

**CITY OF SALEM
REGULAR CITY COUNCIL MEETING
JUNE 5, 2023 – 6:00 PM**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**

- V. City Council Action**
 - 1. Consent Agenda
 - a. City Council Minutes – request approval for 05-15-2023 minutes
 - 2. Request to hold Salem Super Cruise Car Show near Shelter # 1 in Bryan Memorial Park.
 - 3. Review and approval of Security Alarm Proposal for cameras in Bryan Memorial Park.
 - 4. Review of gas line replacement bids for replacing steel lines on Circle Dr., Edgewood Rd., Oak Tree and Pine Tree and replacing with plastic.
 - 5. Resolution to approve use of Rebuild Illinois Funds for N. Jefferson St. and N. College St. improvements.
 - 6. Request to enter into a professional service agreement with Jacob and Klein, Ltd. to provide services and advice on dealing with TIF development, tracking and reporting components as well as the development of additional business development arrangements.

- VI. City Manager Report with Department Head Updates**
- VIII. City Attorney Report**
- IX. City Council Members Report**
- XI. Motion to Adjourn**

Rex A. Barbee
City Manager
RAB

Quote of the Day –
The spirit of man is more important than mere physical strength, and the spiritual fiber of a nation than its wealth.
Dwight D. Eisenhower

**MINUTES
REGULAR CITY COUNCIL MEETING
June 5, 2023 – 6:00 pm**

- I. Call to Order**

The regular June 5, 2023 meeting of the Salem City Council was convened in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor Nicolas Farley at 6:00 pm

Council members present: Councilman Jim Koehler Councilman Royce Bringwald Councilwoman Tracy Crouch Councilman Craig Morton Mayor Nicolas Farley	Council members absent: None
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Others present: City Manager Rex Barbee City Attorney Mike Jones Finance Director Keli Roth Police Chief Kyle Ambuehl Deputy Chief of Police Susan Miller Animal Control Officer Dave Lusch	City Clerk Tabitha Meador Public Works Director Annette Sola Assistant Public Works Director Courtney Mitchell Economic Development Director Leah Dellicarpini Members of the Media and Public
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- II. Prayer and Pledge of Allegiance**

Councilman Koehler offered the opening prayer, followed by the Pledge of Allegiance.

- III. Presentation of Petitions/Public Comments**

Ms. Anna Wall expressed her interest to subdivide her property on West Lake Street to encourage development of housing. City Clerk Meador will facilitate a meeting to discuss further.

IV. Mayor’s Report and Presentations

- congratulated Bruce Kropp on receiving the Elks Club’s “Distinguished Citizen” award;
- indicated the Salem Community Theatre and Cultural Center had a successful opening weekend of *The Female Version of the Odd Couple*. The play will also be performed next weekend;
- congratulated Caleb Smith for being the 2A State Champion discus thrower.

V. City Council Action

1. Consent Agenda

a. Approval of Minutes – May 15, 2023

Motion was made by Councilman Bringwald and seconded by Councilman Koehler to approve the minutes of May 15, 2023, as presented. Roll call vote: AYES: Councilman Councilwoman Crouch, Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. Nays: None. Motion carried.

2. Request to hold Salem Super Cruise Car Show near Shelter #1 in Bryan Memorial Park.

Mayor Farley indicated that Ken Carpenter is requesting permission to hold the Salem Super Cruise Car show in Bryan Memorial Park on September 9, 2023. They would like to have the car show just south of Shelter # 1 in the open area. He is also trying to get a vendor for pony rides for the kids and possibly a food truck to provide items to the visitors. From the park they plan to hold their annual parade of classic cars and hot rods through downtown Salem. *Motion by Councilman Koehler and seconded by Councilman Bringwald to approve Ken Carpenter to hold the Salem Super Cruise Car Show in Bryan Memorial Park on September 9, 2023. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Councilwoman Crouch, Mayor Farley. NAYS: None. Motion carried.*

3. Review and approval of Security Alarm Proposal for cameras in Bryan Memorial Park.

PROJECT DETAILS

Camera Platform Upgrade			\$6,441.00
QTY	Description	Location	
1	Entry Level Server w/ OTB		
3	8TB Hard Drive		
1	8 Camera IP License		
Monthly Recurring:			
Description			Ext.Price
Remote Video Support			\$50.00

Volleyball Court Cameras			\$4,597.00
QTY	Description	Location	
3	8MP IP Turret Camera		
1	14 X 10 X 4 Weather Proof Plastic Box w/ Outlet		
2	Wireless Network Bridge Antenna		
2	POE Injector		
1	8-Port Switch		
3	Pole Mount Adapter		
3	Camera Base Adapter		
3	Single Camera IP License		

West Bridge Cameras			\$1,959.00
QTY	Description	Location	
2	8MP IP Turret Camera		
2	Pole Mount Adapter		
2	Camera Base Adapter		
2	Single Camera IP License		

Investment Summary

Total Proposal Amount	\$12,996.00
Monthly Recurring	\$50.00

City Manager Barbee indicated the proposal from Security Alarm for cameras in Bryan Memorial Park would include a new server at the pool would allow for up to forty cameras within the Park

that would provide video evidence of vandalism in the vulnerable areas in the Park, and serve as a deterrent. The existing eight-camera capacity server will be moved to monitor the Main and Broadway intersection and damage to the traffic signals, with capacity to add cameras in the future. The new system will allow for user profiles and management of user rights. ***Motion by Councilwoman Crouch and seconded by Councilman Bringwald to approve the proposal received from Security Alarm for \$12,996.00 with a \$50.00 monthly recurring fee to replace the security camera server at the park***

4. Review of gas line replacement bids for replacing steel lines on Circle Dr., Edgewood Rd., Oak Tree, and Pine Tree and replacing with plastic.

City Manager Barbee indicated the City of Salem requested bids for the 2023 Gas Line Replacement Project which includes removing steel gas main on Circle Dr, Edgewood Rd., Oak Tree, and Pine Tree and replacing with plastic. The original estimate for the job was \$366,000.00. One bid was received for the project from USDI, Olney, IL. The bid come in under budget at \$244,420.00. ***Motion was made by Councilman Koehler and seconded by Councilman Bringwald to approve the bid received from USDI for \$244,420.00 to replace steel lines on Circle Dr., Edgewood Rd., Oak Tree and Pine Tree and replace with plastic. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Councilman Koehler, Mayor Farley. NAYS: None. Motion carried.***

5. Resolution to approve use of Rebuild Illinois Funds for N. Jefferson St. and N. College St. improvements.

Mayor Farley indicated the City Public Works Department has earmarked funding from the Rebuild Illinois grant program for much needed street improvements on North Jefferson Street and North College. A Resolution is provided to identify that the Rebuild Illinois Program funds will be used for the street improvement project. Public Works Director Sola indicated that all Rebuild Illinois funds have been received. ***Motion was made by Councilman Bringwald and seconded by Councilman Koehler to approve Resolution 2023-04, Resolution to allocated Rebuild Illinois Funding for the N. Jefferson St. and N. College St. improvement projects. Roll call vote: AYES: Councilwoman Crouch, Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.***

6. Request to enter into a professional service agreement with Jacob and Klein, Ltd. to provide services and advice on dealing with TIF development, tracking and reporting components as well as the development of additional business development arrangements.

City Manager Barbee indicated that Jacob & Klein, Ltd has proposed professional services agreements for the TIF 2 (Industrial TIF) and TIF 3 (Downtown) districts. These agreements would replace the current “services as needed” agreement with PGAV. Jacob & Klein, Ltd services will include:

1. Provide the City with on-call legal and consulting services on matters relating to the TIF District as needed.
2. Track and monitor the growth of annual Real Estate and Sales Tax (if appropriate) Increment within the TIF District.
3. Negotiate terms of TIF Reimbursements and prepare Redevelopment Agreements with Developers.
4. Prepare, certify, and submit Annual TIF District Reports to the Office of the Illinois Comptroller.
5. Provide legal opinion (J&K) on matters relating to Annual Reports to State Comptroller as required by the TIF Act.
6. Prepare TIF District Annual Reports for submission to City and other taxing districts.
7. Conduct City’s Annual Joint Review Board Meetings with Taxing Bodies as required by the TIF Act. Retaining the firm will allow us to move forward with seeking the extension of existing TIFs, as well as aid in the development of new TIF Districts, Enterprise Zones, Business Development Districts, etc. The firm will also assist in many administrative tasks, freeing up time for the Director of Economic Development to solicit new business, as well as expend energy on retention efforts.

Cost this year: \$6,000 per TIF agreement (2), (plus reimbursable expenses – capped at \$2,500). To be paid out of TIF accounts. ***Motion was made by Councilman Koehler and seconded by Councilwoman Crouch to approve retaining Jacob & Klein, Ltd as strategic and legal advisors for TIF 2 and TIF 3. AYES: Councilman Koehler, Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.***

VI. City Manager and Dept Head Reports

City Manager Barbee –

- provided pictures of the Wastewater Treatment Plant roof project;
- indicated he has been contacted by a gentleman wanting to host the Wall of Honor for the Middle East Conflict from July 4-7, if there is interest.

City Clerk Meador –

- indicated the Bicentennial Celebration is shaping up to be a day full of events in Bryan Memorial Park on Saturday, July 1;
- indicated she is in the process of liquor license renewals, about 50% of liquor establishments have submitted their applications for liquor license renewals that expire on June 30, 2023;
- indicated she has named Amanda Hartley to serve as Deputy Clerk.

Police Chief Ambuehl –

- indicated that the police department has undergone body camera training, and has added cellphones for the app to save on storage costs. TOP Electric has added outlets to the police department to address how many devices will need to be plugged in at a time.

Finance Director Roth –

- indicated she is working on revenue expense reports, with the intention of distributing the reports tomorrow or the following day.

Public Works Director Sola –

- indicated there is an issue at the water plant with a settling tank drainage valve; it is original to the plant. She has contacted three different contractors to replace the three valves in the section that will require excavation 20-25’ deep. This is a critical repair that needs to be done in a timely manner; expenses of up to \$40,000 will be ratified at the next Council meeting.

Economic Development Director Dellicarpini –

- indicated the two listening sessions for strategic planning went well. On track for the end of August for the Strategic Plan;
- indicated she has been in contact with the taxing bodies in regards to the upcoming Industrial TIF extension.

VII. City Attorney Report – No report.

VIII. City Council Member Report

Councilman Koehler –

- indicated that he sees Bryan Memorial Park busy;

Councilman Bringwald –

- commended the gas crew for their work on checking neighborhood gas lines;
- commended Marion County YMCA Director Jed Casburn on his efforts with the summer camp program.

Councilman Morton –

- indicated he reached out to the architect of the pool who says it would not be a problem to host a dog swim.

IX. Motion to Adjourn

Motion was made by Councilman Morton and seconded by Councilwoman Crouch to adjourn the meeting at 7:10 pm. Roll call vote: AYES: Councilwoman Crouch, Councilman Morton, Councilman Bringwald, Mayor Farley. NAYS: None. ABSTENTIONS: Councilman Koehler. Motion carried.

Tabitha Meador
City Clerk

Minutes approved: _____