: 8/5/2019