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Public Works Director John W. Pruden

To:	Tree Care Services
From:	John Pruden, Public Works Director
Date:	September 11, 2017
Re:	Stump Removal - Proposal #P-2017-19

The City of Salem is soliciting for proposals for stump removal for 2017. The work is located in Bryan Park and East Lawn Cemetery and will be paid for by the City via the normal payable practice of once per month.

Debris is be removed and disposed by the contractor at a site not provided by the City. Stump removal to be quoted as completely ground to a depth of 6" below existing grade. The work area is to be left in a condition as good as or better than prior to work. All traffic control is to be provided by the contractor.

Prior to beginning work, the contractor will provide a certificate of insurance with the following minimum requirements: general liability, \$500,000 combined single unit; auto liability, \$500,000 combined single unit; workman's compensation, state minimum. Contractor to provide certificate of insurance with the City of Salem as an additional insured with respect to general liability, and request the contractor to provide a waiver of subrogation on general auto and worker's compensation. Per State law, all workers must be paid no less than prevailing hourly wage rate for performing work on this contract. A Notice to Proceed will be issued prior to the contractor beginning work on this contract.

Enclosed is a location map of the stumps to be removed. Diameter is measured at current stump height. Proposal is to be complete **lump sum quote** for stump removal and will be received at City Hall until <u>Tuesday, September 26, 2017 by 10:00 AM</u>. All work is to be completed within 30 days from issuance of Purchase Order. The City of Salem reserves the right to waive technicalities and to reject any or all proposals. The City of Salem reserves the right to award via proposal based upon merits of value, and not cost basis alone, as decided by City Council.



