

AGENDA
CITY OF SALEM
6:00 PM REGULAR CITY COUNCIL MEETING
MAY 6, 2019

- I. Call to Order
- II. Prayer and Pledge of Allegiance
- III. Swearing in of Elected City Council Members

**Administration of the Oath of Office
Councilmen Nic Farley, Jim Koehler, and Craig Morton**

- IV. Presentation of Petitions/Public Comments
- V. Mayor's Report and Presentations
- VI. City Council Action
 - 1. Consent Agenda
 - a. City Council Minutes - 04/15/19
 - 2. Approval of request by ABATE to Fundraise for Backpack/School Supplies at Intersection of Main and Broadway on Saturday, May 25, 10 am to 2 pm.
 - 3. Approval of Mayoral Appointments
 - 4. Approval of Agreement with Azavar for Audit of Certain Revenue Collections
 - 5. Approval of Purchase of Repair to Undercarriage of CAT Loader
 - 6. Approval of Vacating Easement related to White Brick Lift Station
- VII. City Manager Report
- VIII. City Attorney Report
- IX. Finance Director Report
- X. City Council Report
- XI. Adjournment

Bill Gruen, City Manager

**MINUTES
CITY OF SALEM
FY20 BUDGET PUBLIC HEARING
May 6, 2019 – 6:00 pm**

- I. **CALL TO ORDER**

The regular May 6, 2019 meeting of the City Council was convened at 6:00 pm, and called to order by Mayor Rex Barbee.

Council members present:
Councilman Jim Koehler
Councilman Nic Farley
Councilman Craig Morton
Councilwoman Sue Morgan
Mayor Rex Barbee

Council members absent:
None.

Others present:

City Manager Bill Gruen	City Clerk Bev Quinn
City Attorney Mike Jones	Chief of Police Sean Reynolds
Public Works Director John Pruden	Finance Director Keli Barrow
Members of the Media and Public	Economic Development Dir. Jeanne Gustafson
- II. **PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer was offered by Councilwoman Morgan, followed by the Pledge of Allegiance.
- III. **SWEARING IN OF ELECTED CITY COUNCIL MEMBERS**

The administration of the Oath of Office was made by Mayor Rex A. Barbee to Councilmen Nicolas Farley, Craig Morton and Jim Koehler, with congratulations from all.
- IV. **PRESENTATION OF PETITIONS/PUBLIC COMMENTS** – None.

V. MAYOR'S REPORT AND PRESENTATIONS

Mayor Barbee indicated he presented two proclamations during the past week, one for A.B.A.T.E. and one congratulating Scout Zach McKowen on achieving his Eagle Scout designation.

VI. CITY COUNCIL ACTION

1. Consent Agenda

a. City Council Minutes – 04/15/2019

Motion was made by Councilman Koehler and seconded by Councilman Farley to approve the minutes of 4/15/2019, as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Koehler, Mayor Barbee. NAYS: None. Motion carried.

2. Approval of request by A.B.A.T.E. to Fundraise for Backpack/School Supplies at Intersection Main and Broadway on Saturday, May 25, 10 am to 2 pm

Arra White introduced herself, and indicated she is the local chapter of A.B.A.T.E.'s public relations officer and treasurer, and is also in charge of the back-to-school program. Ms. White indicated their group fills and takes back packs to every grade school in Marion County, filled with everything they might need. They provide additional supplies for children who have run out of something, and have an inability to get supplies for themselves. Ms. White indicated on their Four Corners project, they hand out flowers and a piece of candy for a donation.

Councilman Koehler asked if it would be possible to put the intersection lights on flash during that time period. Public Works Director Pruden indicated it is possible, but it would mean four hours overtime for a public works employee. Ms. White responded that they place orange cones near their volunteers, wear brightly colored shirts and only approach the cars that are stopped at a red light. White added that their volunteers make this collection in Centralia and Salem. Mayor Barbee commended A.B.A.T.E.'s efforts in the community. ***Motion was made by Councilwoman Morgan and seconded by Councilman Farley to approve A.B.A.T.E.'s fundraising effort at the intersection of Main and Broadway on Saturday, May 25, 2019 between 10:00 am and 2:00 pm. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Koehler, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

3. Approval of Mayoral Appointments

The list of appointments that Mayor Barbee is proposing follows:

Boards and Commissions

Airport Authority: Josh Dice

Library Board: Tom Champion and Ann Wilzbach

Board of Police Commissioners: William "Randy" Vogt

Police Pension Board: David Black

Zoning Board of Appeals: Joan Kless and Judy Wheeler

Historical Commission: Donald Mills, Diane Eller, Jeannine Richards

Tourism Board: Melanie Johnson

Appointed Employees

City Clerk: Bev Quinn

Deputy City Clerk: Jill Combs

Director D.O.E.M.: Terry Mulvany

Treasurer: Cindy Eller

Motion was made by Councilman Koehler and seconded by Councilwoman Morgan to approve the list of appointments as presented. Roll call vote: AYES: Councilwoman Morgan, Councilman Koehler, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.
Zoning Board member Joan Kless and City Clerk Bev Quinn were sworn in by Mayor Barbee.

4. Approval of Agreement with Azavar for Audit of Certain Revenue Collections

City Manager Gruen indicated Azavar Government Solutions is a company that can review certain revenues the City receives to fund municipal operations. The ones he would like to have the company target for the City of Salem are sales tax, telecom taxes and cable franchise fees. Gruen added that the company will potentially go after sales tax revenues that should be paid to Salem. Regarding telecom and cable, we don't receive any information supporting the basis for the dollars we receive. We simply receive checks in amounts which are unsubstantiated.

City Manager Gruen indicated Azavar works on a contingency basis at a rate of 45% of revenues found, for three years. Gruen added that Finance Director Barrow is willing to take this project on, and he would like to see Council approve it.

Councilman Farley indicated he met with Azavar two to three years ago, and feels it is something the City should consider. Councilman Morton asked if the City can reapproach them and offer 35%? Or 10%? Or receive a second proposal? Councilman Farley and Dir. Barrow both indicated the fee is not negotiable, although there is no charge if they don't identify additional revenue for the City.

Councilman Koehler added that even though Azavar will receive 45%, we will receive 55%, and that's 55% of a number we're not receiving now. Dir. Barrow added that she's seen their software and it is pretty advanced, and that she has not seen any other companies that offer the same services. Mayor Barbee indicated he saw Azavar's presentation at a Southern Illinois Mayor's Association meeting. ***Motion was made by Councilman Koehler and seconded by Councilman Farley to approve entering into an agreement with Azavar for Audit of Certain Revenue Collections. Roll call vote: AYES: Councilwoman Morgan, Councilman Koehler, Councilman Farley, Mayor Barbee. NAYS: Councilman Morton. Motion carried.***

5. Approval of Purchase of Repair to Undercarriage of CAT Loader

City Manager Gruen indicated this is a budgeted expense, and he is requesting approval. ***Motion was made by Councilman Farley and seconded by Councilman Koehler to approve the repair of the undercarriage of the CAT Loader at a cost of \$18,816.66 by Fabick Tractor. Roll call vote: AYES: Councilman Koehler, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

6. Approval of Vacating Easement Related to White Brick Lift Station

City Manager Gruen indicated City Council has taken action previously involving repair of the "White Brick" lift station, situated north of Main St. Given some necessities for this work and the current boundaries of easements, we need to ask the adjacent owner, Don Marshall, for additional access to land. In exchange for access, Mr. Marshall has asked that we vacate the easement which we don't currently use and for which we have no need. Mr. Gruen indicated he is requesting approval. Public Works Director Pruden added that he has been in negotiations with the property owner, and has come to an agreement where we keep what we need and get rid of what we don't. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve Ordinance 2019-07 vacating an easement associated with "White Brick" lift station. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Koehler, Mayor Barbee. NAYS: None. Motion carried.***

VII. CITY MANAGER REPORT

City Manager Gruen outlined a proposal he has been working on in response to Tony Etnier's request that the City's solicitor's permit policy be revised. After receiving input from Council, Mr. Gruen indicated he would continue working on this and bring back an ordinance for approval.

City Manager Gruen indicated a new business, GoGourmet, has located in The Orchard, and is having its open house this Saturday from 10 am to 5:00 pm, with a ribbon cutting at 9:00 am. Gruen also added that Salem Pour House is having their ribbon cutting on Friday at 4:30 pm, with food and drink specials from 5:00 -7:00 pm.

City Manager Gruen indicated he should have proposals back on the sidewalks and parking lots on the corner of Maple and Walnut before the next meeting.

Mr. Gruen indicated Mr. Shelton, the volunteer who has been working on the Frisbee golf course, has requested that the J.U.L.I.E. locate be made, so that the second nine holes can be put in.

VIII. CITY ATTORNEY REPORT – No report.

IX. FINANCE DIRECTOR REPORT – No report.

X. CITY COUNCIL REPORT

Councilman Koehler thanked all for their thoughts and kindness on the death of his mother.

XI. ADJOURNMENT

As there was no further business to discuss, ***motion was mad by Councilwoman Morgan and seconded by Councilman Morton to adjourn the meeting at 7:00 pm. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Koehler, Mayor Barbee. NAYS: None. Motion carried.***