



**Date: October 08, 2020**

**To: Playground Equipment Manufacturers**

**From: Keli Barrow, Finance Director**

**Re: Request for proposals for Addy and Friends Inclusive Playground**

**Proposal: P2020-13**

The City of Salem, Illinois is seeking proposals for an inclusive playground. The playground will be used in Salem's Bryan Memorial Park. A portion of the funding for this project is through the City of Salem receiving an OSLAD grant from the Illinois Department of Natural Resources. This project must be completed by April of 2022.

The objective of this project is to have a playground that will serve the ENTIRE community of Salem and surrounding cities with an inclusive playground. The new playground design will feature areas of play offering unique play features that take into account the variety of disabilities of children and adults. Bryan Memorial Park has an existing playground area and this inclusive playground will be an additional area that will add to play opportunities for kids of all abilities. This playground will be a destination playground that will serve all. It will be highly used and should reflect the greatest amount of planning and creativity. Possibilities in designs are not limited to structures, themes, and/or pods. The proposed designs should contain equipment that encourages activity, imagination, social interaction, and physical fitness. This playground must serve a variety of ages and be specifically designed to reduce barrier/limitations towards use. Bryan Memorial Park inclusive playground area size is not amendable, so the City of Salem is most interested in recommendations that will best utilize allocated space towards accomplishing all project goals.

**Location of Project:**

Addy and Friends Inclusive Playground, Bryan Memorial Park, Rt. 37 North, Salem, IL 62881.

**Nature of Work to be Performed:**

The City of Salem will select playground equipment and structures for vendor installation at an area near the current Bryan Memorial Park Playground. The area is estimated to be 100' x 70'. The proposed playground area shall not be enlarged, and the manufacturer will assume all responsibility that the proposed design will fit.

### **Project Budget:**

The budget for design, play equipment, safety surfacing, sidewalk, fencing, and installation is \$330,000.00

### **Scope of Work to be Performed:**

Installation of a fully inclusive playground addition to the Bryan Memorial Park location. In addition to all playground equipment installation, the bidder will be responsible for the "Poured-in-Place" and rubber tile surfacing, sub-base, base, drainage tile, sidewalks, fencing, and applicable amenities per your design. The playground company will perform all related tasks regarding park sidewalks and fencing. Playground Company MUST work with the City of Salem to develop defined construction dates.

1. The submitted price shall include installation of surfacing and playground equipment, all materials, special tools, delivery, installation, and letters certifying compliance with applicable IPEMA and ASTM standards.
2. Installers must have a Certified Playground Safety Inspector on staff. Installers must be factory certified for equipment being installed. Preliminary site work will be completed by the City of Salem, including tree and stump removal and rough subgrade installation. Contractor to be provided with bare dirt, roughly graded and leveled site at unknown elevation.
3. Equipment shall meet requirements of the Consumer Product Safety Commission Handbook for Public Playgrounds, American Society for Testing and Materials 1487-95, and American with Disabilities Act. Equipment not meeting these requirements will be rejected. Equipment must meet International Play Equipment Manufacturers Association and ISO-9001 certification. Letters must be submitted with the bid certifying which standards are met.
4. Bidders shall obtain all local and state permits. Installers shall show proof of general liability insurance and workers compensation and obtain all permits prior to beginning work. Bidders shall provide current proof of insurance with a minimum of \$1,000,000.00 in general liability, and upon acceptance shall include the City of Salem and its elected and appointed officials as additionally insured.
5. Bidders shall provide an itemized list and specifications of play structure components and related equipment with the bid. Scaled drawings showing top and 3-D view of the entire playground shall be furnished. The number of play activities per age group is to be provided with each submittal.
6. Bidders shall provide three references of sales and installations of similar projects.
7. Color will be chosen from the winning bidder's standard stocked colors.
8. Full warranty shall be furnished for defects in material and workmanship. Minimum acceptable warranty periods are one-year from acceptance, or completed installation, for all moving parts. A 10-year minimum warranty shall be furnished for all plastic, steel, or aluminum components, including upright posts that may rust though. The minimum installation warranty shall for one year from acceptance.

9. Vendor must provide any recommendations for grades and elevations for all playgrounds within bid package. Vendor to be responsible for final grading prior to establishing sub-base and /or base levels per their manufacturer's demands.

10. There will not be mandatory pre-bid meeting. All companies are encouraged to conduct a site visit prior to submittal.

**Addy and Friends Inclusive Playground Specifications:**

1. Poured-in-Place and rubber tile surfacing with concrete apron for entire inclusive play area.

2. One INCLUSIVE play area for children ages 5-12 years. Structure must have 4+ slides, one of which should be a roller slide, with corresponding ramps and transfer stations, as necessary. This structure should be a wonderful attractive play piece that ALL children will be drawn to and can play on and should be multi-leveled (present a structure that gets youth off the ground) as well as assessable for all users. Bidders are expected to present their best, most innovative and attractive ideas towards the project.

3. A minimum of two shaded areas. Shade should be included over significant portions of the playground structure as well as freestanding pieces as design allows. Bidders are encouraged to provide additional shade areas as design allows. Small limited shade structures that meet quantity expectation but provide little relief for participants will not be scored highly in this area. We want bidders to show that our participants health, wellbeing and enjoyment are important to them through their design.

4. Playground must hit on the following human senses:

a. Touch: we want features that are specifically designed for individuals to feel contrasting surfaces. Examples: YES = a bubbled surface that a participant can move their hand over and feel the bumpy contrast. NO = a general slide that a participant can touch the smoothness. We want products designed to reach individuals that may be intrigued and enjoy touching as an authentic play possibility.

b. Hearing: we want features that play sounds. Example: YES = a motion play feature that makes a contrasting sound when an individual pushes or pulls it. NO = sounds related to general use of the playing (singing, spinning etc.). We want products designed to reach individuals that may be intrigued and enjoy hearing as an authentic play possibility.

c. Sight: we want features that are specifically designed for individuals that are stimulated through lights. Examples: YES = a play feature that incorporates varying light displays in conjunction with an individual's use. NO = sights related to general use of the playground.

5. The following should be included within the design of the Poured-in-Place and rubber tile surface. Overall, the City of Salem is looking for an aesthetically appealing playground that draws attention. Same color scheme shall persist throughout the surface. The City of Salem anticipates as many as 3 colors involved in this color scheme.

6. The following pieces should be strongly considered within the design of the centrally located playground structure.

a. Fencing surrounding the entire playground with a gate.

- b. Sidewalk that goes all the way around the play area within the fence.
- c. Musical equipment.
- d. Roller slide that is safe for cochlear implants.
- e. Swings including regular, harness, generation, disc, and baby.
- f. Wheelchair or stroller accessible play panels.
- g. Rock climbing wall.
- h. Surface spinner (Ground level Merry-go-Round so wheelchairs and strollers are accessible)
- i. Digital Interactive Game for older children with mobile devices.
- j. Sensory panels which may be free standing equipment if best for overall design.
- k. Multi-Storied/ Level Playground. Individuals with limited mobility would have the ability to rise above their normal play level typically provided.
- l. Accessible climbers included within the structure. Ramps are required but accessible climbers should be used to help stimulated all users' activity.
- m. Ensure the entire structure is reachable and playable by an individual with limited mobility. Submission should not lose focus on providing a structure that allows all users to play together throughout. Not sections, but the entire playground.

#### **Deliverables for All Playground Equipment:**

1. Bidder shall provide specifications of the play structure components and related equipment with the bid. Scaled drawings showing 3-D views of the entire playground shall be furnished.
2. A maintenance kit for each structure and independent component shall be furnished. Kits shall include maintenance handbook, detailed scaled drawing, special tools needed, touch-up paint for posts and decks, inspection forms, special lubricants, and graffiti removal spray.

#### **Quality Assurance for All Playground Equipment:**

1. Equipment shall meet requirements of the Consumer Product Safety Commission Handbook for Public Playgrounds, American Society for Testing and Materials 1487-95, and American with Disabilities Act.
2. Installation shall be included where specified on individual park specification pages, and installers must have a Certified Playground Safety Inspector on staff. Installers should be qualified by the National Playground Contractors Association (NPCA).
3. Playground layout from manufacturer shall include footing recommendations for anchors and structure installation and be strictly followed by the manufacturer's representative. Concrete shall meet ASTM requirements for strength.

4. A manufacturer's representative shall make no less than two visits to the site. One visit shall be during the early phase of installation and other upon completion of installation. Notification of all visits should be directed to the City of Salem no less than 48 hours prior to the visit.
5. The City of Salem reserves the right to reject any or all bids based upon established proposal criteria or to purchase limited amounts of equipment.
6. A condition of the contractual agreement with the chosen provider will be the City of Salem, Illinois receiving a performance bond for the amount and duration of the project by the contractor. A bid bond will not be required.
7. Bidders understand a report will be filed with Illinois Attorney General regarding perceived improprieties conflicts of interest, collusion, gratuities, kick-backs, and/or use of any other anti-competitive practice among, bidders, offerors, contractors, proposers, or interested parties.
8. Each project submitted is to be priced as a project complete with completed project costs at/near allotted project budget of \$330,000.00.
9. More than one design option is permitted to be submitted for consideration.

Please return proposals to the Salem City Clerk by **Thursday Nov. 05, 2020 at 10:00A CST**. Each proposal should be delivered to Salem City Hall, 101 S. Broadway, Salem, IL 62881 and labeled "Inclusive Playground P2020-13". Upon receipt of proposals, the City of Salem, Illinois shall select companies from the proposals received to make presentations to the Playground Selection Committee to allow the final selection to be recommended to Salem City Council for acceptance. The tentative date for selected presentations is Dec. 02, 2020. The original proposal for each completed installation shall be submitted on the vendor's letterhead, including price for project complete and a detailed listing of equipment for each project proposed. At a minimum, please list any features applicable to the decision-making process regarding the purchase of this unit, such as, availability, warranty, service availability, exceptional features, etc. Upon selection to provide live presentation, an agreeable date will be selected and the vendor will provide a 20-minute maximum presentation to provide information distinguishing their project from other presentations. Bid tabulations and submitted features will not be made public until after award by Salem City Council. Price and originally submitted features will not be subject to change after original submission date. The City of Salem reserves the right to purchase via proposal based upon merits of value, and not cost basis alone, as decided by City Council. Plans are for the purchase decision to be made at the Dec. 21, 2020 City Council meeting and a purchase order issued thereafter.

If you have any questions regarding this request for proposals, please feel free to call or email me at City Hall.

Thank you,



Keli Barrow  
Director of Finance  
City of Salem  
(618)548-2222 ext. 25  
Fin-dir@salemil.us