

INVITATION FOR BIDS

The City of Salem, Illinois will receive sealed bids for Lobby Renovations, Salem City Hall, in Salem, Illinois. Proposals shall be on a lump sum bid basis for work as defined in the contract documents.

Bids will be received until 2:00 p.m. prevailing time on the 31st day of May, 2018 at the Office of the City Clerk, Salem City Hall, 101 South Broadway, Salem, Illinois 62881. The bids will be publicly opened and read aloud. Proposals received after the above stated time will not be accepted and will be returned unopened.

A Pre-Bid Meeting will be held on the 24th day of May, 2018, at 10:00 a.m., prevailing time, at the Office of the City Clerk, Salem City Hall, 101 South Broadway, Salem, Illinois 62881.

Proposals shall be submitted on the Proposal Form provided and shall be clearly marked on the exterior of the envelope as follows:

"SEALED BID"
LOBBY RENOVATIONS
SALEM CITY HALL
SALEM, ILLINOIS

**** All bidders must contact the City to provide company name, address, contact person, and phone/email. This shall ensure that all potential bidders receive updates on any possible changes to plan design, etc. Contact City Clerk (548-2222 ext 20) to provide this information.**

Forms of contract documents, including forms, drawings, and specification are available at not cost and may be obtained in electronic format (.pdf files) by submitting an email request to the office of the architect, Benson Dwight Poirier, Anna, Illinois to bdpoirier55@gmail.com.

Bid security in the form of a certified check or bank draft, payable to the City Of Salem, Illinois or a satisfactory bid bond in the amount of 10% of the bid shall be submitted with each bid.

The successful bidder will be required to furnish and pay for satisfactory performance and payment bond in an amount equal to 100% of the contract sum to insure completion of the contract.

Successful bidders shall be required to comply with all applicable laws, statutes, regulations, ordinances, rulings, or enactments of any governmental authority having jurisdiction.

Attention is called to the provisions for equal employment opportunity for workers and subcontractors. The successful bidder is encouraged to utilize minority businesses as subcontractors for supplies, equipment, services and construction.

Contractor shall not pay less than the locally prevailing rates of wage to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).

The City of Salem, Illinois reserves the right to waive any informalities in the bidding.

No bid shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without consent of the City of Salem.

By: Bill Gruen, City Manager
City of Salem, Illinois

Date: 7 May 2018

BID FORM

LOBBY RENOVATIONS
SALEM CITY HALL
SALEM, ILLINOIS 62881

TO: City of Salem, Illinois
102 South Broadway Avenue
Salem, Illinois 62881

Having examined all of the Contract Documents, visited the site and examined all conditions affecting work, the undersigned proposes to furnish labor, material, and equipment required by said documents as set forth below:

BASE BID _____ DOLLARS (\$ _____)

SUBSTITUTIONS

The Base Bid is understood to include only those products which are specified in the bidding documents. Following is a list of SUBSTITUTE PRODUCTS which Bidder proposes to furnish on this project, with the difference in price being added to or deducted from the Base Bid as per conditions set forth in Section 01630, of Division 1, General Requirements.

Bidder understands that acceptance of any proposed substitution is at the Owner's option. Approval or rejection of any substitutions listed below will be indicated prior to executing the Contract.

<u>MANUFACTURER'S NAME AND PRODUCT</u>	<u>ADD</u>	<u>DEDUCT</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

TIME OF COMPLETION

The undersigned agrees to substantially complete the work within Ninety (90) consecutive calendar days from receipt of the Notice to Proceed, subject to authorized adjustments.

BID ACCEPTANCE

It is understood that, if accepted by City of Salem, Illinois, this Proposal becomes a part of the Contract Documents upon the signing of the contract and failing to comply with any part of this Proposal will be taken as failure of the Bidder to comply with the Contract Documents and will be just cause for rejection of the Bid.

It is also understood that the City of Salem, Illinois reserves the right to reject any or all bids and to waive informalities and irregularities or to accept any bid considered most advantageous. The requirements of the Instructions to Bidders apply to the Proposal.

By signing this bid, the Bidder certifies that, if awarded a contract, he will comply with applicable Federal, State and Local Laws, codes and regulations and ordinances of City of Salem, and of the State of Illinois. By signing this bid, the Bidder certifies that, if awarded a contract, he will comply with the provision contained in the documents.

The undersigned agrees that he will not withdraw this proposal for a period of Sixty (60) days from the date hereof.

Date _____

BIDDER'S NAME

BIDDER'S STREET AND MAILING ADDRESS

BIDDER'S PHONE NO. _____

BIDDERS EMAIL ADDRESS _____

(Seal if bid by Corporation)

Signature

Attest _____

State of Incorporation _____

Receipt of the following Addenda is hereby acknowledged:

No. _____ Date _____ No. _____ Date _____

Encl. Bid Security

DIVISION 1 - GENERAL REQUIREMENTS
01010 - PROJECT SUMMARY

1. GENERAL

1.1. DESCRIPTION OF WORK

- A. This project consists of Construction of Lobby Renovations to the Salem City Hall for the City of Salem, Illinois and includes, but is not limited to the following:
 - 1. Selective minor demolition of existing construction'.
 - 2. New ballistic resistant construction, including casework, light guage metal stud framing, glazing, aluminum framed openings, door, and frame, security accessories, electronic door hardware, minor electrical and control work, and architectural finishes.

1.2. EXISTING CONDITIONS

- A. Comparison of Drawings with Existing Conditions and Measurements: Bidders shall carefully check the drawings and compare with existing conditions to ascertain the full amount of work involved. The Contractor will be required to obtain the results as indicated on the drawings and in the specifications, whether each and every item is mentioned or not. No additional compensation will be allowed for such work or materials as are not shown on the drawings and/or specified, but which are required to obtain the above mentioned results.

1.3. WORK BY OTHERS

- A. The Owner reserves the right to contract separately for work which is not included in this project. The Contractor shall cooperate fully with the Owner so the work on those contracts may be carried out smoothly without interfering with or delaying work under this contract.
 - 1. Floor finishes.
 - 2. Furniture.
 - 3. Security camera system.
 - 4. Other work as noted on drawings.

01020 ALLOWANCES

1. GENERAL

1.1. REQUIREMENTS INCLUDE;

- A. Contractor including cost of specified allowance items in the Base Bid.
- B. If cost of allowance item selected exceeds sum set forth, Owner will pay difference; if cost is less than allowance, Contractor will credit the difference.

01051 GRADES, LINES & LEVELS

1. GENERAL

1.1. REQUIREMENTS INCLUDE

- A. Contractor layout of work under the contract.
 - 1. Establish all working lines, levels, elevations, and measurements.

1.2. RELATED REQUIREMENTS

A. By others:

1. Architect/Engineer or Owner will furnish:

a. Locations, dimensions and data pertaining to proposed:

(1) Building.

1.3. QUALITY ASSURANCE

A. Qualifications:

1. Experienced in layout work of similar complexity.
2. Licensed by the State of Illinois.

1.4. SUBMITTALS. The Owner may at any time require written verification of grades, lines, and levels as work progresses.

01060 REGULATORY REQUIREMENTS

1. GENERAL

1.1. REQUIREMENTS INCLUDE

A. Contractor comply with all laws, rules and regulations governing the work.

1. When the Contractor observes that contract documents are at variance with specified codes, notify Architect in writing immediately. Architect will issue all changes in accord with General Conditions.
2. When the Contractor performs any work knowing or having reason to know that the work is contrary to such laws, rules and regulations and fails to so notify the Architect, Contractor shall pay all costs arising therefrom. However, it will not be the Contractor's primary responsibility to make certain that the contract documents are in accord with such laws, rules and regulations.

1.2. APPLICABLE CODES & STANDARDS

A. The work shall be constructed in accordance with all applicable federal, state and local codes, including, but not limited to, the following:

1. State of Illinois EPA (IEPA): (Current editions at date of bidding documents.)

- a. Air Pollution Standards.
- b. Noise Pollution Standards.
- c. Water Pollution Standards.
- d. Public Water Supplies.
- e. Solid Waste Standards.

2. State of Illinois, Office of the State Fire Marshal (OSFM):

- a. NFPA 101-2000, Life Safety Code.

3. State of Illinois, Capital Development Board (CDB):

- a. Illinois Accessibility Code, April 24, 1997.

4. State of Illinois, Department of Commerce and Economic Opportunity (DCEO):
 - a. Illinois Energy Conservation Code for Commercial Buildings.
 5. Federal:
 - a. ADA 1990 - Americans with Disabilities Act, Public Law 101-336, 28 CFR part 36.
 - b. OSHA - Occupational Safety and Health Administration.
 6. National Fire Protection Association (NFPA):
 - a. NFPA 70, National Electric Code, 2008 Edition.
 7. Standards:
 - a. International Code Council, International Building Code, 2006.
 - b. International Code Council, International Energy Conservation Code, 2009.
 - c. International Code Council, International Fire Code, 2003.
 - d. ANSI No. C-2, National Electrical Safety Code, 2008 Edition.
 - e. ASHRAE No. 90, 1-2007, Energy Standards for Buildings, except Low-Rise Residential Buildings.
- B. The Architect may reference other codes or standards throughout the Project Manual or on the drawings when deemed appropriate for proper compliance with regulatory requirements.

01110 SITE SECURITY AND TEMPORARY BARRIERS

1. GENERAL

1.1. REQUIREMENTS INCLUDE

- A. Contractor shall provide temporary barriers to prevent unauthorized entry and to protect the work.

2. EXECUTION

2.1. SCHEDULING

- A. Schedule installation of barriers with the owner prior to start of any work.

2.2. TEMPORARY BARRIERS

- A. Contractor shall provide and maintain suitable barriers to prevent unauthorized entry and to protect the work.
 1. Barriers to be of materials at Contractor's option; minimum height of 4 feet.
 2. Maintain barriers during entire construction period.
 3. Relocate barriers as construction progresses.

01200 PROJECT MEETINGS

1. GENERAL

1.1. REQUIREMENTS INCLUDE

A. Pre-Construction Meeting:

1. The Owner will schedule a meeting prior to the start of construction. The Owner, Architect, Prime Contractor, and Major Subcontractors shall have a representative attend the meeting.

B. Pay/Progress Meeting:

1. A monthly meeting will be scheduled to review the construction progress and review the applications for payment. A representative of the Owner, Architect, Prime Contractor and Major Subcontractors with work in progress shall attend the meeting.

01340 SHOP DRAWINGS, PRODUCT DATA & SAMPLES

1. GENERAL

1.1. REQUIREMENTS INCLUDE

A. Contractor:

1. Obtaining, reviewing for compliance with contract requirements, verifying field dimensions, certifying review and transmitting reviewed submittals to Architect.

1.2. SPECIFIED PRODUCTS LIST

- A. Not later than fifteen (15) days from the Contract Date, the Contractor shall provide a list of all products proposed for installation, including the name of the manufacturer of each, for approval by the Owner and Architect. The list shall be tabulated by, and be complete for, each specification section. Where applicable, subcontractors' names shall be included in such list.

1.3. EXHIBIT SUBMITTALS

A. **PROVIDE ELECTRONIC SUBMITTALS TO A/E FOR REVIEW.**

Shop drawings and samples shall be dated and marked to show names of the Project, Owner, Architect, Contractor, originating Subcontractor, manufacturer or supplier, and separate detailer if pertinent. Shop drawings shall completely identify specification sections and locations at which materials or equipment are to be installed. Reproductions of Contract Drawings are acceptable as shop drawings only when specifically authorized in writing by the Architect.

- B. Submissions of shop drawings and samples shall be accompanied by a transmittal letter containing Project name, Contractor's name, number of drawings and samples, titles and other pertinent data.

- C. When required, three (3) samples of sufficient size to indicate general visual effect shall be submitted. Where samples show a range of color, texture, finish, graining, or other similar property, submit three (3) sets of pairs illustrating the full scope of this range. One (1) set of "Approved" samples will be retained at the Architect's Office and one (1) at the project.

1.4. SUBMITTAL SCHEDULE

A. General Contractor:

1. Refer to respective documents for submittal requirements, product data, warranties, samples, color selections, shop drawings, etc.

01370 SCHEDULE OF VALUES

1. GENERAL

1.1. REQUIREMENTS INCLUDE

A. Contractor:

1. Prepare and submit schedule of values (4 copies) to Architect.

1.2. SUBMITTALS

- A. The schedule of values shall be prepared in such manner that each major item of Work and each subcontracted item of Work is shown as individual items on AIA Document G702, Application and Certificate for Payment, supported by AIA Document G703, Continuation Sheet.

1. Preparing Schedules of Values

- a. Divide by trade/subcontractor.
- b. Itemize separate line items for total installed costs; material and labor shall be separate line items.
- c. General overhead and profit shall be separate line items.
- d. Itemized separate line items shall reflect each phase or scope of contract work and/or subcontracts.
- e. After review by Architect, if required, revise and resubmit Schedule of Values in accordance with initial submittal requirements.

01510 TEMPORARY FACILITIES AND CONTROLS

1. GENERAL

1.1. REQUIREMENTS INCLUDE

- A. Contractor & Subcontractors providing specified temporary facilities and controls for specified times during the construction period, including:

1. Storage.
2. Pollution Control and Removals.
3. Temporary Protection and Enclosures.

1.2. DESCRIPTION OF TEMPORARY FACILITIES & CONTROLS

- A. Unless otherwise specified, provide and maintain from start to finish of project the following:

1. Parking: Off-site (public) parking is limited to available spaces.
2. Storage: Watertight trailers (if required) by the Contractor shall be at Owner's approved locations for safe storage of materials. Contractor shall make all necessary arrangements with the Owner regarding access and parking of equipment and on-site stockpiling of materials.
3. Sanitary Arrangements: Toilet facilities within City Hall are available for use by the contractors.
4. Temporary Power & Wiring: Contractor may utilize the existing services located at the site. Coordinate with Owner for temporary location. Cost of current used shall be borne by Owner. If, in the Architect's opinion, an unusual or excessive amount of electricity is used due to the negligence of the Contractor, the Contractor shall be backcharged accordingly.

5. Temporary Lighting: Contractor shall provide temporary lighting equipment sufficient to provide adequate light for construction.
6. Pollution Control and Removals: Implement pollution control methods during construction operations; all removed materials shall be disposed of offsite by EPA approved methods.
 - a. Comply with all City, County, State and Federal Ordinances and Regulations in respect to above.
7. Temporary Protection and Enclosures: It shall be the responsibility of the Contractor to protect the adjacent site and building areas from damage during work under his contract. Provide temporary protection and enclosures as required and replace or restore damaged areas at no cost to the Owner.
 - a. Contractor shall provide and maintain suitable barriers to prevent unauthorized entry and to protect the work.
 - (1) Barriers to be materials at Contractor's option; minimum height of 4 feet.
 - (2) Maintain barriers during entire construction period and relocate as work progresses.
8. Hazardous Materials: Contractor shall comply with all current rules and regulations of the EPA and the Illinois Department of Public Health in regards to any suspected hazardous containing material.
 - a. Contractors shall not bring onto the site nor incorporate into the work any asbestos containing materials.

01630 SUBSTITUTIONS & PRODUCT OPTIONS

1. GENERAL

1.1. REQUIREMENTS INCLUDE

- A. Base all bids on providing all products exactly as specified.
- B. For products specified only by reference or performance standards, select any product which meets or exceeds standards, by any manufacturers, subject to the Architect's approval.
- C. For products specified by naming several products or manufacturers, select any product and manufacturer named.
- D. When only one product and manufacturer is specified, this is the basis of the Contract.

1.2. RELATED REQUIREMENTS

- A. Specified Elsewhere:
 1. Proposal Form - Proposed Product Substitution List.
 2. 01340 - Shop Drawings, Project Data & Samples.

1.3. SUBSTITUTIONS, BIDDER/CONTRACTOR OPTIONS

- A. WITH BID: A Bidder may propose substitutions with his bid by completing the Proposed Product Substitution List in the Proposal Form, subject to the provisions stated thereon. Architect will review Proposed Product Substitution List of low bidder and recommend approval or rejection by Owner prior to award of Contract.

1.4. SUBSTITUTION REQUIREMENTS

- A. Submit three (3) copies of data for items related to proposed substitutions, including samples, if applicable.
- B. Substitutions will not be considered if:
 - 1. They are indicated or implied on shop drawing submissions without the formal request required in Para. 1.3 above; or
 - 2. For their implementation they require a substantial research by the Architect or revision of the Contract Documents in order to accommodate their use.

01700 CONTRACT CLOSEOUT

1. GENERAL

1.1. REQUIREMENTS INCLUDE

- A. Contractor Providing:

- 1. Closeout Submittals.

1.2. CLOSEOUT SUBMITTALS

- A. Upon completion of project and prior to final payment, Contractor shall deliver to Architect, for transmission to the Owner, the following:
 - 1. Contractor's Affidavit of Release of Liens and Payments of Debts and Claims (AIA Document G706) (2 copies signed and notarized).
 - 2. List of all individual subcontractors and material suppliers and their final contract amount and final lien waivers for the full amount (2 copies signed and notarized).
 - 3. Consent of Surety Company to Final Payment (AIA Document G707) (2 copies signed and notarized).
 - 4. General Contractor one year written warranty for the project.
 - 5. All written guarantees related to materials incorporated into project (2 copies signed).
 - 6. One (1) complete bound sets of shop drawings, maintenance manuals and equipment data sheets for items incorporated into the work as appropriate.
 - 7. One set of "Project Record Documents" (plans and specifications) with all "As-Built" changes and modifications legibly recorded thereon.

01730 OPERATING & MAINTENANCE MANUALS

1. GENERAL

1.1. REQUIREMENTS INCLUDE

- A. Contractor shall compile product data related to the maintenance and operation of products and equipment provided under contract.
PROVIDE ELECTRONIC SUBMITTALS.

1.2. SUBMITTAL REQUIREMENTS

- A. Provide O & M information for products incorporated into the project.
- B. Each submittal shall include a typewritten table of contents for each volume, arranged in project manual order.
- C. For each product, include the name, address and telephone number of subcontractor, maintenance contractor, and parts vendor.

- D. Supplement product data with drawings to clearly illustrate the relationship of component parts and control and flow diagrams.
- E. Include a copy of each warranty, bond, and service contract.
- F. Submit **ELECTRONICALLY**.
- G. For Materials and Finishes: Provide full information on products, including catalog number, size, composition, color and texture designations, and information for reordering special-manufactured products. Provide manufacturer's recommendations for cleaning agents/methods and recommended cleaning and maintenance schedule.

01740 WARRANTIES AND BONDS

1. GENERAL

1.1. REQUIREMENTS INCLUDE

- A. Contractor assemble executed warranties and bonds.

1.2. SUBMITTAL REQUIREMENTS

- A. Submit one (1) original signed copy, bound with a table of contents to the Architect for approval and transmittal to the Owner.

END DIVISION 1

SUPPLEMENTARY CONDITIONS

Warranty:

1. The Contractor shall provide a written one (1) year guarantee that all work provided under this contract shall be free from defects in workmanship, materials and equipment. This warranty shall cover all costs involved for corrections or replacements. Additionally, the Contractor shall provide written warranties for extended periods where required by the Contract Documents for certain products incorporated into the work.
2. The warranties shall commence on the date of substantial completion or the date of final completion for any incomplete or uncorrected work at the time of substantial completion.

Taxes:

1. No State or City sales tax will be due on the materials used in this construction; Contractor may obtain necessary exemption information from Owner.

Applications for Payment:

1. The form of Application for Payment shall be AIA Document G702 - 1992, Application and Certificate for Payment, supported by AIA Document G703-1992, Continuation Sheet. Each Application for Payment following the first submittal shall be accompanied by signed and notarized waivers of lien from the Contractor for the total amount previously paid and individual signed and notarized waivers of lien from each subcontractor and material supplier based upon the amount previously drawn for each category of work.
2. Until final payment, the Owner will pay ninety (90) percent of the amount due the Contractor on account of progress payments.

Substantial Completion:

1. Except with the consent of the Owner, the Architect will perform no more than one (1) review to determine whether the work or a designated portion thereof has attained Substantial Completion in accordance with the Contract Documents. The Owner shall be entitled to deduct from the Contract Sum amounts paid to the Architect for any additional inspections.

Final Completion and Final Payment:

1. Except with the consent of the Owner, the Architect will perform no more than one (1) review to determine whether the work or a designated portion thereof has attained Final Completion in accordance with the Contract Documents. The Owner shall be entitled to deduct from the Contract Sum amounts paid to the Architect for any additional inspections.

Insurance and Bonds:

1. General: Include the Owner, Architect and Consulting Engineers as named additional insureds for contingent liability on all the insurance policies required to be purchased under provisions of these Contract Documents. The Contractor shall indemnify and hold harmless the Owner, Consultants and the Architect from and against the Owner, its agents or employees, and all losses and expenses, including attorneys fees that may be incurred by the Owner and or any of its agents defending such claims, arising out of or resulting from the performance of the work and caused in whole or in part by any negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable. The indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or Subcontractor under Workers Compensation Acts, Disability Acts, or their Employee Benefit Acts.
2. Liability Insurance shall include all major divisions of coverage and be on a comprehensive basis including:
 - a. Premises Operations (including X, C and U coverages as applicable).
 - b. Independent Contractors' Protective.
 - c. Products and Completed Operations.
 - d. Personal Injury Liability with Employment Exclusion deleted.
 - e. Contractual, including specified provision for Contractor's obligation.
 - f. Owned, non-owned and hired motor vehicles.
 - g. Broad Form Property Damage including Completed Operations.
3. If the General Liability coverages are provided by a Commercial General Liability Policy on a claims-made basis, the policy or applicable extended reporting period shall be no earlier than the termination date of coverages required to be maintained after final payment.
4. The insurance required shall be written for not less than the following limits, or greater if required by law:
 - A. Workers' Compensation:
 - (1) State: Statutory
 - (2) Applicable Federal (e.g., Longshoremen's) Statutory
 - (3) Employer's Liability
 - \$500,000.00 per Accident
 - \$500,000.00 Disease, Policy Limit
 - \$500,000.00 Disease, Each Employee
 - B. Comprehensive or Commercial General Liability (including Premises-Operations; Independent Contractors' Protective; Products and Completed Operations; Broad Form Property Damage):
 - (1) Bodily Injury:
 - \$1,000,000.00 Each Occurrence
 - \$1,000,000.00 Aggregate

- (2) Property Damage:

\$500,000.00	Each Occurrence
\$500,000.00	Aggregate
- (3) Products and Completed Operations to be maintained for two years after final payment:

\$1,000,000.00	Aggregate
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- (4) Property Damage Liability Insurance shall provide X, C and U coverage.
- (5) Broad Form Property Damage Coverage shall include Completed Operations.

C. Contractual Liability:

- (1) Bodily Injury:

\$1,000,000.00	Each Occurrence
\$1,000,000.00	Aggregate
- (2) Property Damage:

\$1,000,000.00	Each Occurrence
\$1,000,000.00	Aggregate

D. Business Auto Liability (including owned, non-owned and hired vehicles):

- (1) Bodily Injury:

\$500,000.00	Each Person
\$500,000.00	Each Occurrence
- (2) Property Damage:

\$500,000.00	Each Occurrence
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E. If the General Liability coverages are provided by a Commercial Liability policy, the:

- (1) General Aggregate shall be not less than \$1,000,000.00 and it shall apply, in total, to this Project only.
- (2) Fire Damage Limit shall be not less than \$1,000,000.00 on any one Fire.
- (3) Medical Expense Limit shall be not less than \$10,000.00 on any one person.

F. Umbrella Excess Liability:

\$ 1,000,000.00 over primary insurance.
 \$ 10,000.00 retention for self-insured hazards each occurrence.

- 5. If this insurance is written on the Comprehensive General Liability policy form, the Certificates shall be AIA Document G705, Certificate of Insurance. If this insurance is written on a Commercial General Liability policy form, ACORD form 25S will be acceptable.

6. Owner's Liability Insurance:
 - A. The Contractor shall purchase and maintain insurance covering the Owner's and Architect's contingent liability for claims which may arise from operations under the Contract.
7. Property Insurance:
 - A. If the Owner is damaged by the failure of the Contractor to purchase and maintain such insurance without so notifying the Owner in writing, then the Contractor shall bear all reasonable costs attributable thereto.
 - B. The form of policy for this coverage shall be Completed Value.
 - C. The insurance required is not intended to cover machinery, tools or equipment owned or rented by the Contractor that are utilized in the performance of the Work but not incorporated into the permanent improvements. The Contractor shall, at the Contractor's own expense, provide insurance coverage for owned or rented machinery, tools or equipment.

Performance Bond and Payment Bond:

1. The Contractor shall furnish bonds covering faithful performance of the Contract and payment of obligations arising thereunder. Bonds may be obtained through the Contractor's usual source and the cost thereof shall be included in the Contract Sum. The amount of each bond shall be equal to 100 percent of the Contract Sum.
2. The Contractor shall deliver the required bonds to the Owner not later than three days following the date the Agreement is entered into, or if the Work is to be commenced prior thereto in response to a letter of intent, the Contractor shall, prior to the commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished.
3. The Contractor shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of the power of attorney.

Other Conditions or Provisions:

1. Equal Opportunity; the Contractor shall maintain policies of employment as follows:
 - A. The Contractor and all Subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.
 - B. The Contractor and all Subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex or national origin.

2. Prevailing Wage:

- A. Contractor shall not pay less than the locally prevailing rates of wage to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).

END SUPPLEMENTARY CONDITIONS

SUPPLEMENTARY CONDITIONS – 1

Best Bid to be Selected

1. The City reserves the right to accept the bid which, in its judgment is the lowest and best bid, to reject any or all bids, to award the contract for the proposed work and to waive irregularities or informalities in any bid submitted. **The City reserves the right to accept the bid which, in its judgment, and regardless of cost, best accomplishes the project described in this proposal/bid request. The schedule by which work would be completed pursuant to contractor's bid may also be considered when selecting the winning bid.** All bidders agree that rejection of any bid or bids shall be without liability on the part of the City, and bidders shall not seek recourse of any kind against the City because of such rejection. The filing of any bid shall constitute an agreement of the bidder to the terms and conditions of these Instructions to bidders.

TITLE:

LOBBY RENOVATIONS

SALEM CITY HALL

102 SOUTH BROADWAY AVENUE
SALEM, ILLINOIS 62881

DATE: 7 MAY 2018

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A-4.0	INTERIOR ELEVATIONS
A-5.0	INTERIOR ELEVATIONS
A-6.0	DETAILS
A-7.0	DETAILS
A-7.1	DETAILS
A-8.0	DETAIL KEYED NOTES
A-8.1	DETAIL KEYED NOTES

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618.521.6978



EXPIRES 11-30-2018

SALEM CITY HALL
LOBBY RENOVATIONS
102 SOUTH BROADWAY AVENUE
SALEM, ILLINOIS 62881

PROJECT No. ---

DRAWN CLH

CHECKED	BDP
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APPROVED BDP

DATE
7 MAY 2018

REVISIONS

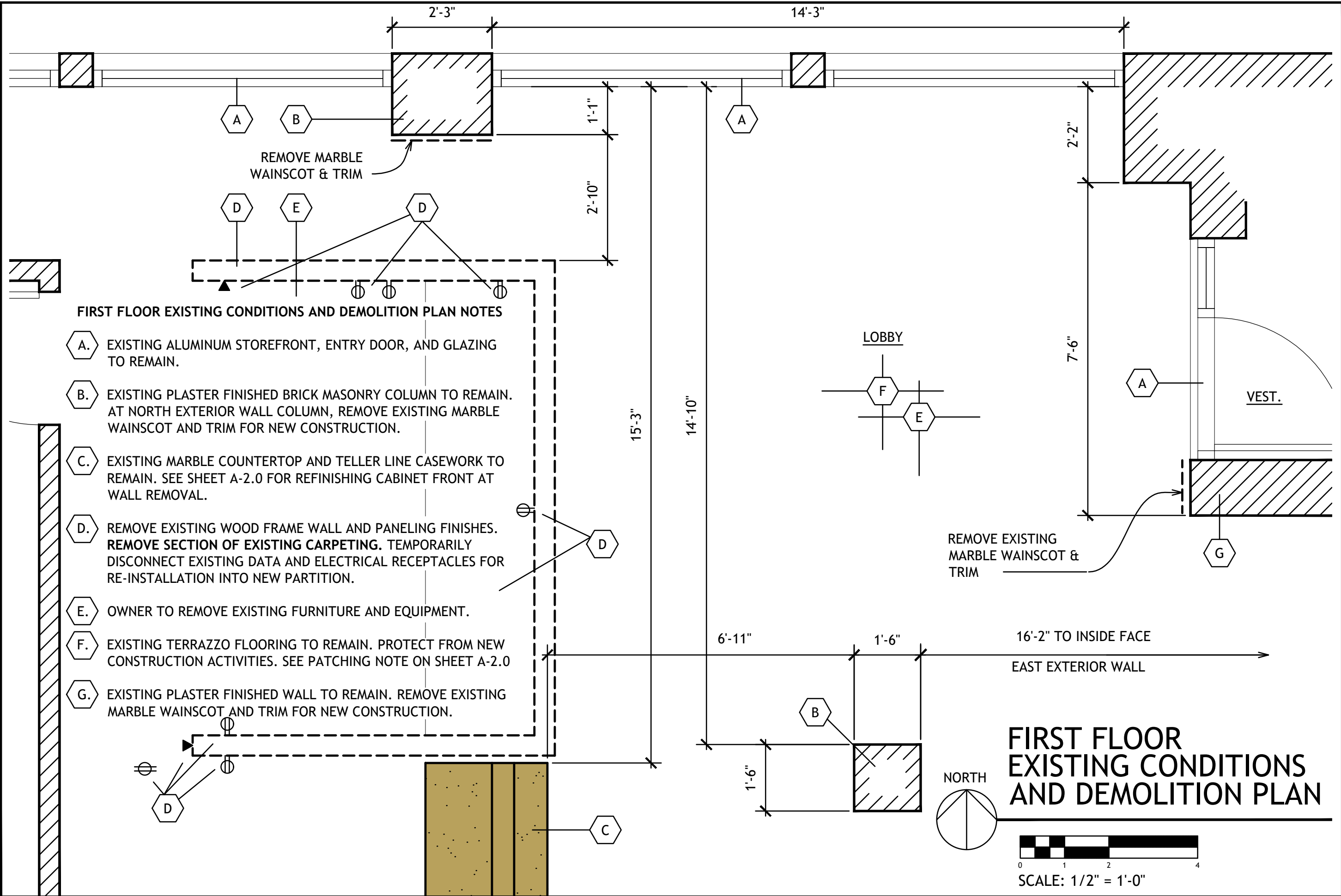
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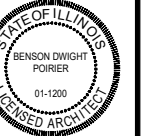
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**SALEM CITY HALL
LOBBY RENOVATIONS**
102 SOUTH BROADWAY AVENUE
SALEM, ILLINOIS 62881

PROJECT No. ---

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DATE
7 MAY 2018

REVISIONS

DRAWING TITLE

FIRST FLOOR
EXISTING CONDITIONS
AND DEMOLITION PLAN

SHEET NUMBER

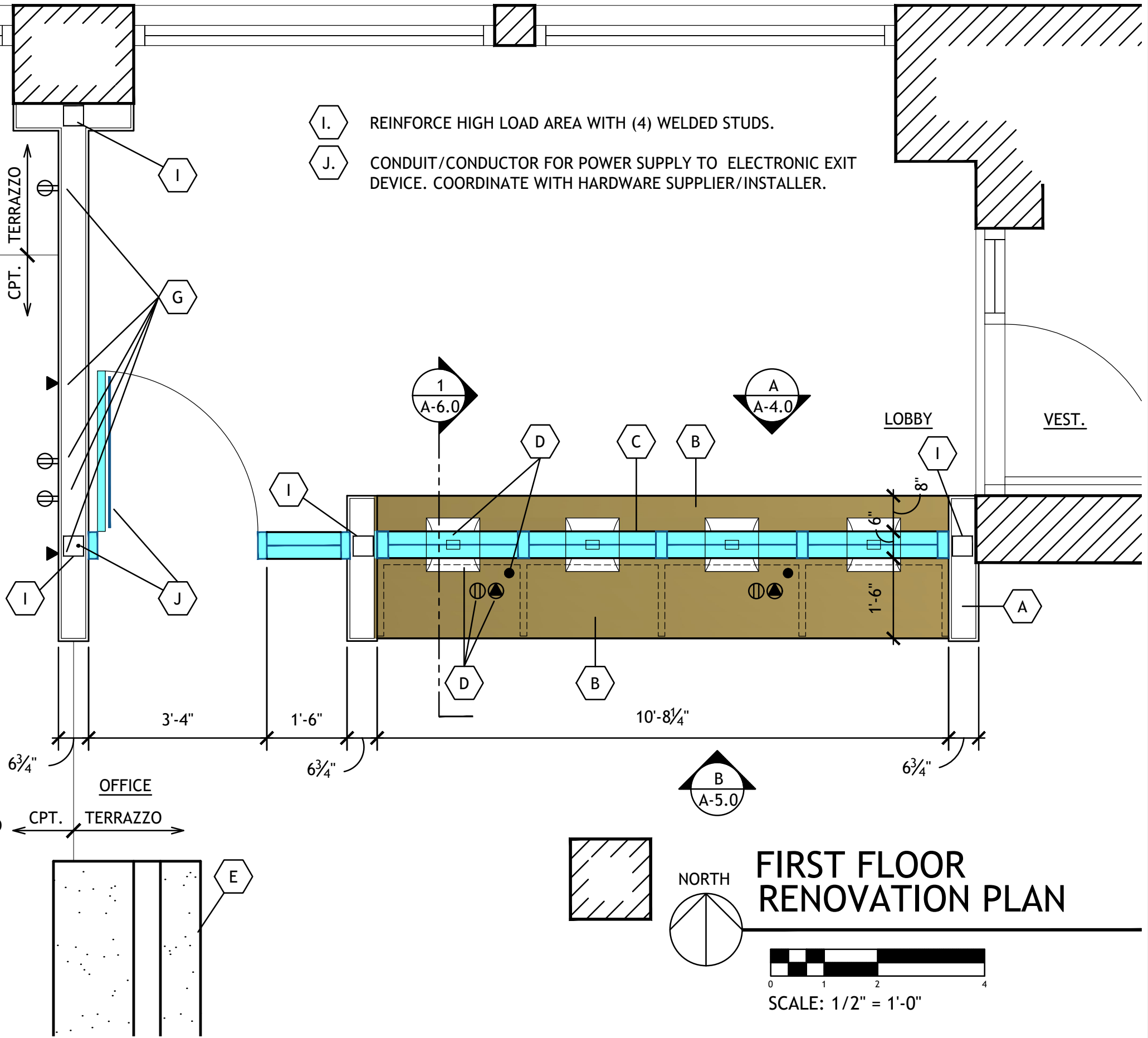
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FIRST FLOOR RENOVATION PLAN NOTES

- A. NEW METAL STUD PARTITIONS WITH OSB STIFFENING, BALLISTIC GRADE FIBERGLASS PANELS, PAINTED GYPSUM BOARD AND STAINED VENEER PLYWOOD PANEL FINISHES. SEE DETAILS, ELEVATIONS, AND NOTES.
- B. NEW BULLET RESISTANT SHOP FABRICATED CASEWORK AND COUNTERTOPS. SEE DETAILS, ELEVATIONS, AND NOTES.
- C. NEW BULLET RESISTANT ALUMINUM FRAMES, GLAZING, AND DOORS. SEE DETAILS, ELEVATIONS, AND NOTES.
- D. SEE DETAILS FOR DEAL TRAY AND SPEAK PORT ACCESSORIES AND ELECTRICAL REQUIREMENTS.
- E. REFINISH EXPOSED END OF EXISTING TELLER COUNTER WITH STAINED VENEER PLYWOOD PANELS AND TRIM.
- F. EXTENT OF DAMAGE, IF ANY, TO THE EXISTING TERRAZZO FLOORING WHERE PARTITIONS WERE REMOVED IS UNKNOWN. CONSULT WITH ARCHITECT AND OWNER ABOUT REPAIR OPTIONS.
- G. EXTEND AND RECONNECT EXISTING 110 V. RECEPTACLE CIRCUITS FROM BASEMENT BELOW INTO NEW PARTITION. PROVIDE APPROPRIATE STEEL JUNCTION BOXES, CONDUITS, AND CONDUCTORS. PROVIDE NEW EMPTY STEEL BOXES WITH CONDUIT STUBBED TO BASEMENT BELOW FOR NEW DATA CIRCUITS BY OWNER.
- H. PERMANENTLY REMOVE FLOOR MOUNTED RECEPTACLE. PATCH FLOOR WITH WOOD BLOCKING FLUSH WITH ADJACENT FLOOR SURFACE.

- I. REINFORCE HIGH LOAD AREA WITH (4) WELDED STUDS.
- J. CONDUIT/CONDUCTOR FOR POWER SUPPLY TO ELECTRONIC EXIT DEVICE. COORDINATE WITH HARDWARE SUPPLIER/INSTALLER.



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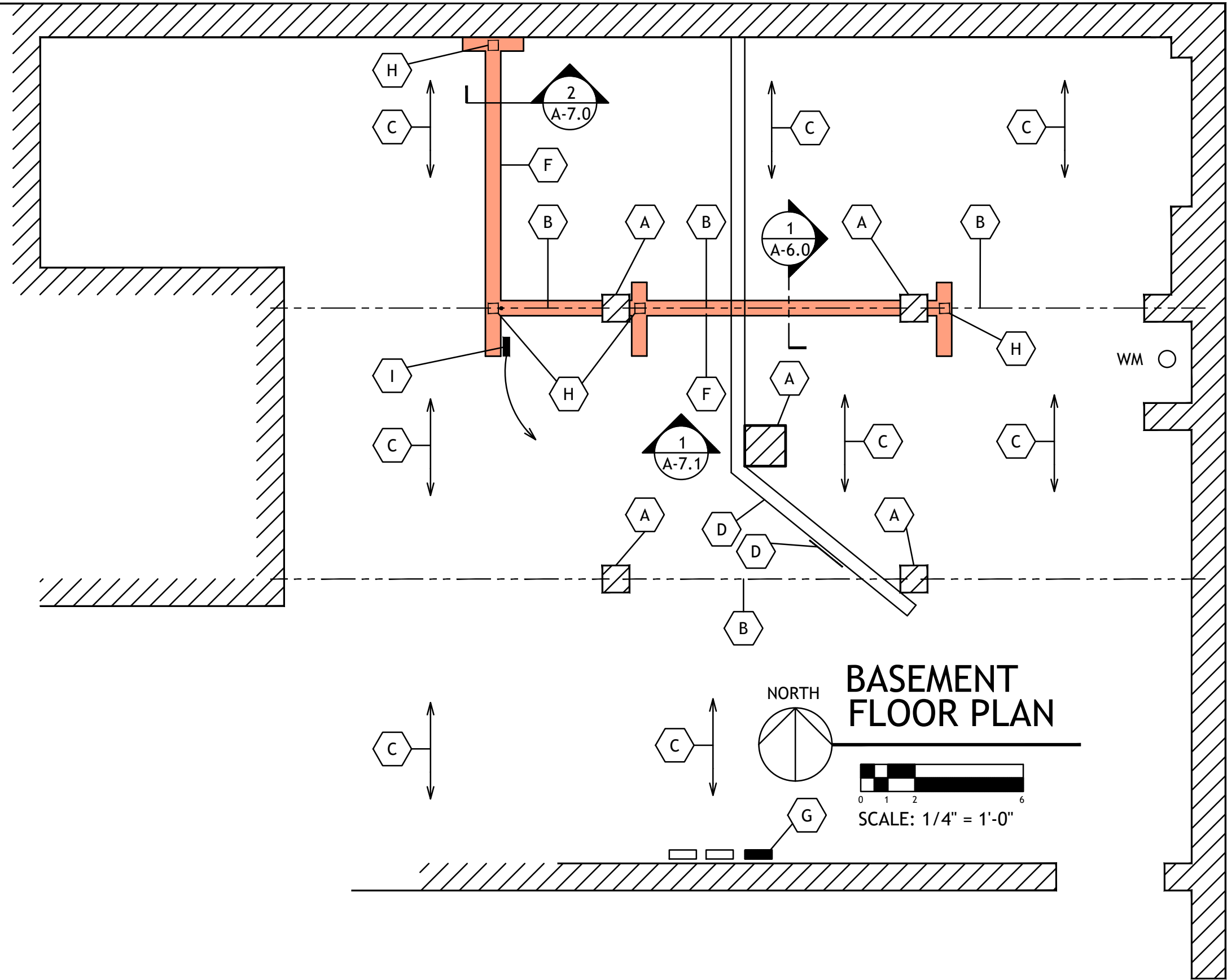
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SHEET NUMBER	A-2.0

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BASEMENT FLOOR PLAN KEYED NOTES

- A. EXISTING BRICK MASONRY FLOOR SUPPORT COLUMNS TO REMAIN
COLUMN MARKED WITH AN * PENETRATES THE FLOOR INTO THE LOBBY ABOVE. SEE FIRST FLOOR PLAN NOTES.
- B. EXISTING WOOD BEAMS TO REMAIN.
- C. EXISTING 2 X 12 WOOD JOISTS, 12" OC E/W RUNNING N/S TO REMAIN. SEE DETAILS.
- D. EXISTING WOOD PARTITION TO REMAIN.
- E. EXISTING TELEPHONE PANELBOARD TO REMAIN.
- F. CONSTRUCT NEW METAL STUD PARTITION TO SUPPORT NEW STRUCTURAL WALL ABOVE. COORDINATE LOCATION WITH NEW WORK ABOVE. SEE DETAILS.
- G. EXISTING PANELBOARD. INSTALL (2) NEW 20 A BREAKERS FOR NEW RECEPTACLES AND CIRCUITS AT FIRST FLOOR CASEWORK.
- H. (4) WELDED STUDS AT HIGH LOAD AREA. SET DIRECTLY UNDER SIMILAR STUDS ABOVE. SEE A-2.0.
- I. ELECTRONIC EXIT DEVICE CONTROLLER AND POWER PACK. PROVIDE NEW CIRCUIT AND NEW 20 A BREAKER IN EXISTING PANELBOARD. COORDINATE WITH HARDWARE SUPPLIER.



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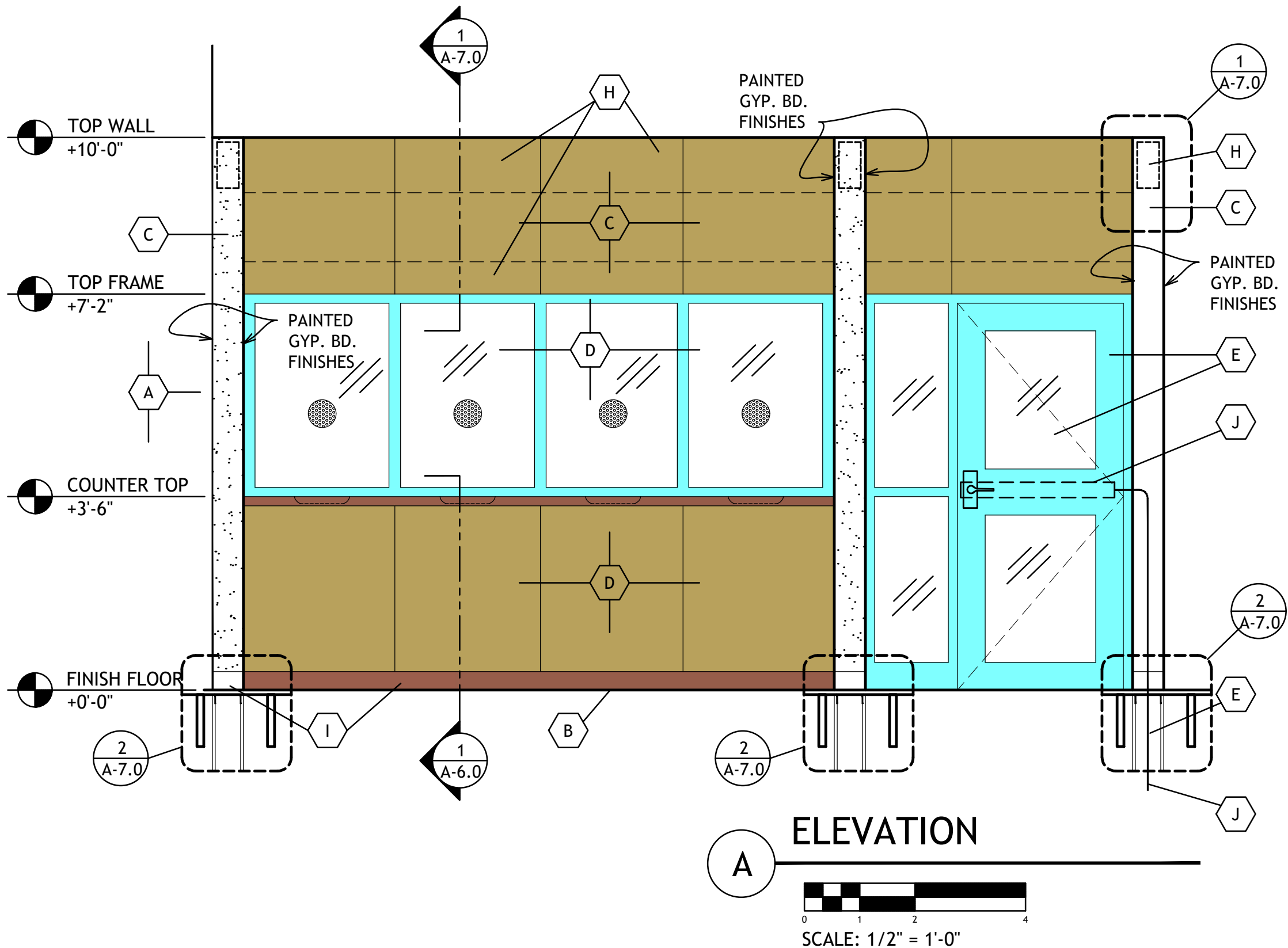


SALEM CITY HALL
LOBBY RENOVATIONS

102 SOUTH BROADWAY AVENUE
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DRAWING TITLE	BASEMENT FLOOR PLAN
SHEET NUMBER	A-3.0

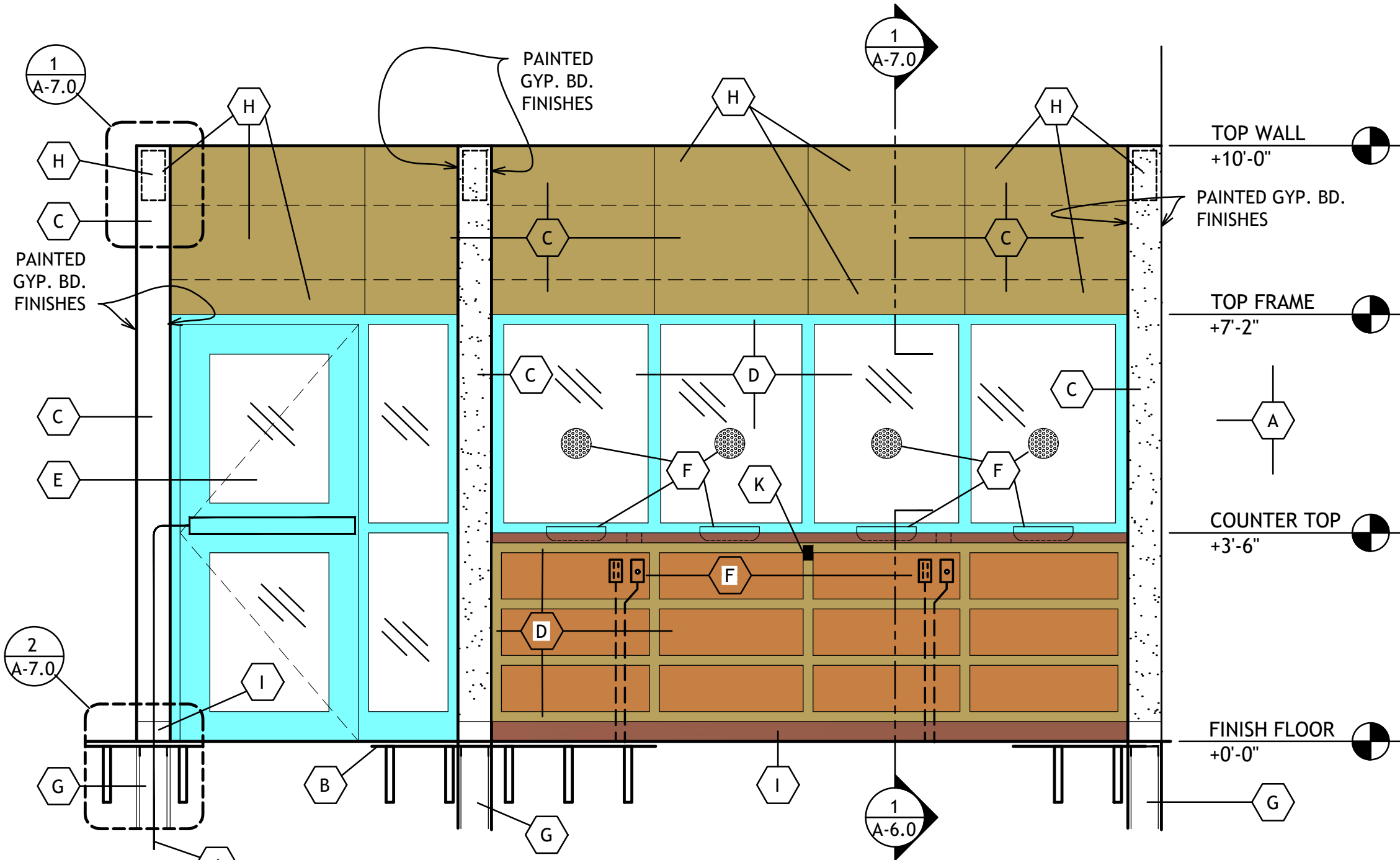
- A. EXISTING PLASTER FINISHED WALL TO REMAIN. LOWER MARBLE WAINSCOT AND TRIM ARE TO BE REMOVED.
- B. EXISTING TERRAZZO FLOORING TO REMAIN.
- C. NEW METAL STUD PARTITIONS WITH OSB SHEETING, BALLISTIC GRADE FIBERGLASS PANELS, WITH PAINTED GYPSUM BOARD AND STAINED VENEER PLYWOOD PANEL FINISHES. SEE DETAILS AND NOTES.
- D. NEW BULLET RESISTANT SHOP FABRICATED CASEWORK AND COUNTERTOPS. SEE DETAILS AND NOTES.
- E. NEW BULLET RESISTANT ALUMINUM FRAMES, GLAZING, AND DOORS. SEE DETAILS AND NOTES.
- F. SEE DETAILS AND NOTES FOR SPEAK PORT DECK TRAY ACCESSORIES, AND ELECTRICAL REQUIREMENTS.
- G. SEE BASEMENT PLAN AND DETAILS FOR NEW METAL STUD SUPPORT WALLS.
- H. METAL C-JOIST HEADERS AND STUD SUPPORT. SEE DETAILS.
- I. STAINED WOOD BASE.
- J. SEE FLOOR PLAN NOTES FOR ELECTRONIC EXIT DEVICE CONTROL.



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INTERIOR ELEVATIONS NOTES

- A. EXISTING PLASTER FINISHED WALL TO REMAIN. LOWER MARBLE WAINSCOT AND TRIM ARE TO BE REMOVED.
- B. EXISTING TERRAZZO FLOORING TO REMAIN.
- C. NEW METAL STUD PARTITIONS WITH OSB SHEETING, BALLISTIC GRADE FIBERGLASS PANELS, WITH PAINTED GYPSUM BOARD AND STAINED VENEER PLYWOOD PANEL FINISHES. SEE DETAILS AND NOTES.
- D. NEW BULLET RESISTANT SHOP FABRICATED CASEWORK AND COUNTERTOPS. SEE DETAILS AND NOTES.
- E. NEW BULLET RESISTANT ALUMINUM FRAMES, GLAZING, AND DOORS. SEE DETAILS AND NOTES.
- F. SEE DETAILS AND NOTES FOR SPEAK PORT DEAL TRAY ACCESSORIES, AND ELECTRICAL REQUIREMENTS.
- G. SEE BASEMENT PLAN AND DETAILS FOR NEW METAL STUD SUPPORT WALLS.
- H. METAL C-JOIST HEADERS AND STUD SUPPORT. SEE DETAILS.
- I. STAINED WOOD BASE.
- J. SEE FLOOR PLAN NOTES FOR ELECTRONIC EXIT DEVICE CONTROL.
- K. UNDERCOUNTER MOUNTED PUSH BUTTON RELEASE FOR ELECTRONIC EXIT DEVICE.



ELEVATION
B
SCALE: 1/2" = 1'-0"

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LOBBY RENOVATIONS**
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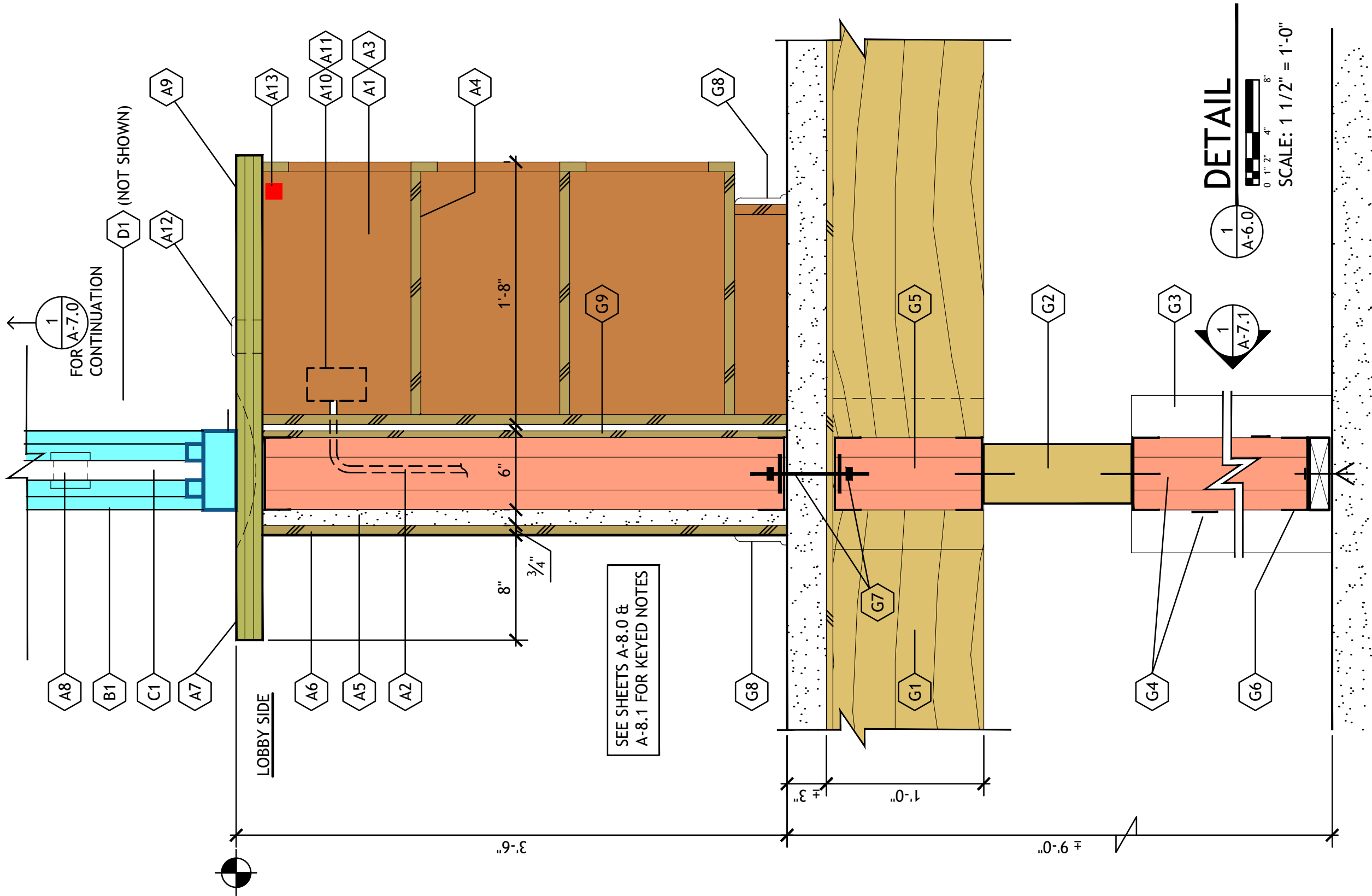
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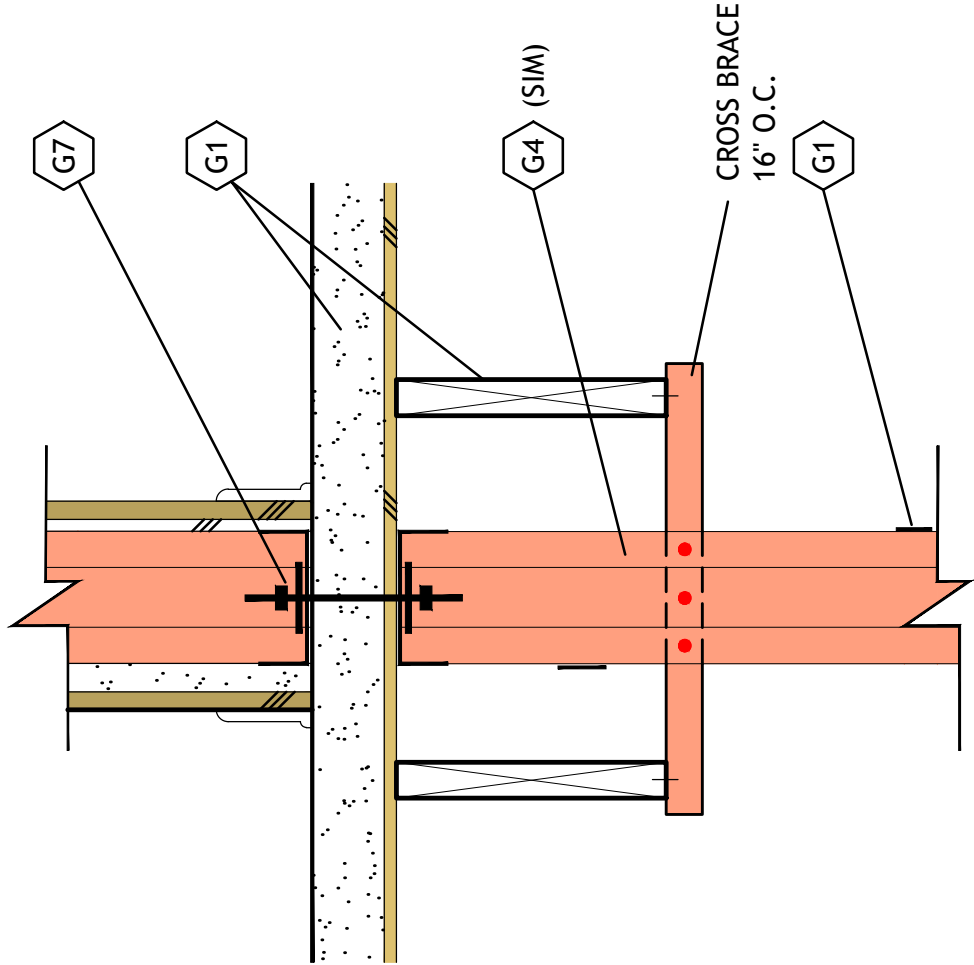
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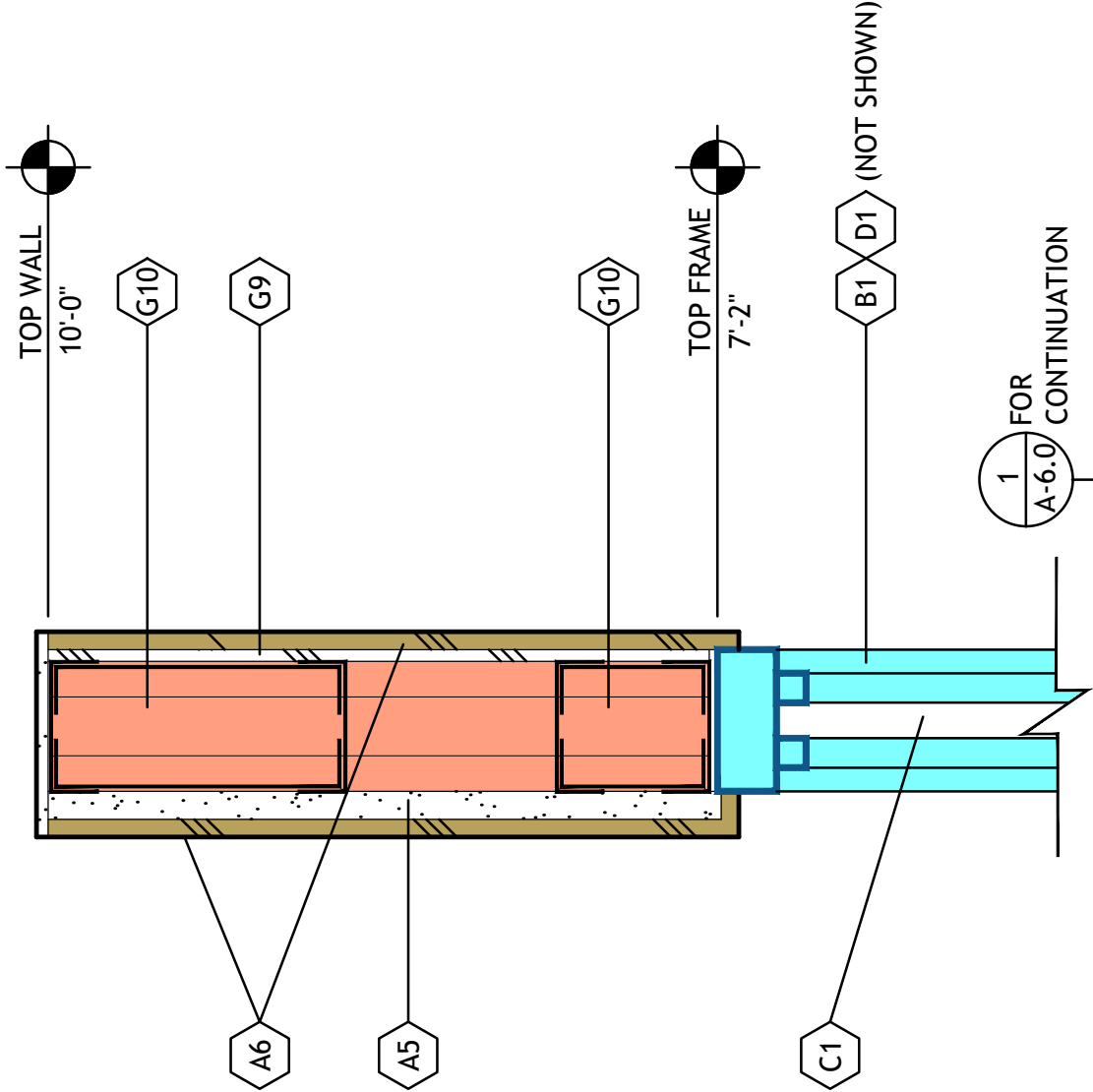


2
A-7.0
BASEMENT WALL DETAIL



SCALE: 1 1/2" = 1'-0"

SEE SHEETS A-8.0 &
A-8.1 FOR KEYED NOTES



1
A-7.0
WALL TOP DETAIL



SCALE: 1 1/2" = 1'-0"

1
A-6.0
FOR
CONTINUATION

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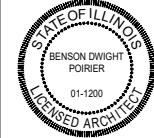
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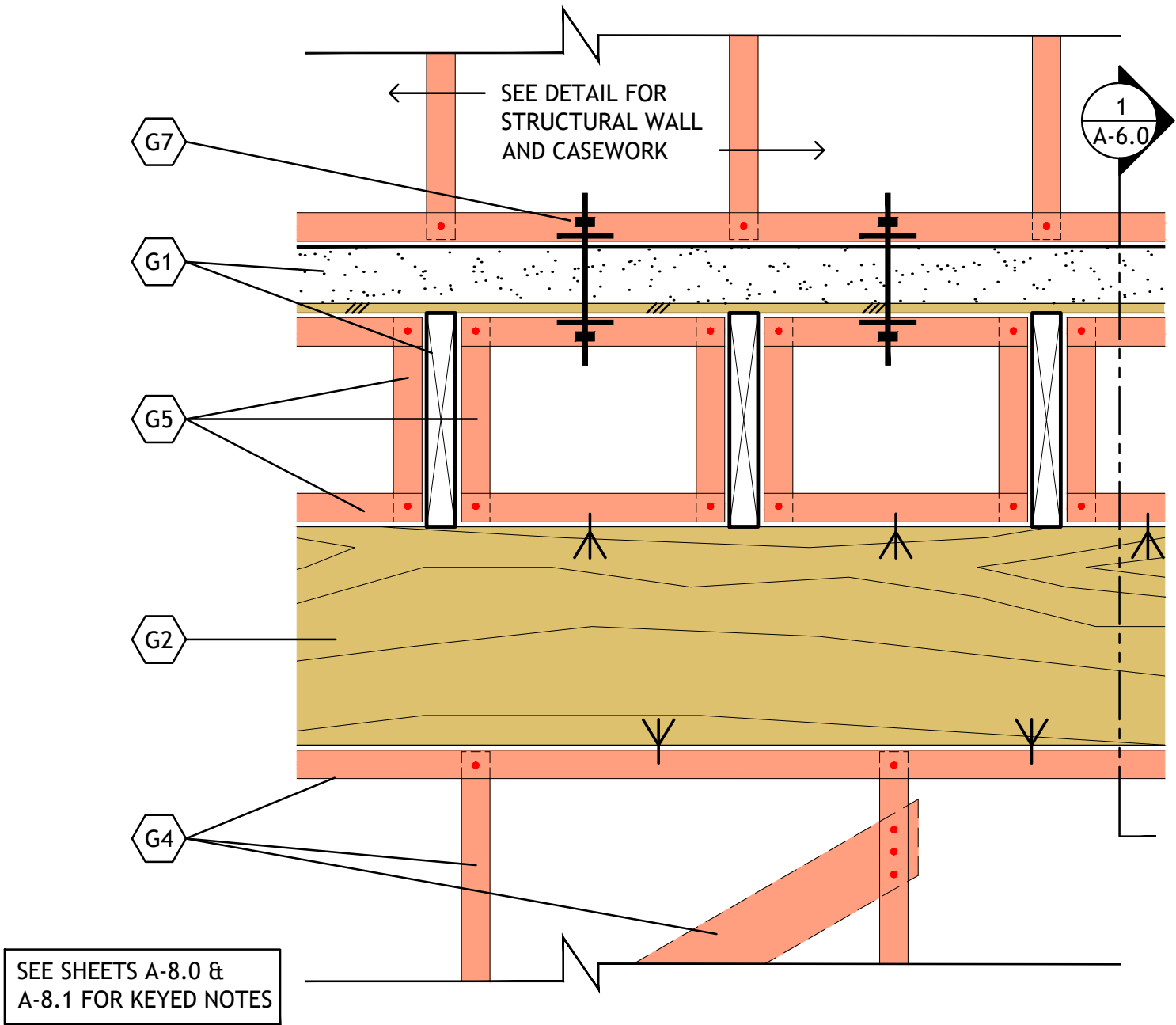
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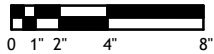


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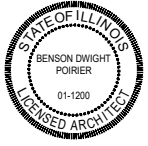
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SCALE: 1 1/2" = 1'-0"

BASEMENT WALL DETAIL

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SECTION DETAILS NOTES

BULLET RESISTANT SHOP FABRICATED CASEWORK AND CABINETRY

- A1

CABINET BODY OF 3/4" PLYWOOD OR HIGH DENSITY PARTICAL/MDO BOARD.
- A2

REINFORCED STRUCTURAL CORE TO SUPPORT WEIGHT OF COUNTERTOP AND BULLET RESISTANT FRAMING AND GLAZING.
CONSTRUCT OF 18 GUAGE METAL STUDS 12" OC AND TRACKS.
- A3

INTERIOR EXPOSED TO VIEW SURFACES TO RECEIVE HIGH PRESSURE LAMINATE FINISHES.
- A4

3/4" THICK NON-ADJUSTABLE FIXED PLYWOOD SHELVING, PLASTICE LAMINATE FINISHES. SUPPORT AND ATTACH AS AN INTEGRAL PART OF THE CABINET BODY. FACE TRIM/EDGING OF 3/4" RED OAK, STAINED, WITH SATIN POLYURETHANE PROTECTIVE FINISH.
- A5

UL LEVEL 4 BALLISTIC GRADE FIBERGLASS PANELS;
WOVEN ROVING, MULTIPLE PLY.
1 3/16" NOMINAL THICKNESS. NOMINAL WEIGHT APPRX. 13.7 LBS/SF.
ATTACH TO REINFORCED STRUCTURAL CORE STUDS.
FOLLOW MANUFACTURERS INSTRUCTION FOR FASTENING PANELS.
KEEP JOINTS AS TIGHT AS POSSIBLE.
- A6

RED OAK VENEER PLYWOOD FINISH PANELS.
FASTEN OR ADHESIVE ATTACH TO BALLISTIC PANEL.
STAIN AND APPLY SATIN POLYURETHANE PROTECTIVE FINISH.
VERTICAL PANEL JOINTS TO BE 1/2" WIDE X 3/4" DEEP EXTRUDED ALUMINUM RECESSED CHANNEL, BLACK FINISH.
- A7

BULLET TRAPPING DEAL TRAY. STAINLESS STEEL, APPROX. 12" X 8" X 1 1/2" DEEP.
- A8

BULLET RESISTANT SPEAKING PORT. FACTORY MOUNTED INTO BALLISTIC GLAZING. STAINLESS STEEL CONSTRUCTION.
- A9

UL LEVEL 4 BULLET RESISTANT COUNTERTOP.
CORE OF BALLISTIC GRADE FIBERGLASS PANELS, LAMINATED TO HIGH DENSITY PARTICAL/OSB BOARD, WITH PLASTIC LAMINATE FINISH.
COLOR; WILSONART 1880 MAGNATA
- A10

UNDERCOUNTER 110 V. CONVENIENCE RECEPTACLE IN STEEL BOX.
RUN #12 CONDUCTORS AND GROUND IN STEEL CONDUIT TO EXISTING ELECTRICAL PANEL LOCATED IN BASEMENT.
PROVIDE NEW 20 A BREAKER IN PANELBOARD. SEE BASEMENT FLOOR PLAN.
- A11

EMPTY STEEL BOX FOR DATA. RUN 3/4" STEEL CONDUIT INTO BASEMENT BELOW FOR DATA CABLING BY OTHERS.

- A12

2" DIA. WIRING GROMMET THROUGH COUNTERTOP.
- A13

UNDERCOUNTER ELECTRONIC EXIT DEVICE RELEASE BUTTON.

BULLET RESISTANT ALUMINUM FRAMING SYSTEMS (UL LEVEL4)

- B1

EXTRUDED ALUMINUM FRAMING SYSTEM.
INSULGARD TH600. FACTORY FABRICATED FRAMING
CONSTRUCTED OF EITHER 6105-T5 OR 6005-T5 EXTRUDED ALUMINUM.
PROVIDE INTERNAL BULLET RESISTANT MATERIAL IN FRAME TO MEET INDICATED **UL LEVEL 4 PROTECTION.**
NOMINAL FRAME DIMENSION 2 1/2" X 6" TO ACCEPT THICKNESS OF SPECIFIED GLAZING.
PROVIDE JAMB REINFORCEMENT FOR SUPPORT OF DOOR, HARDWARE, ETC.
REMOVABLE MULLIONS AND JAMB GLAZING STOP EXTRUSIONS FOR GLAZING REPLACEMENT.
PROVIDE MANUFACTURER'S ACCESSORIES, SETTING BLOCKS,
GLAZING SEALS, HARDWARE, ATTACHMENT ANCHORS TO COUNTERTOPS AND STRUCTURAL WALL/HEADER ASSEMBLIES, ETC.

COLOR ANODIC FINISH: ARCHITECTURAL CLASS 1, COLOR COATING AA-M10C22A42/A44 MECHANICAL FINISH CHEMICAL FINISH; ETCHED, MEDIUM MATTE; 0.70 MILS MINIMUM COMPLYING WITH AAMA 611 "VOLUNTARY SPECIFICATION FOR ANODIZED ARCHITECTURAL ALUMINUM.
COLOR DARK BRONZE.

BULLET RESISTANT GLAZING (UL LEVEL4)

- C1

CLEAR GLASS CLAD POLYCARBONATE, INSULGARD SP412, 1.22" THICKNESS. TO MEET **UL LEVEL 4** BALLISTIC PROTECTION.

DOOR AND HARDWARE (UL LEVEL 4)

- D1

EXTRUDED ALUMINUM FRAME, PROVIDED BY FRAMING MANUFACTURER. INSULGARD HP500. FULL GLASS STYLE. FINISH TO MATCH FRAMING SYSTEM. PROVIDE CLEAR GLASS CLAD POLYCARBONATE TO MEET **UL LEVEL 4** BALLISTIC PROTECTION.

DOOR HARDWARE; PROVIDE THE FOLLOWING;
1. CONTINUOUS PIANO TYPE HINGE. SL27-HD
2. CLOSER. LCN 4210
3. STRIKE.
4. ELECTRIFIED RIM PANIC EXIT DEVICE.
VON DUPRIN CD-QEL33A-L-NL ELECTRIC LATCH RETRACTION.
FUNCTIONS:
PERMIT UNLIMITED EMERGENCY EXITING THROUGH THE OPENING FROM THE SECURE SIDE.

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DOOR AND HARDWARE (UL LEVEL 4) CONTINUED
PRESSING A CASEWORK MOUNTED CALL BUTTON (AT ONE LOCATION) RETRACTS THE LATCH FOR A SHORT INTERVAL TO PERMIT ACCESS FROM THE THREAT SIDE.

EXIT DEVICE LATCH IS CAPABLE OF BEING 'DOGGED' (RETRACTED) FOR AN UNLIMITED PERIOD OF TIME TO PERMIT FREE PASSAGE THROUGH THE OPENING FROM EITHER SIDE.

FROM THE THREAT SIDE, PROVIDE RIGID LEVER WITH NIGHT LATCH FUNCTION (KEY RETRACTS LATCHBOLT)

PROVIDE ALL REQUIRED ELECTRONIC CONTROLS, STEP-DOWN POWER SUPPLY, POWER AND CONTROL WIRING, UNDERCOUNTER RELEASE BUTTON INSTALLATION, ETC.

GENERAL CONSTRUCTION NOTES

- G1

EXISTING FLOOR CONSTRUCTION TO REMAIN;
TERRAZZO AND CEMENT BASE OVER 1X WOOD SUBFLOORING,
SUPPORTED BY 2 X 12 JOISTS RUNNING N/S @ 12” OC E/W.
- G2

EXISTING 2X12 WOOD BEAMS TO REMAIN. SEE BASEMENT FLOOR PLAN.
- G3

EXISTING MASONRY PIERS TO REMAIN. SEE BASEMENT FLOOR PLAN.
- G4

NEW 18 GUAGE METAL STUDS 16” OC AND TRACK SUPPORT WALL.
CONSTRUCT UNDER EXISTING BEAMS.
PROVIDE METAL STRAP DIAGONAL BRACING,
“X” PATTERN APPROX. EVERY 10'-0”. SEE BASEMENT FLOOR PLAN.
- G5

NEW 18 GUAGE METAL STUDS AND TRACKS BETWEEN EXISING TERRAZZO FLOOR
AND TOP OF EXISTING BEAM.
- G6

2 X 6 TREATED SILL PLATE AND METAL STUD BASE TRACK.
ATTACH TO EXISTING CONCRETE FLOOR W/ 1/2” EXPANSION ANCHORS
APPROX. 24” OC.
- G7

ATTACH TRACKS TOGETHER WITH ½” THRU-BOLTS 12” OC.
PRE-DRILL TERRAZZO AND BASE TO AVOID CRACKING.
PROVIDE LARGE WASHERS TO DISTRIBUTE LOADS.
SNUG BOLTS; DO NOT OVERTIGHTEN.
- G8

STAINED AND SEALED RED OAK BASE.
- G9

1/2” OSB SHEETING.
- G9

5/8” TYPE “X” GYPSUM BOARD, TAPED AND PAINTED.
- G10

18 GUAGE METAL STUDS 16” OC., WITH TRACKS.
CONSTRUCT WALL STIFFENING BOX HEADERS OF 18 GUAGE C-JOISTS,
12” DEEP AT TOP OF WALL, 6” DEEP AT ALUMINUM FRAMING HEADERS.

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