

**CITY OF SALEM**  
**REGULAR CITY COUNCIL MEETING**  
**September 5, 2023 – 6:00 PM**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentations**
  
- V. City Council Action**
  - 1. Consent Agenda
    - City Council Minutes – request approval for 08-21-2023 meeting minutes.
  - 2. First reading of proposed property tax levy for 2024
  - 3. First reading of revised investment policy.
  - 4. Public Works has received bids on some variable frequency drives for replacement at the waste water treatment plant as budgeted items for this fiscal year.
  - 5. Public works is also reviewing bids on a replacement crane hoist for the waste water treatment plant for purchase. This is a budgeted item for this fiscal year.
  
- VI. City Manager Report with Department Head Updates**
- VII. City Attorney Report**
- VIII. City Council Members Report**
- IX. Executive Session – potential sale of real estate**
  - 5 ILCS 120/2 (C) (6) Sale of Real Estate
- X. Return to open session**
- IX. Motion to Adjourn**

Rex A. Barbee  
City Manager

*RAB*

*Quote of the Day –*

*“Labor Day is the time to enjoy the fruits of your hard work and labor.  
It is the time to relax and enjoy a comfortable day after working hard  
to finish your duties”*

*-Unknown*

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**September 5, 2023 – 6:00 PM**

1. Consent Agenda – Council members have been provided with a copy of the minutes from the prior Council meeting held on August 21, 2023. **Recommending approval of the minutes of August 21, 2023 as presented.**
2. The Marion County Property Tax Levy request has been prepared by our Finance Director and is part of this board packet. The levy tries to anticipate the City’s revenue needs for the next year. This year a levy request of 2.4% is being requested. This is the first reading of the proposed property tax levy for 2024.
3. First Reading - The City’s current Investment Policy is in need of being upgraded. Finance Director Roth has reviewed policies from similar sized communities nearby and she has compiled a policy for the City to adopt. This is a first reading of the proposed revision to the Investment policy. The policy outlines the types of instruments that can be used for municipal funds and the requirement for the deposits to be federally insured or collateralized among other things.
4. Wastewater Treatment Plant has budgeted to replace 4 Variable Frequency Drives at the plant. VFD’s will be installed for the influent pumps, oxidation ditch aerators and the return/waste sludge pumps.

Bids were received from 3 different companies:

	WD Automation	Municipal Equipment	Vandeventer Engineering
50 HP Model	\$3,801.25	\$4,000.85	\$6,225.00
30 HP Model (x 2)	\$3,005.00	\$3,307.20	\$4,049.00
15 HP Model	\$1,503.75	\$1,653.60	\$2,337.00

We will need 4 VFD’s total, 1 – 50 HP, 2 – 30 HP, 1 – 15 HP. Public Works is recommending that we accept the low bid from WD Automation in the amount of \$11,315.00 for all four VFDs. This is a budgeted expense and this price comes in under budget. **Recommend approval of purchasing the 4 VFD items from the low bidder, WD Automation in a total amount of \$11,315.00**

5. Public Works has requested bids on a replacement crane hoist for the influent pumps at the waste water treatment plant. The current hoist was installed in 2007. The original hoist was removed and inspected and found to need a new motor as well as a chain collector sprocket and hand controller. The hoist is used to raise and lower the pumps out of their wet well. The submersible pumps sit 26 feet below the ground level and the submersible pumps each weigh over 500 pounds each. This is a budgeted item and the bids received are as follows;

Illinois Electric Works -	\$9,949.94
Shanahan Crane & Hoist -	\$11,613.00

This is a budgeted item and City staff will handle the installation. **Recommend approval of the purchase of the crane hoist from Illinois Electric Works in the amount of \$9,949.94.**