

**Note: Due to COVID-19 issues, City Hall will not be open to the public. Remote participation is being implemented using Zoom meeting software. Necessary login information is provided below the agenda. To participate via video, it is necessary to download the ZOOM app. It is not necessary to have the app to call in and participate without video.**

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**PUBLIC HEARING  
CITY OF SALEM  
FY21 ANNUAL BUDGET  
April 20, 2020 – 6:00 PM**

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**CITY OF SALEM  
6:00 PM REGULAR CITY COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
FOLLOWING 6:00 PM PUBLIC HEARING**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**
  - 1. Proclamation for S.A.F.E**
  
- V. City Council Action**
  - 1. Consent Agenda
    - a. Approval of City Council Minutes – 4/06/2020
  - 2. Second Reading – FY21 Budget
  - 3. Mayoral Appointments to Boards and Commissions
  - 4. KRB Excavation, Inc. – Pay Request #1 for Sidewalk Improvements
  - 5. Bid Awards – Rock and Sand; Chemicals
  - 6. Bills Payable
  
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Members Report**
  
- X. Executive Session**
  - 1. 5 ILCS 120/2(c)(6) – Setting Price for Sale of Land
  
- XI. Motion to Adjourn**

Rex A. Barbee  
City Manager  
*RAB*

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**MINUTES  
PUBLIC HEARING  
CITY OF SALEM  
FY21 ANNUAL BUDGET  
APRIL 20, 2020 – 6:00 PM**

The public hearing was called to order by Mayor Sue Morgan. There were no questions or comments from the public regarding the proposed FY21 Budget. After waiting several minutes, Mayor Morgan declared the Public Hearing closed at 6:04 pm.

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**MINUTES  
REGULAR CITY COUNCIL MEETING  
MONDAY, APRIL 20, 2020  
FOLLOWING 6:00 PM PUBLIC HEARING**

**I. CALL TO ORDER**

The regular April 20, 2020 meeting of the City Council was convened at 6:05 pm (*following the FY21 Budget Hearing*) via video conferencing, and was called to order by Mayor Sue Morgan.

**Council members present via Zoom:**

Councilman Jim Koehler  
Councilman Nic Farley  
Councilman Craig Morton  
Councilman Jacob Hockett  
Mayor Sue Morgan

**Council members absent:** None.

**Others present:**

City Manager Rex Barbee	City Clerk Bev Quinn
Public Works Director John Pruden	Chief of Police Sean Reynolds
Economic Dev. Director Tabitha Meador	Finance Director Keli Barrow
Asst. Public Works Dir. Annette Brushwitz	Chamber Director Jessickya Coleman Nix
Library Director Kim Keller	Members of the Media and Public
Deputy Chief Susan Miller	

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer was offered by Councilman Koehler, followed by the Pledge of Allegiance.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS - None.**

**IV. MAYOR'S REPORT AND PRESENTATIONS**

Mayor Morgan indicated she hopes the citizens of Salem are observing social distancing and are all doing well.

**V. COUNCIL ACTION**

**1. Consent Agenda**

**a. City Council Minutes –4/06/2020**

***Motion was made by Councilman Farley and seconded by Councilman Hockett to approve the minutes of 4/6/2020 as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Hockett, Councilman Koehler, Mayor Morgan. NAYS: None. Motion carried.***

**2. Second Reading – FY21 Budget**

City Manager Barbee indicated that some revisions had been made to the draft budget based on comments received at the April 6th City Council meeting. The projected Sales Tax revenue has been reduced by \$60,000 and Fund 20 (*video gaming revenue*) has been reduced by \$13,000. Barbee added that the proposed \$75,000 expenditure item for revisions to the new police department building can be reduced, as needed. Barbee added that the Department Heads will be cognizant of the reduced revenue, and will be conservative in their spending. Revenues have exceeded what was budgeted the past couple of years, so we do have reserves. Barbee added that there are \$650,000 in grant funds reflected in the budget that are really just “pass through” funds. Councilman Farley indicated he feels much better about the budget with those revisions. ***Motion was made by Councilman Koehler and seconded by Councilman Farley to approve the FY21 Budget as presented. Roll call vote: AYES: Councilman Morton, Councilman Hockett, Councilman Koehler, Councilman Farley, Mayor Morgan. NAYS: None. Motion carried.***

**3. Mayoral Appointments to Boards and Commissions**

Mayor Morgan presented the following list of Board and Commission appointments, and requested Council approval:

**Airport Authority – 5 Yr. Term**

Brent Taylor

**Board of Police Commissioners – 3 Yr. Term**

Larry Kelly

**Library Board – 3 Yr. Term**

Jane Gaston  
Gayla Wilkerson  
Lynn Larimer

**Police Pension Board – 2 Yr. Term**

James Wheeler

**Tourism Board – 4 Yr. Term**

Leon Chapman

Rick Russ

**Zoning Board of Appeals – 5 Yr. Term**

Michael Molenhour

Frank Addison

***Motion was made by Councilman Farley and seconded by Councilman Hockett to approve the Mayoral appointments to Boards and Commissions, as presented. Roll call vote: AYES: Councilman Hockett, Councilman Koehler, Councilman Farley, Councilman Morton, Mayor Morgan. NAYS: None. Motion carried.***

**4. KRB Excavation Inc. – Pay Request #1 for Sidewalk Improvements**

City Manager Barbee indicated he is requesting approval to pay KRB Excavation Inc. Pay Request #1 in the amount of \$53,602.80 for sidewalk improvements made on Ohio St., Delmar, Whittaker, N. Washington and E. Schwartz Streets. ***Motion was made by Councilman Farley and seconded by Councilman Koehler to approve payment to KRB Excavation, Inc. in the amount of \$53,603.80. Roll call vote: AYES: Councilman Koehler, Councilman Farley, Councilman Morton, Councilman Hockett, Mayor Morgan. NAYS: None. Motion carried.***

**5. Bid Awards – Rock and Sand; Chemicals**

Mayor Barbee indicated bids were opened for annual quantities of Rock and Sand and Chemicals. The low bids received are outlined below:

- **Rock and Sand:** The low bid for CA-6 rock was received from Brink Bros. Grain & Trucking of Sandoval, IL, for \$11.36/ton. The low bid for FA-1 sand was received from Beelman Logistics, LLC, East St. Louis, IL, for \$11.89/ton.
- **Chemicals:** The low bid for Soda Ash (grade 100) is from Univar USA, Inc., Kent, WA for \$14.00/50 lb. bag. The low bid for Chlorine is from DPC Enterprises, L.P., Festus, MO for \$488.00/ton

Both Councilman Morton and Councilman Koehler indicated they would like to see the City go with the local bids for chemicals from Hawkins. Public Works Director John Pruden indicated City ordinances allow the Council to select a bidder that is not the low bidder if the bids are within 5% of each other. The definition of “local” has always been identified as having a Salem address. Pruden added that the code would need to be changed to consider another city as “local”.

***Motion was made by Councilman Farley and seconded by Councilman Koehler to award the bids for Rock & Sand and Chemicals to the low bidders, as outlined above. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Hockett, Councilman Koehler, Mayor Morgan. NAYS: None. Motion carried.***

**6. Bills Payable**

Following discussion, ***motion was made by Councilman Farley and seconded by Councilman Morton to approve the Bills Payable as presented. Roll call vote: AYES: Councilman Koehler, Councilman Farley, Councilman Morton, Councilman Hockett, Mayor Morgan. NAYS: None. Motion carried.***

**VI. CITY MANAGER REPORT**

City Manager Barbee indicated the following:

- JK Trotter and Sons has nearly completed Phase II of the sewer replacement, as well as most of Illinois St. Trotter will soon be starting on the water/sewer line replacement On Pearl St. KRB Excavation has completed the sidewalk improvement project.
- The city is working on some maintenance items at the pool, including landscaping, and the concession area concrete has been expanded. The new pool lighting is in, and is on the “winter” setting, which emits less light and lowers costs. The roof over the slide play feature has been revised and replaced.
- City Hall will be placing its order for replacement computer equipment prior to the end of FY20.

Councilman Farley indicated Centralia has announced the closure of its pool for the upcoming season. City Manager Barbee responded that he has not yet made that decision, and he will be taking the Governor’s lead. Mayor Morgan and Councilman Koehler concurred, and added that Salem’s kids will need something to do.

VII. **CITY ATTORNEY REPORT - (Not present.)**

VIII. **FINANCE DIRECTOR REPORT**

Finance Director Barrow indicated the City will be receiving approximately \$4,000 from old utility accounts. These funds have been withheld from State tax returns.

IX. **CITY COUNCIL REPORT**

**Councilman Koehler** asked how the police officer who was involved in an accident is doing. Chief Reynolds responded that the officer is okay, and is home recuperating.

Councilman Koehler added that he would like to see the water towers painted recognizing the Bobcats on one tower and the Wildcats on the other. Councilman Farley added that he has also received a recommendation to use the City logo, which he will forward to the City Manager.

**Mayor Morgan** asked Chief Reynolds if the police department is using its new vehicles yet. Chief Reynolds indicated they are not, as some of the accessories are in backorder due to COVID-19.

**Councilman Farley** indicated he had sent a list of Food Banks to the City Clerk just before tonight's meeting. Councilman Farley also asked if we would be adopting a Budget Amendment for FY20. Finance Director Barrow responded that on the advice of our auditors, the amendment is being pushed off until June.

Councilman Farley indicated the Salem Community Theatre Board has received an anonymous donation to make improvements to the building in the amount of \$60,000. The donation is intended to be used for carpet, lighting, fixtures and paint. Farley added that this is a good time to make the improvements, since the building cannot be open to the public during the "Stay at Home" order.

**Councilman Morton** asked Economic Development Director Meador for an update on the Downstate Stabilization Grant program. Dir. Meador indicated there have been several businesses express interest, but the majority have not been eligible due to being not-for-profit businesses, having received other State aid, or not having been in business for three or more years. Meador added that she has one applicant who may be eligible. Dir. Meador added that DCEO is constantly updating its rules and regulations for eligibility, which is reducing the number of businesses who are eligible.

XII. **EXECUTIVE SESSION**

1. 5 ILCS 120/2(c)(6) – Setting Price for Sale of Land

***Motion was made by Councilman Morton and seconded by Councilman Farley at 6:45 pm to enter into Executive Session for the purpose of setting a price for the Sale of Land. Roll call vote: AYES: Councilman Koehler, Councilman Farley, Councilman Morton, Councilman Hockett, Mayor Morgan. NAYS; None. Motion carried.***

*(Councilman Farley moved the Mayor, Council, City Manager, and City Clerk into a breakout session.)*

Return to open session at 6:54 pm.

City Manager Barbee indicated the City had received an offer from Tracy and Becky Timmrman to purchase the 23 acres adjacent to their property in the Industrial Park at \$1,000.00/acre. Barbee added that the acres are wooded and not suitable for industrial uses. The Timmerman's intend to use the land as buffer between their residential subdivision and industrial uses. ***Motion was made by Councilman Farley and seconded by Councilman Koehler to accept the offer from Tracy and Becky Timmerman to purchase 23 acres in the Industrial Park for \$23,000.00 plus the costs for title work and closing costs. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Hockett, Councilman Koehler, Mayor Morgan. Motion carried.***

XII. **ADJOURNMENT**

As there was no further business to discuss, ***motion was made by Councilman Farley and seconded by Councilman Hockett to adjourn the meeting at 6:57 pm. Roll call vote: AYES: Councilman Morton, Councilman Hockett, Councilman Koehler, Councilman Farley, Mayor Morgan. NAYS: None. Motion carried.***

Bev Quinn, CMC  
City Clerk

Approved: \_\_\_\_\_