

CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
MAY 3, 2021 – 6:00 PM

- I. Call to Order
- II. Prayer and Pledge of Allegiance
- III. Swearing in of newly elected City Council officials

.....

Administration of the Oath of Office  
Mayor Nic Farley  
Councilman Jim Koehler and Councilman Royce Bringwald  
\*\*\*\*\*

- IV. Presentation of Petitions/Public Comments
- V. Mayor’s Report and Presentations
- VI. City Council Action
  - 1. Consent Agenda
    - a. City Council Minutes – request approval for 04-19-2021 minutes
  - 2. Approval of Mayoral appointments for boards and commissions
  - 3. Appointment of Mayor Pro-Tem for FY 22.
  - 4. Review and approval of bids for City Gas Line Project for S. College Ave in FY22
- VII. City Manager Report with Department Head Updates
- VIII. City Attorney Report
- IX. Executive session
  - a. 5 ILCS 120/2 (c) (3) – Appointment of Person to Fill Public Office (Council Seat)
- X. Appointment of Person to fill unexpired two-year Council seat
- XI. City Council Members Report
- XII. Motion to Adjourn

Rex A. Barbee  
City Manager  
*RAB*

*Quote of the Day – When you come to the end of your rope, tie a knot in it and hang on. -  
Franklin D. Roosevelt.*

MINUTES  
REGULAR CITY COUNCIL MEETING  
Monday, May 3, 2021

- I. **Call to Order**

The regular May 3, 2021 meeting of the Salem City Council was convened at 6:00 pm in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor Nicolas Farley.

**Council members present:**  
Councilman Jim Koehler  
Councilman Craig Morton  
Councilman Jacob Hockett  
Mayor Nicolas Farley

**Council members absent:** None.

**Others present:**

City Manager Rex Barbee	Public Works Director Annette Brushwitz
City Clerk Bev Quinn	Chief of Police Sean Reynolds
Finance Director Keli Barrow	Economic Development Director Tabitha Meador
Library Director Kim Keller	City Attorney Mike Jones
Councilman-Elect Royce Bringwald	Members of the Public and Media
- II. **PRAYER AND PLEDGE OF ALLEGIANCE**

Councilman Koehler offered the opening prayer. At Mayor Farley’s request, Mekhi Moore lead the Pledge of Allegiance.

III. **SWEARING IN OF NEWLY ELECTED CITY COUNCIL OFFICIALS**

Prior to the swearing in of newly elected officials, Mayor Farley presented outgoing Councilman Jacob Hockett for his service for the past year and a half.

Mayor Nicolas A. Farley was sworn in as the 57<sup>th</sup> Mayor of the City of Salem by City Clerk Bev Quinn. Mayor Farley swore in Councilman Jim Koehler and Councilman Royce Bringwald. Councilman Bringwald joined the Council table.

IV. **PRESENTATION OF PETITIONS/PUBLIC COMMENTS** – None.

V. **MAYOR’S REPORT AND PRESENTATIONS** – None.

VI. **CITY COUNCIL ACTION**

1. **Consent Agenda**

a. **City Council Minutes - request approval of April 19, 2021**

***Motion was made by Councilman Koehler and seconded by Councilman Bringwald to approve the minutes of April 19, 2021, as written. Roll call vote: AYES: Councilman Bringwald, Councilman Koehler, Councilman Morton, Mayor Farley. NAYS: None. Councilman Morton abstained. Motion carried.***

2. **Approval of Mayoral Appointments for Boards and Commissions**

Mayor Farley presented the following list of appointees to Boards and Commissions, and requested Council confirmation:

**Library 3 Yr. Term**

Jack McGuire

Gary Hahn

Joyce Raver

**Board of Police Commissioners – 3 Yr. Term**

Michael Phillips

**Police Pension Board – 2 Yr. Term**

David Black

**Historical Commission – 3 Yr. Term**

Frank Brinkerhoff

Luke Purcell

Megan Holler

Betty Purcell

**Tourism Board – 4 Yr. Term**

Robin Lindberg Dana

Hampton Sherry Morton

Bob Haney

Jacob Hockett (3-year open term)

***Motion was made by Councilman Koehler and seconded by Councilman Bringwald to approve the Mayoral Appointments to Boards and Commissions as presented. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.***

3. **Appointment of Mayor Pro Tem for FY22**

Mayor Farley indicated he has asked Councilman Koehler to serve as Mayor Pro Tem for FY22, and he is asking for Council confirmation. ***Motion was made by Councilman Bringwald and seconded by Councilman Morton to approve the appointment of Councilman Koehler as Mayor Pro Tem for Fiscal Year 2022. Roll call vote: AYES: Councilman Bringwald, Councilman Morton, Mayor Farley. NAYS: None. Councilman Koehler abstained.***

4. **Review and approval of bids for City Gas Line Project for S. College Ave. in FY22**

City Manager Barbee indicated the Public Works Department has budgeted \$275,000 for gas line replacements in FY22. Bid requests were sent to three vendors, but only one responded, due to the project needing to be completed prior to the end of the summer. The bid from Utility Safety and Design, Inc. (USDI) for construction was \$171,696.75 and the quote they submitted for materials totaled \$56,782.25, for a total of \$228,479.00. This total bid is \$46,521.00 under budget. ***Motion was made by Councilman Morton and seconded by Councilman Koehler to approve the bid for construction of the FY22 Gas Line Project to USDI in the amount of \$171,696.75 and the quote for materials from USDI in the amount of \$56,782.25, for a total of \$228,479.00. Roll call vote: AYES: Councilman Koehler, councilman Bringwald, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.***

**VII. CITY MANAGER REPORT WITH DEPARTMENT HEAD UPDATES**

- City Manager Barbee indicated he and Public Works Director Annette Brushwitz have been conducting interviews for the Assistant Public Works Director position. As a result, Public Works employee Cory Purintun has been offered the position and has accepted. Mr. Purintun will be training his replacement before moving into his new position.

City Manager Barbee indicated the City will be hosting “Family Fun Day” on Saturday, June 5<sup>th</sup>. Barbee added that we have received a request from a local church for a full-park event for the next day, but there are still details to be worked out.

- Public Works Director Annette Brushwitz indicated she has been interviewing candidates for two public works positions, and has offered a job to one candidate.

Dir. Brushwitz added that she will be sending Council some sample designs for the water tower painting. Brushwitz added that this has become “mission critical”, and she really need an answer at the next City Council meeting.

- Economic Development Director Meador indicated she will be co-hosting a “Lunch and Learn” with DCEO for managers and HR professionals on Wednesday, May 5<sup>th</sup>. Meador added that she currently has four food trucks lined up for the July 4<sup>th</sup> event, and things are moving forward.

**VIII. CITY ATTORNEY REPORT – No report.**

**Mayor Farley** indicated he received three letters of interest for the open Council seat, and he intends to discuss the candidates with Council in closed session. Farley added that he expects there to be action after the executive session, and invited everyone to stay until after the Executive Session to join us in a small reception for newly elected officials.

**IX. EXECUTIVE SESSION**

**a. 5 ILCS 120/2(c)(3) – Appointment of Person to Fill Public Office (Council Seat)**

***Motion was made by Councilman Bringwald at 6:14 pm to enter into Executive Session for the purpose of discussing the appointment on a person to the open City Council seat. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.***

*Return to open session at 6:30 pm*

**X. APPOINTMENT OF PERSON TO FILL PUBLIC OFFICE (COUNCIL SEAT)**

Following Executive Session, Mayor Farley indicated he is asking City Council to confirm his appointment of Amy Troutt to the open City Council seat. Farley added that Ms. Troutt is the Dean of Student Services at Kaskaskia College and has a Masters in Business Administration. Farley added that has been very impressed with her Ms. Troutt’s work, and feels she will be a breath of fresh air for City Council. ***Motion was made by Councilman Bringwald and seconded by Councilman Morton to appoint Amy Troutt to the unexpired two-year City Council position. Roll call vote: AYES: Councilman Bringwald, Councilman Morton, Mayor Farley. NAYS: Councilman Koehler. Motion carried.***

**XI. CITY COUNCIL REPORT**

**Councilman Koehler** commented that things are going well in Salem – there are people wanting to open businesses and there seems to be a sense of excitement in town. Koehler added that the park is always full.

**Councilman Bringwald** thanked the voters and all the friends and family who supported him.

**X. ADJOURNMENT**

As there was no further business to discuss, at 6:35 pm, ***motion was made by Councilman Koehler and seconded by Councilman Bringwald to adjourn the meeting. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.***

Bev Quinn, CMC  
City Clerk

Approved: \_\_\_\_\_