

CITY OF SALEM
REGULAR CITY COUNCIL MEETING
September 18, 2023 – 6:00 PM

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**

- V. City Council Action**
 - 1. Consent Agenda
 - City Council Minutes – request approval for 09-05-2023 meeting minutes.
 - 2. Second reading and approval of proposed City of Salem property tax levy for 2024.
 - 3. Second reading of revised investment policy.
 - 4. Request to establish a date for City wide Halloween Trick or Treat event.
 - 5. Request to allow a Disc Golf Tournament to be held in Bryan Memorial Park on October 15, 2023.
 - 6. Recommendation of Planning Commission for Special Use Permit
 - 7. Request for a change in zoning terminology to allow Office Spaces as an allowable use in Section 23 of the Code of Ordinances.
 - 8. Presentation of Accounts Payable lists for the period of August 21 – September 15, 2023.

- VI. City Manager Report with Department Head Updates**
- VII. City Attorney Report**
- VIII. City Council Members Report**
- IX. Executive Session – potential sale of real estate**
 - 5 ILCS 120/2 (C) (6) Sale of Real Estate**
- X. Return to Open Session**
- IX. Motion to Adjourn**

Rex A. Barbee
City Manager
RAB

Quote of the Day –

“People who wonder if the glass is half empty or full miss the point. The glass is refillable.”
-Unknown

MINUTES
REGULAR CITY COUNCIL MEETING
September 18, 2023 – 6:00 pm

- I. Call to Order**

The regular September 18, 2023 meeting of the Salem City Council was convened in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor Nicolas Farley at 6:00 pm

Council members present: Councilman Royce Bringwald Councilwoman Tracy Crouch Councilman Craig Morton (arrived at 6:05 PM) Mayor Nicolas Farley	Council members absent: Councilman Jim Koehler
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Others present: City Manager Rex Barbee City Attorney Mike Jones Public Works Director Annette Sola Code Enforcement Officer Dave Lusch Members of the Media and Public	City Clerk Tabitha Meador Police Chief Kyle Ambuehl DOEM Director Andrew Strong Library Director Kim Keller
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- II. Prayer and Pledge of Allegiance**

Mayor Farley offered the opening prayer, followed by the Pledge of Allegiance.

- III. Presentation of Petitions/Public Comments – none.**

IV. Mayor's Report and Presentations

- indicated the City of Salem has been awarded the IHDA Strong Communities Grant in the amount of \$190,000 and offered a 'thank you' to Assistant Public Works Director Courtney Mitchell, Code Enforcement Officer Dave Lusch, and Finance Director Keli Roth for their work on the application;
- indicated the gas rates are being looked into and a rate structure will be adjusted in the near future;
- indicated the Illinois Municipal League conference is being held later this week in Chicago for elected officials and department heads;
- indicated Economic Development Director Leah Dellicarpini is absent at this Council meeting due to attending the Selma School Board meeting on behalf of the City.

V. City Council Action

1. Consent Agenda

a. Approval of Minutes – September 5, 2023

Motion was made by Councilwoman Crouch and seconded by Councilman Bringwald to approve the minutes of September 5, 2023 meeting, as presented. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Mayor Farley. NAYS: None. Motion carried.

2. Second reading and approval of proposed City of Salem property tax levy for 2024.

Mayor Farley asked this be tabled, due to documentation needed from the Library.

Motion made by Councilman Bringwald and seconded by Councilwoman Crouch to table the approval of the proposed City of Salem property tax levy for 2024. Roll call vote: AYES: Councilwoman Crouch, Councilman Bringwald, Mayor Farley. NAYS: None. Motion Carried.

3. Second reading of revised investment policy.

City Manager Barbee indicated this is the Second Reading of the revised City of Salem Investment Policy. The 2023 Investment Policy comes as a recommendation by the auditors. ***Motion made by Councilwoman Crouch and seconded by Councilman Bringwald to authorize the revised Investment Policy. Roll call vote: AYES: Councilman Bringwald, Councilman Morton, Councilwoman Crouch, Mayor Farley. NAYS: None. Motion carried.***

4. Request to establish a date for City-wide Halloween Trick-or-Treat event.

Mayor Farley indicated that Halloween falls on a Tuesday this year, and historically, Trick-or-Treat has been held on October 31. ***Motion was made by Councilman Morton and seconded by Councilman Bringwald to approve the City-wide Halloween Trick-or-Treat to be held on Tuesday, October 31 from 6-8 PM. Roll call vote: AYES: Councilman Morton, Councilman Bringwald, Councilwoman Crouch, Mayor Farley. NAYS: None. Motion carried.***

5. Request to allow a Disc Golf Tournament to be held in Bryan Memorial Park on October 15, 2023.

City Manager Barbee indicated that Brandon Shelton has approached the City to request permission to hold a Disc Golf Tournament in Bryan Memorial Park on Sunday, October 15, 2023. Mr. Shelton indicated this is not a fundraiser, but rather a PDGA C-Tier sanctioned tournament. ***Motion by Councilman Morton and seconded by Councilwoman Crouch to approve the usage of Bryan Memorial Park on Sunday, October 15, 2023 for a Disc Golf Tournament. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.***

6. Recommendation of the Planning Commission for Special Use Permit.

City Manager Barbee indicated the Planning Commission recommends the Special Use Permit be issued to Sheeler Rentals, LLC to place a double-wide mobile home on a fixed foundation on the property located at 2154 Old Texas Lane. Legal description of the property is: Fletchers Texas Row Part SE SE Lot 13, Salem Marion County, Illinois. ***Motion by Councilwoman Crouch and seconded by Councilman Bringwald to approve the Special Use Permit for 2154 Old Texas Lane to Sheeler Rentals, LLC. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.***

7. Request for a change in zoning terminology to allow Office Spaces as an allowable use in Section 23 of the Code of Ordinances.

City Manager Barbee indicated a change to Chapter 23; Division 10; Section 23-299 and Section 23-300 of Salem's City Ordinances is proposed. It is proposed that "Offices" be moved out of the "Special Uses" section (23-300) and into the "Permitted Uses" section (23-299) of Chapter 23;

Division 10. ***Motion by Councilwoman Crouch and seconded by Councilman Bringwald to approve Ordinance 2023-13: An Ordinance Amending Chapter Twenty-Three of the Salem City Code, by removing “Offices” from Special Uses in the B-4 District, and adding “Offices” to Permitted Uses in the B-4 District. Roll call vote: AYES: Councilwoman Crouch, Councilman Morton, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.***

8. **Review of Accounts Payable lists from August 21 through September 15, 2023.**
Following review, ***motion made by Councilman Bringwald and seconded by Councilwoman Crouch to approve the accounts payable list from August 21 through September 15, 2023. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.***

VI. City Manager and Department Head Reports

City Clerk Meador – no report.

Police Chief Ambuehl –

- indicated he, along with two officers, completed taser recertification training;
- indicated he met with States Attorney Tim Hudspeth in regards to the Safe-T Act and Sheriff Cripps has a guide on the law so that everyone is on the same page.

Public Works Director Sola –

- indicated that information to re-bid the trash hauling contract will be available soon. She expects to include different language in regards to the city-wide clean-up;
- indicated the water plant is not in 100% compliance with the EPA’s request;
- indicated the landfill is nearing completion with seeding and final inspection.

Director of Emergency Management Strong –

- indicated that he attended IEMA’s Training Summit in Springfield.

City Manager Barbee – no report.

Finance Director Roth – absent.

Economic Development Director Dellicarpini – absent.

VII. City Attorney Report – No report.

VIII. City Council Member Reports
None.

- IX. Executive Session – potential sale of real estate**
5 ILCS 120/2 (C) (6) Sale of Real Estate
Motion made by Councilman Bringwald and seconded by Councilwoman Crouch to table Executive Session for the purpose of the potential sale of real estate. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.

- II. Motion to Adjourn**
Motion was made by Councilwoman Crouch and seconded by Councilman Bringwald to adjourn the meeting at 6:36 PM. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.

Tabitha Meador
City Clerk

Minutes approved: _____