

CITY OF SALEM
REGULAR CITY COUNCIL MEETING
August 17, 2020 – 6:00 PM

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**
 - 1. Swearing in of new Police Patrolman Grant Green and newly appointed Detective Dan Bosomworth.

- V. City Council Action**
 - 1. Consent Agenda
 - a. City Council Minutes – request approval for 08-03-2020 minutes
 - 2. Request for Special Use Permit for 700 W. Main St, Salem, IL
 - 3. Request approval to surplus bicycles accumulated by the Salem Police Department.
 - 4. Request authorization to enter into a license agreement with Utility Safety and Design, Inc. for a 192 GIS License for 2 years to track installations of gas, water and sewer installations.
 - 5. Request to purchase 240 gas meters in bulk from Koons Gas Measurement Company.
 - 6. Request authorization to pay final contract portion to J.K. Trotter for work completed on Whittaker Street and Town Creek/Illinois Street projects along with change orders necessary to complete the project repairs.
 - 7. Request for professional services agreement with Gonzalez Companies, LLC. For curb and gutter replacement work in various locations in Salem.
 - 8. Audit review presentation by Fick, Eggemeyer & Williamson on the 2020 financial statements.
 - 9. Review of Accounts Payable for the period of July 20 – August 14, 2020

- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. City Council Members Report**
- IX. Request for Executive Session**
 - 1. 5 ILCS 120/2(c)(2) – Personnel
- X. Return from Executive Session and any action taken by Council**

- XIII. Motion to Adjourn**

Rex A. Barbee
City Manager

RAB

Quote of the day –

Do not let what you cannot do interfere with what you can do. - John Wooden

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Page 2

2. The Salem Planning Commission has met and reviewed a Special Use Permit request for Paul Garrison to use property located at 700 W. Main St. to set up a food trailer to sell prepared food to the general public. Hours of operation would be Monday through Friday from 5:00pm to 10:00pm and Saturdays and Sundays from 11:00am to 10:00pm. The Planning Commission unanimously approved the Special Use Permit and are recommending approval by Council members
3. The Salem Police Department has accumulated a number of bicycles over a period of time and is requesting permission to surplus the (40+) bikes to clear up space in their storage area. The bicycles have all been in the possession of the Police Department for more than 30 days and no claims have been made by the public on the bicycles. The Police Department is requesting that the bicycles be listed as surplus and an advertisement be run to dispose of the bikes. The bikes are typically given away at no charge and the bikes are registered in the new owner's name. Any donations provided are deposited into the fund for "shop with a cop" or other community outreach program. Recommend approval and issuance of ordinance authorizing the disposal of the bikes.
4. The Public Works department is desiring to enter into a license agreement with Utility Safety and Design, Inc. for compliance with certain aspects of 49 CFR Part 192. The license will allow our gas, water and sewer departments to use GPS locations to map infrastructure improvements and repairs in the GIS system. This is a budgeted item with the expense being split between the gas, water and sewer budgets.
5. Request to purchase new gas meters in bulk. In the past the City has ordered gas meters in smaller quantities and received timely delivery. Current conditions after the COVID pandemic have produced some longer lead times. Public Works department is looking to increase the number of units being purchase to offset lead times of up to 3 months on new orders.
6. We have worked through Curry and Associates to obtain bids on work projects for West Whittaker and also a combined project for the Sanitary Sewer replacement along a portion of Town Creek and also on Illinois Street. The work has been completed except for some minor yard work that has been delayed due to recent rains by J.K. Trotter & Sons. We have pay-out requests for the final amount on West Whittaker along with change orders that came about due to the connections to the sewer and water lines in the affected area. The total of the final and change orders on West Whittaker totals \$10,669.02. Requesting authorization to pay this amount to J.K. Trotter on this project. J.K. Trotter is also requesting payment for the final amount on the contract along with change orders on the sewer line collapse on Illinois Street and the changes to the Town Creek portion of the project. The additional work for the two sewer line collapses on Illinois Street totals \$54,214.33 of the \$90,104.60 pay-out request. Recommending approval of both pay-outs for \$10,669.02 and \$90,104.20 to J.K. Trotter.

7. The City has contacted Brent Taylor of Gonzalez Company to provide cost estimates for a curb and gutter replacement project that was part of this year's budget. Gonzalez has provided cost estimates on replacement of curb, gutter and sidewalk replacement for a portion of the east side of the 100 block of South Maple Street,(135 linear feet), the East and West side of Woodland Dr. (250 linear ft.) and on the east side of a portion of Hawthorn Estates approximately 185 linear feet. An agreement for professional services has been prepared and submitted for approval from Gonzalez Companies, LLC outlining the formula for their services. Recommend approval of the agreement to allow the project to move forward.
8. The Certified Public Accounting firm of Fick, Eggemeyer and Williamson have reviewed the City's financial statements after the end of fiscal year 2019 and are here today to provide an overview of their findings and recommendations. The invoice for their services has been provided and I recommend authorization to pay the invoice amount of \$27,000.00.
9. Review of Accounts Payable for the period of July 20 through August 14, 2020. This Accounts Payable list includes the pay-outs mentioned for J.K. Trotter in item #6 above. Recommend approval of Accounts payable.