

CITY OF SALEM IL
REGULAR CITY COUNCIL MEETING
March 20, 2023 – 6:00 PM

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**

- V. City Council Action**
 - 1. Consent Agenda
 - (a) Approval of Minutes – March 6, 2023
 - 2. Review of bids for oil and chip for street maintenance and awarding of bid.
 - 3. Review of bid for cold patch for street maintenance.
 - 4. Review of repairs for sewer line replacement in East Lawn Cemetery.
 - 5. Review of bid for painting of Salem Aquatic Center prior to use of pool.
 - 6. Request to allocate available funds to end of fiscal year improvements for streets, pool, cemetery and public works maintenance shed and office.
 - 7. Authorization to enter into repairs to North Selmaville Road in conjunction with work being done by XPO Logistics to replace some street panels that have broken and created dips in the roadway.
 - 8. Request to authorize our Finance Director to request bids for rates on reserve money with local banks and IPRIME municipal investment services.
 - 9. Request for approval of ordinance vacating property rights on undeveloped portion of South Jefferson Street.
 - 10. Approval of existing Zoning Map as part of an annual review.
 - 11. Request from T-Squared LLC to amend their Special Use Permit
 - 12. Review of proposed budget for FY 2024. First review of General Fund items, with the balance of accounts reviewed at the following Council meeting.
 - 13. Review of the City’s accounts payable items and request for approval.

- VI. City Manager and Dept Head Reports**
- VII. City Attorney Report**
- VIII. City Council Member Report**
- IX. Motion to Adjourn**

Rex A. Barbee
City Manager

RAB

Quote of the Day – Get a good idea and stay with it. Dog it, and work at it until it’s done and done right.
Walt Disney

MINUTES
REGULAR CITY COUNCIL MEETING
MARCH 20, 2023

- I. Call to Order**

The regular March 20, 2023 meeting of the Salem City Council was convened in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor Nicolas Farley at 6:00 pm

Council members present:
Councilman Jim Koehler
Councilman Royce Bringwald
Councilman Craig Morton
Mayor Nicolas Farley

Council members absent: None.

Others present:

City Manager Rex Barbee	City Clerk Bev Quinn
City Attorney Mike Jones	Economic Development Dir. Tabitha Meador
Chief of Police Kyle Ambuehl	Public Works Director Annette Sola
Finance Director Keli Roth	Asst. Public Works Director Courtney Mitchell
Deputy Chief of Police Susan Miller	Economic Development Director Tabitha Meador
Members of the Media and Public	

II. Prayer and Pledge of Allegiance

Councilman Koehler offered the opening prayer, followed by the Pledge of Allegiance.

III. Presentation of Petitions/Public Comments – None.

IV. Mayor’s Report and Presentations

Mayor Farley thanked the Historical Commission and all who were involved in the William Jennings Bryan birthday event that took place on Saturday. Farley also thanked the City of Salem staff members who attended the Greater Salem Area Chamber of Commerce “Grub and Grow” event, during which he offered his “State of the City” address. Mayor Farley added that he is honored that the Chamber has chosen the City of Salem as its “Partner in Progress” for 2023.

Mayor Farley indicated the soccer organization has obtained their 501c3, and they are working on plans for soccer fields.

V. City Council Action

1. Consent Agenda

a) Approval of Minutes – March 6, 2023

Motion was made by Councilman Koehler and seconded by Councilman Bringwald to approve the minutes of March 6, 2023, as presented. Roll call vote: AYES: Councilman Bringwald, Councilman Morton, Councilman Koehler, Mayor Farley. NAYS: None. Motion carried.

Clerk’s note: At Mayor Farley’s request and Council consensus, action will be taken on agenda items 2-5 as an omnibus vote.

2. Review of bids for oil and chip for street maintenance and awarding of bid.

Public Works has solicited bids for 2023 street maintenance for oil and chip materials. We received one bid for bituminous materials (Seal Coat) HFRS-2P for 34,000 gallons from Don Anderson company at \$4.323/gal for a bid total of \$112,982.00. The bid for seal coat aggregate (blast furnace slag) came from Beelman Logistics, LLC on 1700 tons at \$29.90/ton for a total cost of \$50,830.00. City Manager Barbee is recommending approval of bids provided by Don Anderson Company, Inc. at \$3.323/gal on 34,000 gallons of oil for a total of \$112,982.00 and to Beelman Logistics, LLC for 1700 ton of slag seal coat aggregate at \$29.90/ton for a total of \$50,830.00 for road maintenance projects in 2023.

3. Review of bid for cold patch for street maintenance.

Public Works solicited bids for Bituminous Patching mixture with one contractor submitting a bid. General Contractors, Inc provided a bid of \$104.00 on 400 tons of Bituminous Patching Material for a total cost of \$41,600.00. City Manager Barbee is recommending approval of bid for Bituminous patch mix for road maintenance to General Contractors, Inc on 400 ton of material at \$104.00 for a total of \$41,600.00 for repairs in 2023.

4. Review of repairs for sewer line replacement in East Lawn Cemetery.

Council had approved some emergency repairs to the sewer system at East Lawn Cemetery. The work performed was to lay a new sewer line to replace the damaged septic system with 550 feet of line being installed and connections made to the Cemetery Shed and the existing City Sewer. The work was done by J.K. Trotter by March 15, and the cost of the work was in line with the cost estimate provided to Council. City Manager is recommending ratification of the authorization for J.K. Trotter to complete installation of a new sewer line at East Lawn Cemetery by J.K. Trotter in the amount of \$13,500.00.

5. Review of bid for painting of Salem Aquatic Center prior to use of pool.

Public Works has received one bid from Henson Painting to paint the Aquatics Center pool with racing lines in the deep end in the amount of \$21,546.75. Henson’s have provided this type of service in the past. Total project cost amounts to \$21,546.75. City Manager Barbee is recommending approval of bid to repaint the pool surfaces from Jerold Henson Painting Contractors in the amount of \$21,546.75.

Motion was made by Councilman Koehler and seconded by Councilman Bringwald as an omnibus action that Agenda Items 1-5 be awarded to the low bidder, as outlined above. Roll

call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.

6. Request to allocate available funds to end of fiscal year improvements for streets, pool, cemetery and public works maintenance shed and office.

Mayor Farley indicated the City is expecting revenues for the current fiscal year to exceed projections in the amount of \$125,000.00 and the City Manager is requesting permission to move forward with some expenditures prior to the end of FY23, including the following:

Street Department

- purchase of a standalone carport in the amount of \$6,109.00;
- installation of ceiling insulation in one bay for the maintenance shed at \$2,500.00;
- garage door maintenance at a cost of \$1,000;
- upgrading of the current electrical system at a cost of \$14,800.00;
- installation of a security camera to review traffic issues at the main intersection in town due to semi-trailers colliding with the traffic signals at a cost of \$2,492.00.

Aquatic Center

- replacement of a diving board in the amount of \$3,500.

Cemetery

- installation of a carport and concrete pad at a cost of \$10,000.00;
- additional ground protection mats at a cost of \$3,600.00;
- the purchase of an air compressor at a cost of \$6,500.00;
- and a new laptop computer for \$1,500.00.

Each item proposed is subject to the ability to expend the money prior to May 1 2023.

Councilman Morton indicated he thinks it's a good idea to put a camera at Main and Broadway, and asked if this will be used in crime solving, as well as semi-truck damage to traffic signals. Chief Ambuehl responded that it will be used as a tool after the fact, but not constantly monitored.

Motion was made by Councilman Bringwald and seconded by Councilman Koehler to approve proceeding with the additional expenditures outlined above, contingent upon the City's ability to have the work completed in FY23. Roll call vote: AYES: Councilman Koehler, Councilman Bringwald, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.

7. Authorization to enter into repairs to North Selmaville Road in conjunction with work being done by XPO Logistics to replace some street panels that have broken and created dips in the roadway.

City Manager Barbee indicated a portion of Selmaville Road North that has some concrete panels that have failed, likely due to some underground erosion caused by an uncapped abandoned water line. XPO Logistics is having work done to their entrance ramp in the same area and the contractor is willing to extend his project to remove the broken panels and stabilize the ground and pour new concrete panels. By utilizing their crews to do the work adjacent to their existing project we are told that the road surface can be repaired at a cost not to exceed \$20,000.00. Public Works Director Sola added that with the increased traffic from the new industrial facility and from XPO Logistics, this would be a good time to complete the work and we would save some additional funds by combining the work with the XPO's project, and by using the existing contractor, KRB, Inc. Sola added that we have had a good working relationship with KRB in the past. ***Motion was made by Councilman Koehler and seconded by Councilman Bringwald to authorize KRB, Inc. to replace the damaged concrete panels on Selmaville Road, at a cost not to exceed \$20,000. Roll call vote: AYES: Councilman Bringwald, Councilman Morton, Councilman Koehler, Mayor Farley. NAYS: None. Motion carried.***

8. Request to authorize Finance Director to request bids for rates on reserve money with local banks and IPRIME municipal investment services.

City Manager Barbee indicated Finance Director Barrow has seen interest rates rise and would like to seek some CD investment rates for surplus funds currently held in local checking accounts. Dir. Barrow added that she has obtained CD rates, as follows:

Bank	Annual Percentage Yield			
	6 mo.	12 mo.	18 mo.	24 mo.
Peoples National Bank		3.50%	3.00%	3.00%
Peoples State Bank	4.61%	4.51%	4.11%	3.91%
Marion Co. Savings Bank	5.05%	4.68%	4.25%	4.05%
First National Bank of Sandoval	4.10%	4.20%		
First Financial	4.00%	4.00%	3.75%	3.50%
Iuka State Bank	4.27%	4.27%	4.27%	4.27%
PMA	4.70%	4.28%	4.03%	3.79%

Director Barrow indicated she is recommending the following:

Bank	Period	Rate	Amount
MCSB	6 mo.	5.05%	\$500,000
MCSB	12 mo.	4.68%	\$500,000
Iuka	18 mo.	4.27%	\$500,000
Iuka	24 mo.	4.27%	\$500,000

Dir. Barrow added that she was pleased that the local banks offered better rates than PMA (*also known as Iprime*), but she would still like to open an account with PMA with an initial deposit of \$100,000. **Motion was made by Councilman Koehler and seconded by Councilman Bringwald to approve moving four increments of \$500,000 each into 6 mo. and 12 mo. CDs with MCSB and 12 mo. and 18 mo. CDs with Iuka State Bank; and opening an account with Iprime/PMA with an initial deposit of \$100,000. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.**

9. Request for approval of ordinance vacating property rights on undeveloped portion of South Jefferson Street.

City Manager Barbee indicated the City has been contacted about the vacation of roadway in the 800 block of S. Jefferson by the adjacent property owners (*same family*) to allow them to move forward with plans to move a double wide mobile home onto the property. Barbee added that this is the undeveloped portion of S Jefferson between E. Mitchell Street and the former B&O railway property. Petitioner Julie Back was present, and indicated they have determined that it is not feasible to put the double-wide on the lot at this time, but are still asking that the undeveloped roadway be vacated. **Motion was made by Councilman Koehler and seconded by Councilman Bringwald to approve Ordinance 2023-05 vacating the undeveloped portion of S Jefferson between E. Mitchell St. and the railroad property. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.**

10. Approval of existing Zoning Map as part of an annual review.

City Manager Barbee indicated the City is required to present and approve an updated zoning map each year in March. Barbee added that there are no changes to the map from last year. There was an annexation during the past year, but the City’s records showed the property already in the City limits. The action taken was to enable Marion County to amend its records. **Motion was made by Councilman Bringwald and seconded by Councilman Morton to approve the zoning map as presented. Roll call vote: AYES: Councilman Koehler, Councilman Bringwald, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.**

11. Request from T-Squared LLC to amend their Special Use Permit

Mayor Farley indicated City Council had previously approved a Special Use Permit to Andrew Trinkle and Cory Thorson of T-Squared Holdings to operate a property management office from the former Paradise Flowers site. Farley added that apparently the scope of the operation changed during the planning stages, and the Planning Commission and Council were not made aware of it. A third person has been added to the project, and will be acting as a broker and selling real estate. Mayor Farley indicated he has spoken with Mr. Trinkle, explained to him that Special Use Permits are issued to specific users for specific purposes and, as a result, Mr. Trinkle has submitted a request that Cindy Quinn be added to the Special Use Permit. Farley indicated he is requesting that this amendment be approved by City Council. **Motion was made by Councilman Koehler and seconded by Councilman Bringwald to approve the amendment to the Special Use Permit issued to Andrew Trinkle and Cory Thorsen to add Cindy Quinn. Roll call vote: AYES: Councilman Bringwald, Councilman Morton, Councilman Koehler, Mayor Farley. NAYS: None. Motion carried.**

12. Review of proposed budget for FY2024. First review of General Fund items, with the balance of accounts reviewed at the following Council meeting.

City Manager Barbee asked Finance Dir. Roth to provide a summary of items of interest. Dir. Roth provided the following:

FY '24 General Fund Budget Summary

Expenses:

General Administration- The fireworks expenses increased \$25,000, this will come from \$15,000 from the City and \$10,000 from the Tourism Board. Also, The Fourth of July Event is going to cost \$20,000 with the expense coming 50/50 from the City and Tourism Board.

Police- A new police car is budgeted for \$70,000 and the first year of our five-year contract for body cams, tasers, etc. is \$61,038. The PD union negotiations were settled at 4% each year for three years.

Public Works Administration- The city is tearing down and replacing the office at the maintenance shed. This should come in around \$127,300. We are going to decrease the total amount of building maintenance by \$14,800 because the electrical panel at the maintenance shed is being completed in FY '23.

City Hall- The City Hall budget has stayed the same as previous year.

Economic Development- Expenses stayed the same as they were in FY '23 other than some added expense for Professional Services and Training.

Streets- Purchasing a dump truck for \$75,000 and our other major expense is the loan payment for the street sweeper, which will be paid off 5/5/2025.

Street Lighting- Expenses for electricity have stayed the same as the previous year.

Swimming Pool- There is \$13,000 in the budget for painting the pool. We are leaving this in here in case the entire pool cannot be painted before the end of our fiscal year. If this does happen, we will have whichever part of the pool wasn't painted in the spring, painted after the pool closes for the year. We will also make a bond payment for the pool this year and the bond will be paid off on 4/1/2029.

Bryan Museum- Expenses stayed flat.

Cemetery- Expenses decreased from the previous year because we were able to get some building maintenance completed during FY '23.

Animal Control- Expenses increased minimally from grounds maintenance and the TNR program.

General and Personnel Services- Increased the transfer from the General Fund to the Park by \$64,000.

Police Board- Expenses stayed flat.

Mechanical Services- Tools and small equipment increased about \$3,000.

Police Pension Transfer- The transfer from the General Fund this year is \$341,697, which is a decrease of \$71,717. In total the statutory minimum contribution from our actuaries is \$618,307.

City Manager Barbee indicated the remaining Funds will be reviewed at the next City Council meeting.

13. Review of the City's accounts payable items and request for approval.

City Manager Barbee indicated he is adding an invoice from JK Trotter and Sons in the amount of \$13,500 for sewer install at East Lawn Cemetery. Following review of the accounts payable for February 20 through March 17, 2023, ***motion was made by Councilman Koehler and seconded by Councilman Bringwald to approve the accounts payable, with the addition of the JK Trotter and Sons bill. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald. NAYS: None. Mayor Farley abstained.***

VI. City Manager and Dept Head Reports

City Manager Barbee –

- introduced Leah Dellicarpini, who will be taking over the Economic Development Director position when Tabitha Meador moves into the City Clerk/Asst. to the City Manager position. Barbee added that Ms. Dellicarpini received her PA from Cedarville University in Ohio, and her MBA from Florida International University in Florida. Ms. Dellicarpini is the owner and CEO of Chico's Restaurant. Barbee added that Ms. Dellacarpini attended an economic development conference with he and Dir. Meador in Noble on Friday, and asked some very good questions;
- commended the SCHS drama department for their presentation of Beauty and the Beast, and added that it was a very good show;
- advised City Council that he had been visited by the potential owners of the former Kerr-McGee Service Station, and they have run into a gap in their financing of about \$100,000. They are seeking other sources of revenue;
- thanked the Public Works Department for getting flags up at the Bryan Home for Saturday's event;
- indicated Guinzy Construction will be back to work on Whittaker Street on April 3;
- reminded everyone to vote on April 4th.

City Clerk Quinn –

- Apologized for the number of boxes piled in City Hall's lobby, and indicated she is working on a Records Disposal through the State of Illinois. Quinn added that lists of the compiled documents have to be sent to the Local Records Division of the State Archives Division and permission granted before the documents can be scheduled for shredding. Quinn added that everyone has been great about collecting their items for disposal.

Chief of Police Ambuehl –

- indicated he attended Mobile Training Unit 15 (MTU 15) quarterly training on March 31st;
- indicated that Deputy Chief Miller will be meeting with the Franklin Park and Hawthorn School Superintendent to discuss emergency planning;
- indicated he will be meeting with ILEAS next week, as well as the LPR (*license plate recognition*) vendor.

Library Director Kim Keller –

- indicated there is an Apollo 11 display at the library through the end of March, which was provided to the library at no cost, and urged residents to see it while it is here.

Public Works Director Sola –

- indicated Guinzy Construction is scheduled to be back on the Whittaker St. project on April 3rd, and plan to have the project completed by May 15th, weather permitting;
- the S. Broadway waterline construction project has been moved up, and will begin next week;
- indicated curb and gutter repairs are being pushed back on their schedule;
- advised that she and Asst. Public Works Dir. Mitchell will be meeting with Keep Salem Beautiful and the Rotary Club to schedule a clean-up day;
- announced that they will be cleaning the Cemetery on March 27th, and staff will be trying to be stricter as items are returned to the cemetery. Sola added that she has met with a couple of people regarding the new requirements, and "so far, so good";
- indicated they are still needing pool applications.

Finance Director Roth –

- indicated the CDAP NAL and Housing grants have been closed out, and there are no funds remaining in those bank accounts. These accounts will be closed.

VII. City Attorney Report – No report.

VIII. City Council Member Report

Councilman Koehler –

- Thanked the Public Works Department for getting the flags up at the William Jennings Bryan birthday event;
- Indicated the Historical Commission is checking on getting additional lighting for the outside of the Bryan Home and fixing up the kitchen. Koehler added that there have been a lot of people very interested in the Home, and he will be looking at obtaining a removable sign to post outside that says "Open House";
- Indicated the SCHS presentation of Beauty and the Beast was outstanding.

Mayor Farley –

- Welcomed Ms. Dellacarpini to the City of Salem, and added that he looks forward to working with her and the enthusiasm she is bringing to the position.

IX. Motion to Adjourn

Motion was made by Councilman Morton and seconded by Councilman Bringwald to adjourn the meeting at 7:30 pm. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.

Bev Quinn, CMC
City Clerk

Minutes approved: _____