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Public Works Director
John W. Pruden

Date: April 19, 2018

To: Vehicle Dealers

From: John W. Pruden, Public Works Director 

Re: Request for proposals for a new mini-van
Proposal #P2018-09

The City of Salem is seeking proposals for a new 7 passenger mini-van. This unit is to be a new 2018 model, or new 2019 model front wheel drive, 7-passenger, mini-van, The following specifications shall be used as a minimum guideline for this vehicle:

- V-6 engine, E.F.I. gasoline fuel
- Automatic transmission w/cooler
- Factory Air Conditioning, front & rear
- Power Steering, Power Brakes
- AM/FM Radio
- Interior-vinyl; light gray, charcoal or blue color
- Exterior Color – white (required)
- Tinted glass all windows
- Tilt wheel and cruise control
- Second and third row passenger seats to be stowable or removable
- Comfort/convenience: full length headliner, full length carpeting, dual visors and arm rests
- Doors: side RH & LH sliding type w/fixed type glass. Rear liftgate w/fixed glass
- Intermittent wipers
- Power 8-way driver's seat
- 3-year/36,000 mile factory warranty
- License and title – M plate

Note: Proposal to include trade-in of 2003 Ford Explorer, 4wd, w/98,000 miles.

Delivery time upon receipt of order: **Specify on bid**

The dealer is to submit a detailed listing of equipment for each vehicle proposed. Dealers may submit additional proposals, as they may feel warrant consideration under these guidelines. Upgrades from the above specifications will be considered.

The proposals will be opened at Salem City Hall on Wed. May 02, 2018 at 4:00P. This purchase must be approved by the City Council and will be presented at the May 07, 2018 City Council meeting. The City of Salem reserves the right to purchase or reject via proposal based upon merits of value, and not cost basis alone, as decided by City Council. If you have any questions regarding this, please feel free to call me at City Hall.