

**CITY OF SALEM IL**  
**PUBLIC HEARING ON PROPOSED FY2025 BUDGET**  
**April 15, 2024 – 6:00 PM**

- I. Call to Order
- II. Public Comment
- III. Adjournment

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**MINUTES**  
**PUBLIC HEARING ON PROPOSED FY2025 BUDGET**  
**APRIL 15, 2024**

**II. Call to Order**

The Public Hearing for the proposed FY2025 Budget was convened in Salem City Hall. Mayor Nicolas Farley called the hearing to order at 6:00 PM.

**Council members present:**

Councilman Royce Bringwald  
Councilwoman Tracy Crouch  
Councilman Jim Koehler  
Mayor Nicolas Farley

**Council members absent:**

Councilman Craig Morton

**Others present:**

Interim City Manager Annette Sola  
Chief of Police Kyle Ambuehl  
Finance Director Keli Barrow  
Public Works Director Travis Sanders  
Library Director Kim Keller

City Clerk Tabitha Meador  
Deputy Chief of Police Susan Miller  
Economic Development Director Leah Dellicarpini  
Assistant Public Works Director Courtney Mitchell  
Members of the Media and Public

**III. Public Comments**

There were no public comments.

**IV. Public Hearing Adjournment**

The public hearing for the proposed FY2025 budget was adjourned at 6:01 PM.

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**CITY OF SALEM IL**  
**REGULAR CITY COUNCIL MEETING**  
**April 15, 2024 – 6:00 PM**  
**Immediately Following Public Hearing**

**I. Call to Order**

**II. Prayer and Pledge of Allegiance**

**III. Presentation of Petitions/Public Comments**

**IV. Mayor's Report and Presentations**

**V. City Council Action**

1. Consent Agenda
  - (a) Approval of Minutes from April 1, 2024 Council meeting.
  - (b) Board Appointments: There are 13 reappointments to various boards and 3 new appointments.
2. Recommend approval of Ordinance 2024-10 - Review and approval of FY2025 budget for City of Salem as presented.
3. Approval of Planning Commission recommendation regarding information heard at the Planning Commission Meeting on April 9, 2024 from Dr. Van Acker who is requesting the formation of a minor subdivision for a 2-acre tract on Little Egypt Lane.
4. Request approval of the Planning Commission recommendation to approve a request from Scott Conant requesting a change in zoning for the parcel located off Airport Road in Salem from RS-5 to RM-1.
5. Request approval of the Planning Commission recommendation for a Special Use Permit to allow a "drive-in restaurant" business to lease space at 210 W. Schwartz.

6. Bid Opening for surplus of 2 utility trucks from the Public Works Department.
7. Review and approval of Accounts Payable from March 18 through April 12, 2024.

- VI. **City Manager and Dept Head Reports**
- VII. **City Attorney Report**
- VIII. **City Council Member Report**
- IX. **Motion to Adjourn**

Annette Sola  
City Manager

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**MINUTES  
REGULAR CITY COUNCIL MEETING  
APRIL 15, 2024 – 6:00 PM**

**I. Call to Order**

The regular April 15, 2024 meeting of the Salem City Council was convened in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor Nicolas Farley at 6:01 PM.

**Council members present:**

Councilman Royce Bringwald  
Councilwoman Tracy Crouch  
Councilman Jim Koehler  
Councilman Craig Morton  
Mayor Nicolas Farley

**Council members absent:**

None

**Others present:**

Interim City Manager Annette Sola  
Chief of Police Kyle Ambuehl  
Finance Director Keli Barrow  
Public Works Director Travis Sanders  
Library Director Kim Keller  
Members of the Daffy Dill Garden Club

City Clerk Tabitha Meador  
Deputy Chief of Police Susan Miller  
Economic Development Director Leah Dellicarpini  
Assistant Public Works Director Courtney Mitchell  
Salem Fire Protection District Chief Jim Cerny  
Members of the Media and Public

**II. Prayer and Pledge of Allegiance**

Councilman Koehler offered the opening prayer, followed by the Pledge of Allegiance.

**III. Presentation of Petitions/Public Comments –**

- Daffy Dill Garden Club member Dee Hanson indicated the club would like to host a “Festival of Flowers” on June 22, 2024 at the Statue Garden. The request will be placed on the agenda for the May 6, 2024 Council meeting.

**IV. Mayor’s Report and Presentations**

- indicated his appreciation to City agencies involved with the Solar Eclipse. The City did not see as much traffic as expected, and everything went smoothly. He further indicated his appreciation for the cooperation between City agencies, Illinois Emergency Management Agency, Illinois State Police, Illinois Department of Natural Resources, and the National Weather Service, all of which had a presence in Salem during the incident;
- indicated his appreciation to the two individuals who reported the recent fire downtown.

**V. City Council Action**

**1. Consent Agenda**

- a. Approval of minutes of the April 1, 2024 Salem City Council meeting
- b. Board Appointments:
  - Reappointments:
    - Airport Authority (5-year term) – Josh Dice
    - Library Board (3-year term) – Gary Hahn and Marilyn Lewis
    - Board of Police Commissioners (3-year term) – Michael Phillips
    - Police Pension Board (2-year term) – James Wheeler
    - Zoning Board of Appeals (5-year term) – Joan Kless
    - Historical Commission (3-year term) – Megan Holler, Mark Larimer, Myron Lloyd, Luke Purcell
    - Tourism Board (4-year term) – Leon Chapman, Brooke Frederick, Jacob Hockett
  - New Appointments:
    - Library Board (1-year term) – Kasey Angeloni

- Zoning Board of Appeals (5-year term) – Tracy Timmerman
- Tourism Board (1-year term) – Kelley Predium  
 \*\*Mrs. Angeloni and Ms. Predium will be fulfilling open spots that are nearing the ends of the terms; hence, the 1-year appointments.

***Motion made by Councilman Koehler and seconded by Councilwoman Crouch to approve the Consent Agenda as presented. Roll call vote: AYES: Councilwoman Crouch, Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.***

**2. Request approval of Ordinance 2024-10 – Review and approval of FY2025 budget for the City of Salem as presented.**

Mayor Farley indicated the City’s Fiscal Year 2025 Budget has been presented and posted, and the public hearing was held prior to the Council meeting.

***Motion made by Councilman Koehler and seconded by Councilman Bringwald to approve Ordinance 2024-10, adopting the FY2025 City of Salem Budget. Roll call vote: AYES: Councilman Koehler, Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.***

**3. Approval of Planning Commission recommendation regarding information heard at the Planning Commission Meeting on April 9, 2024 from Dr. Van Acker who is requesting the formation of a minor subdivision for a 2-acre tract on Little Egypt Lane.**

Mayor Farley indicated the Planning Commission met on Tuesday, April 9, 2024 and approved a request for a minor subdivision on a 2-acre tract on Little Egypt Lane. Economic Development Director Dellicarpini indicated unanimous approval was given with the understanding that the road will be privately constructed and maintained.

***Motion made by Councilman Bringwald and seconded by Councilwoman Crouch to approve as presented, the formation of a minor subdivision with the understanding the road will be privately constructed and maintained. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Councilman Koehler, Mayor Farley. NAYS: None. Motion carried.***

**4. Request approval of the Planning Commission recommendation to approve a request from Scott Conant requesting a change in zoning for the parcel located off Airport Road in Salem from RS-5 to RM-1.**

Mayor Farley indicated the Planning Commission met on Tuesday, April 9, 2024 and heard a petition from Scott Conant, the developer building the apartments on Airport Road. Mr. Conant is requesting a zoning change on the parcel from RS-5 (Single Family Residential) to RM-1 (Multi Family). Two members of the public addressed the Council: Mr. Rob Jones expressed concern with access onto Airport Road and no sidewalks; Salem Fire Protection District Chief Jim Cerny expressed concerns with access for emergency equipment.

***Motion made by Councilman Koehler and seconded by Councilman Bringwald to approve the zoning change from RS-5 (Single Family Residential) to RM-1 (Multi-Family Residential) for parcel #1100022630, located on Airport Road. Roll call vote: Councilman Morton, Councilman Koehler, Councilman Bringwald, Councilwoman Crouch, Mayor Farley. NAYS: None. Motion carried.***

**5. Planning Commission met on Tuesday, April 9, 2024 and heard a petition for a Special Use Permit by Zach Rose, 555 Landmark Road, Iuka, IL, to allow a “drive-in restaurant” business to lease space at 210 W. Schwartz. According to the City of Salem’s Code of Ordinances, a Special Use Permit would be required to allow such a business in the B-2 Central Business District.**

Economic Development Director Dellicarpini indicated the strip mall at 210 W. Schwartz has been purchased by Mr. Rose and he intends to lease space to a current mobile unit that is looking for a brick-and-mortar storefront. The Planning Commission voted unanimously to approve the Special Use Permit.

***Motion by Councilwoman Crouch and seconded by Councilman Koehler to approve the Special Use Permit to allow a “drive-in restaurant” at 210 W. Schwartz in the B-2 Central Business District. Roll call vote: AYES: Councilwoman Crouch, Councilman Morton, Councilman Koehler, Councilman Bringwald, Mayor Farley. NAYS: None. Motion carried.***

**6. City Council previously listed two (2) utility trucks from Public Works as surplus and listed the trucks to be sold by closed bid. The bids will be opened during open session.**

Interim City Manager Sola indicated two sealed bids were received for the two (2) utility trucks from Public Works listed as surplus to be sold. The bids were presented to be opened - Bid #1, from Dave Sands: for both the 1992 Chevy for \$750 and the 1999 Chevy for \$1250, totaling \$2000. Bid #2 from Kevin Rakers: for the 1992 Chevy for \$500. Interim City Manager Sola indicated that the scrap value from Foster’s Salvage was \$750.

***Motion made by Councilman Koehler and seconded by Councilman Bringwald to accept the bid from Dave Sands for the 1992 Chevy for \$750 and the 1999 Chevy for \$1250 for a total of \$2000. Roll call vote: AYES:***

**Councilman Koehler, Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Mayor Farley. NAYS: None. Motion carried.**

**7. Approval of Accounts Payable from March 18, 2024 through April 12, 2024.**

Following review, ***motion made by Councilman Bringwald and seconded by Councilwoman Crouch to approve the Accounts Payable from March 18, 2024 through April 12, 2024. Roll call vote: AYES: Councilman Bringwald, Councilwoman Crouch, Councilman Morton, Councilman Koehler, Mayor Farley. NAYS: None. Motion carried.***

**VI. City Manager and Department Head Reports**

**Interim City Manager Sola –**

- indicated she is very pleased with how everyone works together;
- indicated DOEM Director Strong passes along his appreciation, as well, but was unable to attend tonight's meeting.

**Finance Director Barrow –**

- indicated budget books should be available mid-May.

**Police Chief Ambuehl –**

- indicated the cooperation displayed during the Solar Eclipse event is a positive for the community as a whole;
- indicated the Drug Take Back even is set for April 27, 2024;
- indicated the bike giveaway will be held on May 4, 2024 at 9 AM.

**Economic Development Director Dellicarpini – no report.**

**Public Works Director Sanders –**

- indicated leaf vac started today.

**Assistant Public Works Director Mitchell –**

- indicated the first round of houses have been through the grant process. Seven houses have been demolished;
- indicated the pool is full staffed and reservations open on May 1, 2024.

**City Clerk Meador – no report.**

**Library Director Keller – no report.**

**VII. City Attorney Report – Absent.**

**VIII. City Council Member Reports**

**Councilman Koehler –**

- indicated the Bryan Home had visitors on the Eclipse;
- indicated Michelle Barbee with Safe Sheds has donated a safe shed for the Bryan Home's use;
- indicated that "Christmas with the Bryans" will be held either December 13 or 14;
- indicated the Bryan Home will be open the second and fourth Sundays of the month;
- indicated that picture sessions are available at no charge.

**Councilman Bringwald –**

- indicated grass is growing at the soccer park.

**IX. Motion to Adjourn**

***Motion was made by Councilman Morton and seconded by Councilwoman Crouch to adjourn the meeting at 6:33 PM. Roll call vote: AYES: Councilman Morton, Councilman Koehler, Councilman Bringwald, Councilwoman Crouch, Mayor Farley. NAYS: None. Motion carried.***

Tabitha Meador  
City Clerk

Minutes approved: \_\_\_\_\_