

**PUBLIC HEARING  
CITY OF SALEM FY 22-23 BUDGET  
APRIL 18, 2022 – 6:00 PM**

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**CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
APRIL 18, 2022 – 6:00 PM  
(immediately following Public Hearing)**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**
  
- V. City Council Action**
  - 1. Consent Agenda
    - (a) Approval of Minutes – April 4, 2022
  - 2. Approval of mayoral re-appointments to City Boards and Commissions
  - 3. Review and action on Planning Commission Recommendation for Special Use Permit
  - 4. Review and approval of bids on Motor Fuel Tax Maintenance Materials
  - 5. Review and awarding of bid on proposed waterline project on Kell Street
  - 6. Ordinance - Second Reading – Request to change the ordinance pertaining to the fees charged for installing gas tap services to residential locations.
  - 7. Review and Action on painting of Bryan Birthplace
  - 8. Allocation of excess revenue received over the amount budgeted in FY 2021/2022
  - 9. Ordinance - Review and approval of 2022/2023 budget for City of Salem
  - 10. Presentation of accounts payable for the period 3/21/22 to 4/15/22
  
- VI. City Manager and Dept Head Reports**
- VII. City Attorney Report**
- VIII. City Council Member Reports**
- IX. Motion to Adjourn**

Rex A. Barbee  
City Manager

*RAB*

*Quote of the Day – The man who goes farthest is generally the one who is willing  
to do and dare. The sure-thing boat never gets far from the shore.*

*Dale Carnegie*

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**Page 2**

1. Approval of minutes from City Council Meeting of April 4, 2022. Recommend approval.
2. We have several members of the City's Boards and Commissions whose terms are scheduled to expire on April 30<sup>th</sup>. A list of those willing to continue in their service is included.  
**Recommending approval of the list of re-appointments for the up-coming terms.**
3. Review the recommendation from the Salem Planning Commission on the request for a Special Use Permit to be issued to Tracy Murray (*as represented by their consulting firm, Hometown Hero*) for a cannabis grow facility in the Salem Industrial Park. The Planning Commission held a Public Hearing on April 12 with about 80 people in attendance. After hearing testimony from Hometown Heroes and the general public, the commission voted 7-0 against the issuance of the Special Use Permit. The permit issuance now lies with the City Council.
4. Bids were sought for the oil and chip materials to maintain city streets under the Motor Fuel Tax program through IDOT. Bid packets were mailed to 6 companies with three quotes (two for seal coat and one for aggregate) returned and the bid opening was held on April 12, 2022. The low bid for the bituminous seal coat material was from Howell Paving at \$772.19 per ton on an amount of 225 tons for a total of \$173,742.75. The other bid on seal coat came from the Don Anderson Company at a unit price of \$785.40 per ton. The low bid on the seal coat aggregate was from Beelman Logistics, LLC in the unit price of \$20.69 per ton for a total bid of \$46,552.50.  
**Recommending approval of the low bid on seal coat to Howell Paving Inc. in the amount of \$772.19 per ton for a bid total of \$173,742.75 and also award the aggregate bid to Beelman Logistics LLC for \$20.69 per ton on 2250 tons for a total of \$48552.50**
5. A replacement of the waterline on Kell Street between South College and South Broadway is a project that was put out for bid with the bid opening being held on April 12, 2022. There were 5 contractors that provided bids on the project that is to be funded through Fund 18 fund balances. The low bidder for the project is JK Trotter and Sons in the amount of \$320,185.40. The summary bid tab is enclosed. The project is expected to begin this summer with completion scheduled for early fall. Trotter & Sons have performed several projects for the City of Salem in the past and are a good group to work with. **Recommending approval of the low bid for the Kell Street Water line to JK Trotter and Sons in the amount of \$320,185.40.**
6. Ordinance - Second reading to amend the ordinance for changes to Section 20-43 of the ordinance regarding the fees for providing gas tap services to residential customers. Currently the fee is a flat charge of \$900.00. With some newer homes having multiple furnaces and requesting multiple meters in addition to some longer runs for gas lines we have expended more on some installs than the \$900.00 covers. The proposed fee structure would be based on the length of the service line, the size of the meter requirement, the BTU's needed to adequately service the residential property's needs, and the installation method (boring or trenching). The Gas Department shall inspect the property and plans prior to installation to determine the cost of providing the service based on the following information; The fee for each **gas tap** will be determined under the following basis:
  - (1) Length of service line
  - (2) Meter size needed
  - (3) Amount of BTU's needed
  - (4) Installation type (trenching or boring)

The minimum charge for any gas tap service will be \$900.00. The fee for a larger size tap or running greater distance than fifty (50) feet, or both, shall be based upon the actual labor and materials expended in the making of such tap. The city will maintain the responsibility of running the line from the main to the meter. These changes should prevent us from incurring more expenses on the installation than we are receiving tap fees.

Upon application the gas superintendent will inspect the project and the tap size will be determined.

When gas is removed by the city at the request of the property owner, the removal shall be \$450.00 or time and material; whichever is cheaper. After one year of removal a full tap fee will be charged.

The proposed revision to section 20-43 is attached and includes tap fee information for water, sewer and gas installations. This is a second reading and is ready to be voted on. **Recommend approval of the changes to ordinance 20-43 regarding tap fee structure.**

7. Review and award of bid on painting at the William Jennings Bryan Home. Two bids were received for the painting and caulking of the exterior of the Bryan Home. The low bid was from Jerold Henson Painting Contractors in the amount of \$13,964.47. The second bid was from Don Blank Paint & Modern Design Inc. in the amount of \$17,469.00. **Recommending approval of the bid from Jerold Henson Painting Contractors in the amount of \$13,964.47.**
8. The City of Salem has received all of the tax revenues allocated for this fiscal year. Revenues have exceeded the conservative estimates available when the budget was initiated in April of 2021. The current amount over the estimated revenue is about \$800,000. Rather than place the amount in reserves, it is being recommended to the Council to split the excess revenue to two funds; the park fund which generally runs in the red and the other portion being applied to the Police Pension Fund. The recommendation is to split the excess amount 50/50 between the two funds. **Recommending approval of the allocation of the excess revenue to line item balances as the Council sees fit.**
9. Approval of the FY 2022-2023 budget. The budget proposed for FY 2022-2023 has been reviewed at the two prior Council meetings and the Public Hearing on the proposed budget was held prior to the start of tonight's meeting. **Requesting approval of the budget as provided.**
10. Presentation of the accounts payable for the City of Salem during the period of March 21 through April 15, 2022. After review, we are recommending approval of the payables.