

**PLANNING COMMISSION
MINUTES OF THE MEETING
August 11, 2020 – 6:00 PM**

CALL TO ORDER	<p>The City of Salem Planning Commission met in regular session on August 11, 2020 at Salem City Hall. The meeting was called to order at 6:00 p.m. by Chairman Rick McCullum. Members present were: Sandie Phillips, Kathy Matthews, Jim Milano, Jim Davis and Brad Heaton. Members absent: Harold Hunzicker. Also present was Cindy Eller, Recording Secretary, Bev Quinn, Zoning Administrator and members of the public.</p>
APPROVAL OF MINUTES	<p>Minutes of the July 14, 2020 meeting were presented for action. Motion was made by Kathy Matthews and seconded by Brad Heaton to approve the minutes as presented. Roll call vote: AYES: Sandie Phillips, Jim Milano, Brad Heaton, Kathy Matthews, Jim Davis and Chairman Rick McCullum. NAYS: None. Motion carried.</p>
STAFF RECOMMENDATIONS	<p>None</p>
QUESTIONS BY COMMITTEE MEMBERS	<p>None</p>
SPECIAL USE PERMIT- GARRISON	<p>Paul Garrison, 514 S Pearl St., Salem, IL is petitioning the City of Salem for a Special Use – Temporary Use Permit to set up his food trailer at 700 W. Main St. Hours of operation will be Monday through Friday from 5:00 pm to 10:00 pm and Saturday and Sunday from 11:00 am to 10:00 pm.</p> <p>Mr. Garrison told the Commission that he has a sales tax id number and a permit from the Marion County Health Department to serve food. Garrison stated there is room for parking and will be set back off of highway.</p> <p>City Clerk Bev Quinn told the Commission that she had received no correspondence either for or against the Special Use, then read into the minutes the Finding of Facts for review as follows:</p> <p>(1) Whether the proposed design, location, and manner of operation of the proposed special use will adequately protect the public health, safety and welfare and the physical environment: The proposed special use would not affect the public health, safety and welfare .</p> <p>(2) Whether the proposed special use is consistent with this municipality’s comprehensive plan: The proposed use would be consistent with the Comprehensive Plan. The zoning is commercial and the special use is a commercial use.</p> <p>(3) The effect the proposed special use would have on the value of neighboring property and on this municipality’s overall tax base: This is a special use, and will have no long-term effect on the value of neighboring properties nor affect the municipality’s overall tax base.</p> <p>(4) The effect the proposed use would have on public utilities and on traffic circulation on nearby streets: The proposed use is on W. Main St., which is also known as US Rt. 50. This is a heavily traveled roadway and the added use will not have any effect on utilities or traffic circulation.</p>

(5) Whether there are any facilities near the proposed special use (such as schools or hospitals) that require special protection: There are no facilities near the proposed special use that would require special protection.

Motion was made by Jim Milano and seconded by Sandie Phillips to recommend the City Council approve the Special Use – Temporary Use to set up his food trailer at 700 W. Main St. AYES: Kathy Mathews, Jim Milano, Sandie Phillips, Jim Davis, Brad Heaton and Chairman Rick McCullum. NAYES: None. Motion Carried.

City Clerk Bev Quinn told the petitioner that this recommendation would be placed on the agenda for the Aug 17th City Council meeting. City Clerk Quinn told Mr. Garrison she recommended he attend the meeting to answer any questions the Council may have.

NEW BUSINESS	<p>Chairman Rick McCullum told the Commission that he met recently with a group including the Police Department and the Health Department to discuss food trucks and produces stands that set up in Salem. As of now, vendors only setting up for a few days get a permit thru the Police Department. McCullum stated that the City would be taking over permits and will be making changes to ordinance etc.</p> <p>City Clerk Quinn told the Commission that the code excludes vendors of fruits and vegetables from having a permit. Quinn stated she is working on developing an ordinance.</p>
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OLD BUSINESS	None
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PUBLIC COMMENTS	None
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ADJOURNMENTS	As there was no further business to discuss, <i>the meeting was adjourned 6:20 p.m.</i>
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Cindy Eller, Recording Secretary