

AGENDA
CITY OF SALEM
6:00 PM REGULAR CITY COUNCIL MEETING
February 19, 2020 – 6:00 pm

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**
- V. City Council Action**
 - 1. Consent Agenda
 - a. City Council Minutes – 2/03/2020 – Review for Approval
 - 2. Request for bid approval for sidewalk improvements at various locations
 - 3. Request for bid approval for bituminous patch mix for city streets
 - 4. Request for bid approval for purchase of mini excavator for Gas Dept.
 - 5. Request for approval to take over Frohna Gas purchase contract through United Gas Management
 - 6. Request for approval of Ordinance allowing off highway vehicle use on City Streets (UTVs)
 - 7. Approval of bills payable from January 20, 2020 through February 14, 2020
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
- X Executive Session**
 - 1. 5 ILCS 120/2 (c)(5) Purchase of Real Estate
- XI. Motion to Adjourn**

Rex A. Barbee
City Manager

MINUTES
CITY OF SALEM REGULAR CITY COUNCIL MEETING
February 19, 2020

- I. CALL TO ORDER**
The regular February 19, 2020 meeting of the City Council was convened at 6:00 pm, and called to order by Mayor Sue Morgan.
- Council members present:**
Councilman Jim Koehler
Councilman Nic Farley
Councilman Craig Morton
Councilman Jacob Hockett
Mayor Sue Morgan
- Council members absent:** None.
- Others present:**
- | | |
|---|-------------------------------------|
| City Manager Rex Barbee | City Clerk Bev Quinn |
| City Attorney Mike Jones | Public Works Director John Pruden |
| Asst. Public Works Director Annette Brushwitz | Chief of Police Sean Reynolds |
| Economic Dev. Director Tabitha Meador | Deputy Chief of Police Susan Miller |
| Code Enforcement Officer Dave Lusch | Members of the Media and Public |
- II. PRAYER AND PLEDGE OF ALLEGIANCE**
Opening prayer was offered by Councilman Koehler, followed by the Pledge of Allegiance.
- III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS** - None.
- IV. MAYOR’S REPORT AND PRESENTATIONS**
Mayor Morgan mentioned that a Salem citizen, Tim Lyberger, will be doing a book signing on a book he co-authored, “*Mister Rogers’ Neighborhood: A Visual History*” on February 22 from 10 a.m. to 1 p.m. at Bryan-Bennett Library.

V. CITY COUNCIL ACTION

1. Consent Agenda

a. City Council Minutes – 2/03/2020

Motion was made by Councilman Farley and seconded by Councilman Hockett to approve the minutes of February 3, 2020, as presented. Roll call vote: AYES: Councilman Farley, Councilman Hockett, Councilman Koehler, Mayor Morgan. NAYS: None. Motion carried. (Councilman Morton arrived just after the vote.)

2. Request for bid approval for sidewalk improvements at various locations

Public Works Director John Pruden indicated Rhutasel and Associates Engineers prepared and sent out bid requests for sidewalk improvements at various locations. Bids were received from five contractors, with the low bid coming from KRB Excavating, Inc. of Trenton, IL in the amount of \$53,810.00. Pruden added that KRB has done parking lot and sidewalk work for the City before, and they do nice work. Councilman Farley asked how many linear feet of improvements will be made. Pruden responded that most of the work is on corners and handicapped accesses, with the longest linear section of sidewalk being 200-250 ft. on Ohio Street. Pruden indicated this project is under budget, and there will be additional sidewalk repairs made. ***Motion was made by Councilman Farley and seconded by Councilman Koehler to award the bid for sidewalk improvements at various locations to KRB Excavating, Inc. of Trenton, IL in the amount of \$53,810.00. Roll call vote: AYES: Councilman Morton, Councilman Hockett, Councilman Koehler, Councilman Farley, Mayor Morgan. NAYS: None. Motion carried.***

3. Request for bid approval for bituminous patch mix for city streets

Public Works Director Pruden indicated this is an annual purchase for bituminous patch mix for application to City Streets, and bids were received from General Contractors and Jax's Asphalt. Pruden indicated there is a mileage delineator calculated into the bids, as the City picks the patch up from the supplier. The adjusted prices per ton are: General Contractors - \$84.85/ton; Jax's Asphalt - \$98.37/ton. The base price from General Contractors is \$72.25 and last year's price was \$71.65/ton. Pruden recommended accepting the bid from General Contractors at \$72.25/ton. ***Motion was made by Councilman Koehler and seconded by Councilman Farley to accept the Bid for Bituminous Patch from General Contractors in the amount of \$72.25 per ton. Roll call vote: AYES: Councilman Hockett, Councilman Koehler, Councilman Farley, Councilman Morton, Mayor Morgan. NAYS: None. Motion carried.***

4. Request for bid approval for purchase of mini-excavator for Gas Dept.

Public Works Director Pruden indicated he requested proposals on a mini-excavator from 11 suppliers, and received responses from 7 bidders on 8 units. Pruden indicated the excavator is a small backhoe that treads lightly in yards. This equipment will be used by both the Gas and Water Departments. Pruden indicated the bid from Bobcat of St. Louis met all specs and provides extra equipment, which offers the City more "bang for its buck". The apparent low bid was received from Fabick Tractor of Salem, but their bid did not meet specs. Dir. Pruden recommended purchase of the Bobcat unit from Bobcat of St. Louis. City Manager Barbee added that there will be additional equipment purchased later this year that Fabick will have an opportunity to bid on. ***Motion was made by Councilman Farley and seconded by Councilman Hockett to approve the purchase of a Bobcat mini-excavator from Bobcat of St. Louis in the amount of \$51,174.40. Roll call vote: AYES: Councilman Hockett, Councilman Koehler, Councilman Farley, Councilman Morton, Councilman Hockett, Mayor Morgan. NAYS: None. Motion carried.***

5. Request for approval to take over Frohna Gas purchase contract through United Gas Management

City Manager Barbee indicated he obtained a copy of the Frohna contract and sent it to Council prior to the meeting. The quantity of gas involved represents less than 3% of the gas purchased by the City, but will result in a \$2,700/yr. savings during the contract. ***Motion was made by Councilman Farley and seconded by Councilman Koehler to approve taking over the gas purchase contract from Frohna through Utility Gas Management, as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Hockett, Councilman Koehler, Mayor Morgan. NAYS: None. Motion carried.***

6. Request for approval of Ordinance allowing off-highway vehicle use on City streets (UTVs)

City Manager Barbee indicated Council has requested this previously, and an ordinance was prepared as directed. Barbee added that Chief Reynolds pointed out one reference to "all-terrain vehicles" that needs to be changed to "utility terrain vehicles". Councilman Farley indicted he likes the ordinance, and it gives our citizens another transportation alternative. Farley added that he feels Council has done its due diligence on this. City Manager Barbee noted that a letter of objection to allowing UTVs on city streets was received from Neal Smith, Little Egypt Golf Cars. Mr. Smith's objections mainly pertained to noise and air pollution caused by side-by-sides, compared to golf carts. ***Motion was made by Councilman Farley and seconded by Councilman***

Morton to approve an ordinance repealing ordinance 2008-18 and amending Chapter 12 to provide for non-highway vehicles use of City streets, with the discussed revision. Roll call vote: AYES: Councilman Morton, Councilman Hockett, Councilman Koehler, Councilman Farley. NAYS: Mayor Morgan. Motion carried.

7. Approval of bills payable from January 20, 2020 through February 14, 2020

Following discussion, ***motion was made by Councilman Koehler and seconded by Councilman Farley to approve the Bills Payable for January 20, 2020 to February 14, 2020, as presented. Roll call vote: AYES: Councilman Hockett, Councilman Koehler, Councilman Farley, Councilman Morton, Mayor Morgan. NAYS: None. Motion carried.***

VI. CITY MANAGER REPORT

City Manager Barbee indicated he has executed a new five-year lease agreement with the Salem Theatre Board for use of the theater building. Barbee added that he is also working on contract renewal with the YMCA, as their contract expired in April of 2019.

Mr. Barbee indicated the Historical Commission is waiting for the contractor to put up walls and make alterations to the restroom at the new museum.

VII. CITY ATTORNEY REPORT - No report.

VIII. FINANCE DIRECTOR REPORT – No report (*not present*).

IX. CITY COUNCIL REPORT

Councilman Morton asked if the public hearing on Adult Use Cannabis has been scheduled. City Clerk Quinn (*who also serves as Zoning Administrator*) indicated the hearing is scheduled for March 10th at 6:00 pm at the Salem Community Activities Center. This site was chosen as it will allow space for more attendees than the Council Chambers will permit. A publication has been scheduled for the legal section of the Times Commoner, a box ad will be published on February 29th and postcard notices are being sent to Salem property owners.

Councilman Farley asked Mr. Pruden if Wabash is doing work in his neighborhood. Mr. Pruden indicated they may be doing some service work. Farley added that the Wabash cabinet that used to be flat in his hard now stands above ground. Councilman Farley also indicated that the Salem Chamber of Commerce has appointed a new Executive Director, Jessiycka Coleman.

Councilman Koehler indicated he attended the Theatre open house, and he was very impressed. City Manager Barbee added that SCHS will be presenting “Mary Poppins” at the theatre for two weekends in March.

X. EXECUTIVE SESSION

1. 5 ILCS 120/2(c)(5) Purchase of Real Estate

Motion was made by Councilman Koehler and seconded by Councilman Hockett to enter into executive session at 6:25 pm for the purpose of discussing purchase of real estate. Roll call vote: AYES: Councilman Koehler, Councilman Farley, Councilman Morton, Councilman Hockett, Mayor Morgan. NAYS: None. Motion carried.

(Mayor Morgan called a 5 minute break.)

Return to open session at 6:59 pm.

XI. ADJOURNMENT

As there was no further business to discuss, ***motion was made by Councilman Farley and seconded by Councilman Hockett to adjourn the meeting at 7:00 pm. Roll call vote: AYES: Councilman Hockett, Councilman Koehler, Councilman Farley, Councilman Morton, Mayor Morgan. NAYS: None. Motion carried.***

Bev Quinn, CMC
City Clerk

Approved: _____